

Validation Checklist – Full Planning Application

DOCUMENT	Required? Yes/No
1 copy of the completed planning application form, signed and dated	
1 copy of the Article 7 Certificate (Agricultural Holdings), signed and dated	
1 copy of Article 7 Certificate (A,B,C,D), signed and dated	
1 copy of an ordnance survey based site location plan with the application site outlined in RED and any adjoining land in the applicants ownership outlined in BLUE to a scale of 1:1250 or 1:2500	
1 copy of an existing block plan with the application site outlined in RED and any adjoining land in the applicants ownership outlined in BLUE to a scale of 1:200 or 1:500	
1 copy of a proposed block plan with the application site outlined in RED and any adjoining land in the applicants ownership outlined in BLUE to a scale of 1:200 or 1:500	
1 copy of existing floor plans to a scale of 1:50 or 1:100	
1 copy of existing elevations to a scale of 1:50 or 1:100	
1 copy of proposed floor plans to a scale of 1:50 or 1:100	
1 copy of proposed elevations to a scale of 1:50 or 1:100	
1 copy of CIL Additional Information Requirements Form https://ecab.planningportal.co.uk/uploads/1app/forms/cil_questions.pdf	
The correct planning fee https://www.n-kesteven.gov.uk/residents/planning-and-building/planning/planning-applications/planning-application-fees/	
1 copy of a Design & Access Statement * Only required for Major apps or for new dwellings and/or the erection of non-domestic buildings or extensions of 100sqm or more in a Conservation Area	
1 copy of a Heritage Statement * Only required if the works involve/ impact the setting of a Listed Building, Ancient Monument, Conservation Area or a Non-Designated Heritage Asset (Sensitive Building)	
1 copy of a Tree Survey *Only required when an application site and/or adjacent land has trees/hedges on the land that are/may be affected by the proposed works	
1 copy of a Flood Risk Assessment * Required if development falls in Flood Zone 2 or 3, is more than 1 hectare in Flood Zone 1 or if less than 1 hectare in Flood Zone 1 if in an area with critical drainage problems or affected by other sources of flooding other than rivers and the sea (eg surface water drains, reservoirs etc) See attached link for guidance : https://www.gov.uk/guidance/flood-risk-assessment-for-planning-applications#when-you-dont-need-an-assessment	
1 copy of a Sequential Test *Only required if the development is for residential or employment in small and medium villages. These villages are listed within policy LP2 of the CLLP, on p10 and 11. https://www.n-kesteven.gov.uk/central-lincolnshire/local-plan/	
1 copy of Community Consultation * Only required if residential development in a small or medium village where the growth allowance has already been met/will be exceeded by the development. https://www.n-kesteven.gov.uk/resources/assets/attachment/full/0/56632.pdf	
1 copy of Minerals Assessment (*required for all non-minerals development in a 'minerals safeguarding area' as shown in policy M11 of	

the Lincolnshire Minerals and Waste Local Plan) https://www.lincolnshire.gov.uk/residents/environment-and-planning/planning-and-development/minerals-and-waste/	
1 copy of Health Impact Assessment (*required for all residential developments of 25 dwellings or more or 0.5ha for all other developments) https://www.n-kesteven.gov.uk/central-lincolnshire/local-plan/supplementary-planning-documents-and-guidance-notes/	

Additional Documents that may be required:

Affordable Housing Provision

Agricultural Land Classification Assessment - Policy LP19 & LP55 (Part G)

Agricultural Workers Dwellings Justification Statement (Policy LP55, Part D)

Air Quality Assessment

Archaeological Assessment

Contaminated Land Assessment

Details of Building Regulations Part M4(2) dwellings – Policy LP10

Ecology Surveys, incorporating Geology and Biodiversity

Economic Regenerations Statements

External Lighting Schemes

Financial Viability Appraisal

Landscape and Visual Impact Assessment

Land Suitability Report

Levels/Sections/Topographical Survey

Marketing Report/Business Plan - Policy LP15/LP55

Planning Obligations

Pollution Statement (Dust, odour, noise)

Recreation, Sport and Open Space - Policy LP24/Appendix C Public Open Space Assessment

Retail Impact Assessment

Structural Survey (Barn Conversions etc)

Supporting Planning Statement

Surface and Four Water Drainage Assessment

Sustainability Statement including Building for Life

Tourism

Transport Assessment/Transport Statement

Travel Plan

Viability Assessments

Visual Impact Assessments