

Application Checklist Matrix

Document(s)	Householder Application	Listed Building Consent	Full Application	Outline Application	Reserved Matters	Advertisement Consent	Lawful Development Certificate - Existing	Lawful Development Certificate Proposed	Links	Notes
National Validation Requirements										
Completed Application Form	x	x	x	x	x	x	x	x		
Ownership Certificate and Agricultural Land Declaration	x	x	x	x			x	x		
Correct Planning Fee	x		x	x	x	x	x	x		
Design and Access Statement	x	x	x	x	x	x				Where required
Heritage Statement	x		x	x	x	x				Where required
Site Location Plan	x	x	x	x	x	x	x	x		
Existing and Proposed Block Plan	x	x	x	x	x	x	x	x		
Existing and Proposed Elevations	x	x	x	x	x	x	x	x		
Existing and Proposed Floor Plan	x	x	x		x		x	x		
Local Validation Requirements										
Community Infrastructure Levy (CIL) Form	x		x							
Existing and Proposed Window and Door Details Including Sections		x								Where required
Heritage Impact Assessment (HIA)		x								
Tree Survey and Arboricultural Method Statement			x							Where required
Energy Statement			x	x						Where required
Completed Energy Efficiency Checklist			x							
Biodiversity / Ecology Survey Report			x							
Biodiversity Gain Plan			x							Where required
Biodiversity Net Gain Metric (Completed)			x	x						Where required
Biodiversity Gain Statement				x						Where Biodiversity Gain Plan not provided
Flood Risk Assessment			x							
Drainage Statement			x							
Agricultural Land Classification (ALC) Survey			x							
Landscape and Visual Impact Assessment			x							
Green Wedge Assessment			x							
Minerals Assessment			x							
Groundwater Risk Assessment			x							
Noise Assessment			x							
Dust Assessment			x							
Odour / Air Quality Assessment			x							
External Lighting Assessment			x							
Unexploded Ordnance Certificate / Land Quality Assessment			x							
Contaminated Land Assessment			x							
Transport Statement / Assessment			x							
Travel Plan			x							
Aviation / Defence Navigation System / Communications Assessment			x							
Shadow Flicker Assessment			x							
Glint and Glare Assessment			x							
Agricultural Workers Dwellings Justification Statement			x							
Affordable Housing / First Homes / Entry Level Exception Site Needs Assessment			x							
Custom and Self-build Housing Plot Passports or Design Code Submitted			x							
Archaeological Assessment			x							
Health Impact Assessment			x							
Town Centre / Retail Impact / Sequential Assessment			x							
Business / Commercial / Redundant Use Marketing Report			x							
Alternative Employment Sites Assessment			x							
Tourism Viability Assessment			x							
Agricultural / Forestry / Horticultural / Rural Land-based Needs Assessment			x							
Structural Survey			x							
Demolition Justification Statement			x							
Open Space Assessment / Audit			x							
S106 Agreement Heads of Terms			x							
Annex			x							
Environmental Statement (EIA Schedule 1 and 2)			x							

* Please see applicable thresholds for submission of these items