

Privacy Notice

Central Lincolnshire Local Plan Examination – Virtual Hearing Sessions

As part of our commitment to protecting your information we have created this Privacy Notice for the **Central Lincolnshire Local Plan Examination Virtual Hearing Sessions** to explain how we will collect, store and handle your personal data as part of the Hearing Session recordings.

Why are we recording the Hearing Sessions and making them available on the Central Lincolnshire Local Plan Examination Website?

The sessions are to be recorded and added to the public website for participants following the examination who do not have a right to be heard at the sessions but do have an interest in following the proceedings. The Examination is required under Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012 to be held as an 'Examination in Public' therefore the recordings of the Virtual Hearing Sessions will be made available on the public website view during the Examination Period.

The processing of personal data of those involved with the virtual meetings is carried out under the lawful basis of Public Task. It is a statutory function for Local Authorities to produce Local Plan documents and, as such, under local government legislation, this is a task in the public interest and in the exercise of official authority (UK GDPR Article 6(1)(e)).

Handling your personal information

Your privacy is important to us. Please note the points below explaining the personal data that we will be processing specifically for a hosted Virtual Hearing Session.

Please note that when joining a Virtual Hearing, regardless of who is hosting, on certain digital devices or by phone, other parties may be able to see the email address or phone number that you use to join the event. There are some well-established methods that you can use to avoid the un-intended disclosure of your personal information.

What will be collected?

- Display Name
- A video or audio recording of the event will be processed by the Local Planning Authority (Central Lincolnshire Joint Strategic Planning Committee) for this specific event.

How is it collected?

- The LPA will be hosting the event using Microsoft Teams as a platform to hold the hearings and they will be collecting data by recording the event (each hearing session) on the day. Please also see the Central Lincolnshire Joint Strategic Planning Committee's separate general Privacy Notice - <https://www.n-kesteven.gov.uk/central-lincolnshire/contact/>

Where will it be stored?

- This will be stored by the Central Lincolnshire Joint Strategic Planning Committee in accordance with their Privacy Notice for storing data.
- The recordings of the Hearing Sessions will be stored on the Central Lincolnshire Local Plan Examination Website.

In all cases we will only keep the recordings until the Examination concludes.

Cookies

- The Central Lincolnshire Joint Strategic Planning Committee does not use any of its own technology or storage for the creation and presentation, or collection of cookies or web-beacon analytics for these hosted events. These will not be collected by the Local Planning Authority (Central Lincolnshire Joint Planning Committee) during this event.

Know your rights

You have many rights regarding your personal data, which include seeing what personal information we hold about you. In addition, you can ask us to correct inaccuracies, delete and restrict the personal information we hold, depending on the lawful basis on which the data was processed. If you want to request to see your personal data or understand your rights in more detail, please contact dataprotection@n-kesteven.gov.uk