



Outline Planning Application Validation List

The following documents will be required to validate outline planning applications.

Document	Notes
Completed application form	National validation requirement
Community Infrastructure Levy (CIL) Form	
Ownership Certificate and Agricultural Land Declaration	National validation requirement
Correct Planning Fee	National validation requirement
Design and Access Statement	If subject to national validation requirement
Heritage Statement	If subject to national validation requirement
Energy Statement or statement proposing deferral of Energy Statement to Reserved Matters stage ¹	The level of detail required will depend on the details and context of the proposed scheme.
Biodiversity Gain Statement ²	CLLP S61
Biodiversity Net Gain Metric (completed) ³	CLLP S61 to be submitted in Excel format
Plans/drawings⁴	
Site Location Plan	National validation requirement – 1:1250 or 1:2500
Existing and Proposed Block Plan (showing area/areas where access points to the development will be situated)	National validation requirement – 1:200 or 1:500

¹ Energy Statements are mandatory where details of layout are proposed.

² Except where exempt by national policy and/or legislation.

³ Except where exempt by national policy and/or legislation.

⁴ All plans or drawings must be drawn to the identified scale, and in the case of plans, must show the direction of north. A linear scale bar must also be illustrated, and plans must also clearly annotate key dimensions including as a minimum building/structure external length, width and height (eaves and ridge) and the externally measured separation distance/s between those building/s and structure/s closest to the application site boundary and the site boundary itself. All measurements must be in metres. A location plan must be based on an up-to-date map and must identify sufficient roads and/or buildings on land adjoining the application site to ensure that the exact location of the application site is clear. The application site should be edged clearly with a red line on the location plan. It should include all land necessary to carry out the proposed development (e.g. land required for access to the site from a public highway, visibility splays, landscaping, car parking and open areas around buildings). A blue line should be drawn around any other land owned by the applicant, close to or adjoining the application site.

Existing and Proposed Elevations	National validation requirement – 1:50 or 1:100
Other Supporting Documents	
Any other report/survey from the Central Lincolnshire 'full' validation checklist relevant to the scale, nature and location of development	The extent of additional information will also depend on what matters are before the Local Planning Authority and what are proposed to be left for reserved matters