



Full Planning Application Validation List

The following documents will be required to validate full planning applications.

Document	Notes
Completed application form	National validation requirement
Community Infrastructure Levy (CIL) Form	
Ownership Certificate and Agricultural Land Declaration	National validation requirement
Correct Planning Fee	National validation requirement
Design and Access Statement	If subject to national validation requirement
Heritage Statement	If subject to national validation requirement
Plans/Drawings¹	
Existing and Proposed Block Plan	National Validation Requirement – 1:200 or 1:500
Existing and Proposed Elevations	National Validation Requirement – 1:50 or 1:100
Existing and Proposed Floor Plan	National Validation Requirement – 1:50 or 1:100
Site Location Plan	National Validation Requirement – 1:1250 or 1:2500
Supporting Documents²	
Tree Survey and Arboricultural Method Statement	CLLP Policy S66

¹ All plans or drawings must be drawn to the identified scale, and in the case of plans, must show the direction of north. A linear scale bar must also be illustrated, and plans must also clearly annotate key dimensions including as a minimum building/structure external length, width and height (eaves and ridge) and the externally measured separation distance/s between those building/s and structure/s closest to the application site boundary and the site boundary itself. All measurements must be in metres. A location plan must be based on an up-to-date map and must identify sufficient roads and/or buildings on land adjoining the application site to ensure that the exact location of the application site is clear. The application site should be edged clearly with a red line on the location plan. It should include all land necessary to carry out the proposed development (e.g. land required for access to the site from a public highway, visibility splays, landscaping, car parking and open areas around buildings). A blue line should be drawn around any other land owned by the applicant, close to or adjoining the application site.

² Where applicable depending on the scale, nature and location of development.

Energy Statement	CLLP Policies S6, S7, S8 – this will need to include adequate information required to determine compliance with the policy and details of post-construction verification, also preferably following the format set out in the Central Lincolnshire Providing an Energy Statement Guidance and Template document. ³
Completed Energy Efficiency Checklist	CLLP Policies S6, S7, S8 – submitted in Excel format
Biodiversity/Ecology Survey Report	CLLP Policy S60
Biodiversity Gain Plan ⁴	CLLP Policy S61
Biodiversity Net Gain Metric (completed) ⁵	CLLP S61 – to be submitted in Excel format
Flood Risk Assessment (including sequential and exception test evidence where applicable)	CLLP Policy S21
Drainage Statement	CLLP Policy S21
Agricultural Land Classification (ALC) survey	CLLP Policies S14, S67
Landscape and Visual Impact Assessment	CLLP Policy S62
Green Wedge Assessment	CLLP Policy S63
Minerals Assessment	LCCMWLP Policy M11
Groundwater risk assessment	CLLP Policies S21, S56
Noise assessment	CLLP Policies S14, S53
Dust assessment	CLLP Policies S14, S36, S53
Odour/Air Quality Assessment	CLLP Policies S14, S53, S69
External lighting assessment	CLLP Policies NS55, S53
Unexploded Ordnance Certificate/Land Quality Assessment	CLLP Policy S84
Contaminated Land Assessment	CLLP Policies S56, S83
Transport Statement/Assessment	CLLP Policies S47, S49
Travel Plan	CLLP Policies S29, S47, S49
Aviation/defence navigation system/communications assessment	CLLP Policy S14
Shadow flicker assessment	CLLP Policy S14
Glint and glare assessment	CLLP Policies S14, S53

³ Available at <https://www.n-kesteven.gov.uk/central-lincolnshire/adopted-local-plan-2023/supplementary-planning-documents-guidance-notes>

⁴ Except where exempt by national policy and/or legislation.

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Agricultural Workers Dwellings Justification Statement	CLLP Policy S5
Affordable Housing/First Homes/Entry Level Exception Site needs assessment	CLLP Policies S4, S22
Custom and Self-build housing plot passports or design code submitted	CLLP Policy NS24
Archaeological Assessment	CLLP Policy S57
Health Impact Assessment	CLLP Policy S54 Only required on schemes of 150 or more dwellings, or 5ha or larger for other uses.
Town centre/retail impact/sequential assessment	CLLP Policies S29, S31, S32, S35
Business/Commercial/Redundant Use Marketing Report	CLLP Policies S5(a), S29, S31, S32, S40, S50, S83
Alternative employment sites assessment	CLLP S28-S34
Tourism viability assessment	CLLP Policy S43
Agricultural/forestry/horticultural/rural land-based needs assessment	CLLP Policy S5
Structural survey	CLLP Policies S5, S67
Demolition justification statement ⁶	CLLP Policy S11
Open Space Assessment/Audit	CLLP Policy S51
S106 Agreement Heads of Terms	
Annex	
Environmental Statement (EIA Schedule 1 and 2) ⁷	

⁶ Can be combined with Structural Survey.

⁷ [The Town and Country Planning \(Environmental Impact Assessment\) Regulations 2017 \(legislation.gov.uk\)](https://www.legislation.gov.uk).