
LEASINGHAM & ROXHOLM NEIGHBOURHOOD PLAN

Shaping the future of our community

CONSULTATION STATEMENT

FEBRUARY 2022

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1 Introduction

This Consultation Statement supports the submission of the Leasingham and Roxholm Neighbourhood Plan (NP). It complies with requirements of Regulation 15 of the Neighbourhood Plan (General) Regulations 2012¹ and provides the response to Regulation 14 (resubmission statutory consultation). It has been prepared by Leasingham and Roxholm Neighbourhood Plan Steering Group.

Section 15 (2) of Part 5 of the Regulations states that the Consultation Statement should:

- a) Contain details of the persons and bodies who were consulted about the proposed NP.
- b) Explain how they were consulted.
- c) Summarise the main issues and concerns raised by the persons consulted; and
- d) describe how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Plan.

The preparation and production of this Neighbourhood Plan has involved residents, businesses and other organisations that have an interest in the parish of Leasingham and Roxholm.

The Consultation Statement summarises all statutory and non-statutory consultation undertaken with the community and other relevant statutory bodies and stakeholders in developing the Leasingham and Roxholm Neighbourhood Plan. It describes how concerns have been addressed and what changes have been made to the final Plan because of statutory pre-submission consultation.

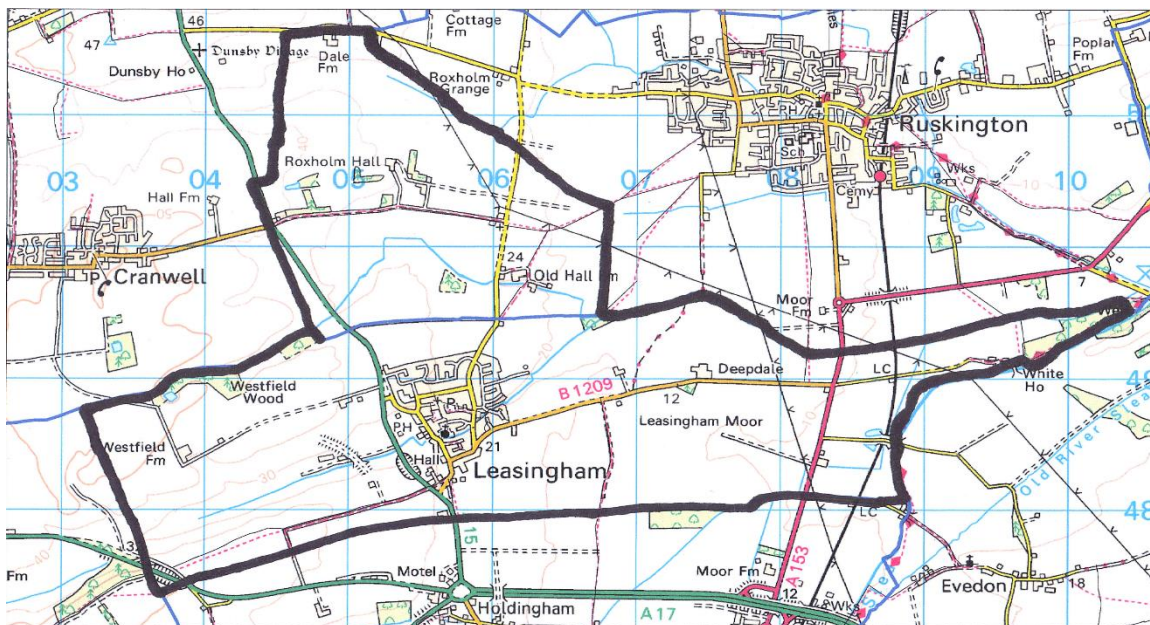
¹ 2012 No.637 Town and Country Planning, England – The Neighbourhood Planning (General) Regulations 2012

2 Background

The Parish of Leasingham and Roxholm is situated in the North Kesteven District of Lincolnshire and is situated less than 2 miles north of the town of Sleaford.

The Census data for 2011² states the population of the Parish as 1,584 people, of whom 30 are residents of Roxholm Hall Care Home. The Central Lincolnshire Local Plan³ states that Leasingham village had 724 dwellings as of 31st March 2015 and Roxholm had 14 dwellings plus Roxholm Hall Care Home.

Fig 1 – Map of the Parish of Leasingham and Roxholm



The Parish Council had debated whether or not to write a Neighbourhood Plan and decided to hold a referendum in the parish to gauge the opinion of the parishioners. This Referendum was held in November 2016 and asked the respondents to tick their choice of the following:

- I think Leasingham should have a NP, and wish to get involved.
- I think Leasingham should have a NP.
- I think Leasingham should not have a NP.

740 Flyers were delivered to properties with 133 being returned; of these 105 voted in favour of having a NP with 28 saying no to a NP. This meant that 79% of those who voted were in favour of having a NP. The Parish Council decided at its November 14th 2016 meeting to set up a Steering Group to establish a Neighbourhood Plan.

The Steering Group comprises a number of members of the community, including representatives from the Parish Council.

² Source – Office for National Statistics – Usual Resident Population, 2011 (KS101EW)

³ Source – Central Lincolnshire Local Plan – Proposed Submission April 2016. (Table removed in the Final Adopted Plan 24th April 2017)

3. Consultation

This section details the consultation undertaken in respect of the Neighbourhood Plan from the decision to draw up a plan, up to the point of creating a Vision and Objectives and starting to draft the plan. Later consultation activities are included in Section 4.

There were many activities undertaken to engage with as many residents as possible, subject of course to budgetary constraints. The activities are listed below in sections 3.1 through to 3.15.

**A full diary of the major activities undertaken is included in:
*Timeline of Key Actions. See pages 12-13***

3.1 Raising Awareness

The Steering Group (SG) made every effort to consult as many parishioners as possible over the NP. Given the parish's age and employment pyramid we decided we needed a multi-faceted approach as some of our residents did not have or use the internet, and others would not be able to attend public meetings or activities. A list of households with no internet access was compiled and paper copies were distributed when necessary. The following sections will give an overall view of the other methods employed by the SG.

The Roxholm area posed a particular communication problem given the small number of residents living in isolated homes with no natural hub of activity. The SG ensured that one of its members lived in Roxholm and she consulted neighbours personally where possible. A list of Roxholm households was taken from the electoral role and the SG wrote to them individually to ensure they were kept up to date and could give their views easily. The Roxholm Hall Care Home was also included within our information marketing.

3.2 Monthly Open Public Meetings

Parishioners were invited to attend regular open meetings. Advertising of the events appeared on our Facebook page, our website and through articles in the monthly area newsletter as well as notices on the noticeboards at the Village Hall, the Church, the Post Office and three local shops. Flyers were also delivered to every house in Leasingham and Roxholm informing them of the venue, date and times of each meeting.

3.3 Monthly Update in the Village Newsletter

The village Newsletter is delivered monthly to all residents in Leasingham. Each month from January 2017 an article was included giving parishioners an update on the activities undertaken and dates of upcoming meetings. These were also posted to Roxholm residents and put on the website.

3.4 Monthly Parish Council Meetings

Each month, except August and December, the parish council holds an open meeting to discuss parish matters. The meetings take place on the 2nd Monday of the month at the Community Building and are advertised on the Parish Council website, and local notice boards. There is an open session for members of the public to raise issues and the NP Steering Group Chairman or Vice Chairman gives a monthly written and oral update.

3.5 Facebook

A Facebook page was launched on 2nd March 2017 with regular items of interest and updates posted. The Facebook page is entitled 'Leasingham and Roxholm Neighbourhood Plan' and can also be reached from a link on the Leasingham and Roxholm website home page www.leasinghamnp.co.uk

3.6 Website

A specific website for the parish Neighbourhood Plan was launched on 25th April 2017 www.leasinghamnp.co.uk. It contains all aspects of preparation for the NP including SG meetings, minutes, a project plan, meetings, events and draft NP, Basic Statement and Consultation document. The website is updated regularly.

3.7 Residents Questionnaire

The SG examined surveys and questionnaires of other NP groups and took guidance from the "My Community Locality" and 'Social Survey Toolkit'. A Leasingham and Roxholm Neighbourhood Plan Residents Questionnaire was created and delivered to all parishioners in May 2017.

To maximise the number of questionnaires returned, entry into a prize draw was offered by way of a Manor Farm Shop voucher for those people who returned the questionnaire and wished to be entered. Whilst people were encouraged to drop off the questionnaire at the village post office and Manor Farm shop, a reply-paid envelope was provided so that they could return the questionnaire. **See website under "community engagement"**

3.8 Business Questionnaire

As with the Residents Questionnaire, a Leasingham and Roxholm Neighbourhood Plan Business Questionnaire was drafted after reference to business surveys carried out by other NP Groups, as well as the Locality 'Social Survey Toolkit'. Feedback was poor reflecting the fact that Leasingham has one small woodworking factory and lots of self-employed people. It was decided that no analysis was needed due to the very small number of returns.

See website under "community engagement"

3.9 Flyers

Inserts have been placed in the village newsletter to bring people's attention to an upcoming event. e.g. Residents survey, business survey, Village Fayre, drop-in day.

See page 17-18

3.10 Persons and Bodies Consulted

For full list see pages 15-16

3.11 Village Fayre

This was organised by the SG and held on Monday 28 August 2017 on the Community Playing Field. The aim was for the Parish to come together on a fun day with games, stalls, BBQ, refreshments provided by the WI and a licenced bar, adjacent to the Community Building. The aims and objectives of the NP were displayed in the Community Building where members of the SG were on hand to answer any questions. An estimated 400 people turned up on one of the hottest Bank Holidays. Monies raised will be used for community projects.

3.12 Drop-In-Day

The Steering Group also held a drop-in-day on Saturday 16th September 2017 in the Village Hall. Steering Group members were in attendance to speak to parishioners about the plan. Display Boards and handouts were available with "Post It notes" for residents' comments and an information pack was also available.

3.13 St Andrews School

We contacted the headmaster to ask how we could engage the primary school in the Neighbourhood Plan. He agreed to involvement by the children. We supplied him with photos of the well-known parish buildings from which artwork was produced by the children. The SG awarded prizes for the best three pictures.

Pictures are displayed in the Leasingham and Roxholm Neighbourhood Plan

3.14 E-mail bank of addresses

At all public meetings, a list was passed around asking for attendee's e-mail addresses if they are happy for us to e-mail them with our monthly progress report. The list is growing each month and the addresses are e-mailed once a month with our progress report. This now reaches 40% of our households.

3.15 Advertising in Your Local Lincs magazine

This magazine is distributed free to over 22,000 homes and businesses in and around Sleaford, which is located 2 miles from Leasingham and Roxholm and is the major town in the area. A full one-page spread was taken out in the June 2017 issue updating readers with why we were compiling the Neighbourhood Plan, announcing the issue of the residents and business questionnaires, as well as referring people to the website and giving notice of the August Bank Holiday Monday Village Fayre. A further A5 insert 'flyer' was enclosed with the August edition informing the village as to progress to date with our Plan.

4. Development of the Draft Neighbourhood Plan

The SG delegated a group of four to draft the NP who reported regularly to the full committee.

4.1 Analysis of Residents and Business Questionnaires

A full analysis of the Questionnaire results can be viewed on website under "neighbourhood plan" then "evidence based".

4.2 Draft Neighbourhood Plan

Our draft plan was designed to be logical, accurate and reflective of the needs of our Parish.

5. Consultations

Any feedback received that was outside the NP's jurisdiction, for example, roads, pavements, lighting, speeding, etc, was passed to the relevant authorities. We have taken onboard the concerns relating to keeping our parish character and protecting our built heritage.

5.1 Regulation 14 (1) Formal 6 Week Consultation

The SG held three meetings at different times and venues to consult with parishioners about the NP. We received complimentary messages of support and no negative feedback. In total 53 parishioners attended our three Open Sessions which was much higher than reported for equivalent meetings in other Lincolnshire areas.

For comments see Appendix

Public Consultation Poster



Leasingham and Roxholm Neighbourhood Plan

Our Draft Neighbourhood Plan is now complete and is being prepared for publication and

Public Consultation

This will take place over six weeks from September 28th to November 9th 2019, when we will hold a series of drop in events, where the plan will be available for residents to make their final comments before it goes to the Official Examiner

Dates and times of the events:

Church Saturday 5th October 10.30 – 12.30

Duke of Wellington 16th October 6.00 – 7.30pm

Jessop Room 28th October 1.00 – 3.00

A copy of the Neighbourhood Plan will be in each of the above venues during the consultation period

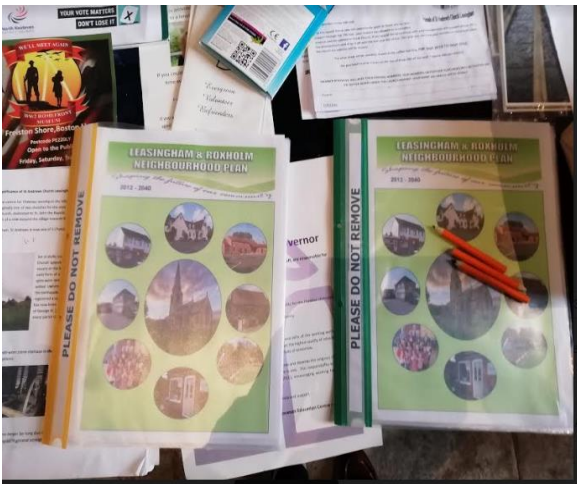


Your Plan and All of our Futures

Public Consultation – Leasingham and Roxholm Neighbourhood Plan

This took place over a six-week period from September 28th to November 9th 2019, when we held a series of drop in events, where the plan was available for residents to make their final comments before the plan went to the Official Examiner

**The first venue was:
The Parish Church Saturday 5th October 10.30 – 12.30**



**The second venue was:
Duke of Wellington Community Pub 16th October 6.00 – 7.30pm**



**The third venue was
The Parish Hall 28th October 1.00 - 3.00**



5.2 Regulation 14 (2)

After results and comments from reg 14 had been received, the revised draft LRNP was sent to NKDC in March 2020.

All further work on the NP was disrupted by Covid rules.

In July 2020 the Consultation Statement and Basic Condition Statement (the supporting documents) were sent to NKDC.

In August 2020 a list of amendments to the supporting documents were sent to the SG by NKDC. Amended supporting documents were sent to NKDC November 2020. Following further scrutiny by NKDC they decided that the consultation process had not been followed correctly and in May 2021 we were informed that Regulation 14 would have to be re-run.

The dates for Regulation 14 (2) then ran from 28th June to 8th August 2021.

Flyers were sent to all residents detailing dates of consultation, and places throughout the parish where draft copies of the NP (amended February 2020) could be accessed.

For comments see Appendix



REGULATION 14

This will take place over six weeks from

28th June to 8th August 2021

Copies of the draft plan will be available for perusal by parishioners in the following venues:

Manor Farm shop
Headlines Hair Studio
The Duke of Wellington

St Andrews Church
The Village Hall
The Post Office

Comments on the plan can be put on the website:

www.leasinghamnp.co.uk

or

via Ian C Cox (Chairman) Tel: 01529 413969 icjacox@btinternet.com

Timeline of Key Actions

2016	14 th November	Parish Council held a successful referendum in the village to decide if it should produce a Neighbourhood Plan and agreed to set up a Neighbourhood Plan Steering Group.
	16 th December	Notices in village newsletter, posters in Post Office, Farm Shop and Village Hall noticeboard, inviting residents to meetings in the Community Building on 4 th & 26 th January.
2017	7 th March	Chairman & Vice Chairman of Steering group met with Head of Property, Dyson Beeswax, the major landowner in the parish to discuss the NP.
	12 th March	Applied for Locality Grant.
	30 th March	Locality approved grant application.
	9 th April	Submitted 'Potential Development Criteria' to Parish Council.
	25 th April	Leasingham and Roxholm NP website launched.
	Late April	An A5 Flyer was inserted in newsletter announcing two questionnaires to be delivered to residents in May.
	Late May	Residents Questionnaire delivered to all households & Business Questionnaires delivered to all businesses in the parish.
	19 th July	School Painting Competition.
	19 th July	Presentation to Parochial Parish Council.
	26 th July	Presentation to Photographic Club.
	15 th August	Submitted 'Built Heritage' to Parish Council.
	28 th August	Bank Holiday Fayre held on Village Playing Fields and at the Community Building, with Neighbourhood Plan displays and SG in attendance to answer questions from parishioners.
	September	Large yellow signage to entrances to our village: "You are now entering a Neighbourhood Plan Zone."
September	Start Drafting NP.	
2018	27 th March	Three members of SG met with Beeswax Dyson Farm Manager.
	25 th May	Copy of 'Aggregated Data Analysis Results' from the Questionnaire to all Parish Council members.
	30 th June	Public Open Day to present data from Questionnaire
	5 th November	Draft NP submitted to Parish Council for their approval.
	12 th November	PC approved the draft NP.
	23 rd November	Submitted to Partnership NKDC for health check.
	2 nd December	NP returned by NKDC with recommended changes.

2019	February	NP Progress Thermometers were placed in Pub, Post Office, Church, Village Hall, Farm shop and Premier stores. These will be updated when designated milestones are met.
	February-June	NP revised following health check by NKDC.
	22nd June	Open meeting held in the village hall to present revised NP to the parish.
	9 th September	Public Consultation dates agreed by SG.
	5 th October	1 st Public Consultation – St Andrews Church.
	16 th October	2 nd Public Consultation –Duke of Wellington.
	28 th October	3 rd Public Consultation – Leasingham Village Hall.
2020	4 th March	Amended draft LRNP sent to NKDC.
	23 rd March - 7 th June	All meetings suspended due to Covid restrictions.
	21 st July	Supporting documents sent to NKDC.
	20 th August	List of amendments to supporting docs received from NKDC.
	22 nd September	Revised Consultation Statement sent to NKDC.
	21 st October	Revised Basic Condition Statement sent to NKDC
	3 rd November	BCS still requires minor adjustment.
	27 th November	Final revised BCS sent to NKDC
2021	18 th May	Informed by NKDC that Regulation 14 would have to be re-run.
	28 th -8 th August	Regulation 14(2),
	15 th November	New Thermometer posters placed around village.
2022	February	Draft plan and supporting documents sent to NKDC for checking.
REVISED DRAFT SENT TO NKDC FOLLOWING REGULATION 14.2 CONSULTATION		

SUMMARY OF MEETINGS HELD BY STEERING GROUP & WORKING GROUP

Steering Group Meetings. Up to – 22 February 2022	71	Agendas and minutes can be found on website.	
Open Meetings Jan 2017- October 2019	12	Held on various occasions to update the parish.	
SG meetings with Partnership NKDC	5	7 th February 2019 25 th March 2019 7 th May 2019	18 th May 2021 4 th November 2021
January 2017 – February 2022	60	<p>Monthly Reports given to Leasingham and Roxholm Parish Council with Chairman of the Steering Group in attendance to answer any questions.</p> <p>Monthly Reports posted to Leasingham and Roxholm Residents who are not on e-mail distribution.</p> <p>Monthly report also circulated to residents in Roxholm by post and by email to 40% of Leasingham residents.</p>	
Working Party meeting meetings up to 15 th February 2022	52		
<p>Meetings suspended from March 23rd 2020 due to Covid restrictions. Recommenced 7th June 2021</p>			

NEIGHBOURHOOD PLAN CONSULTEES

LETTERS SENT

Edward Kyme, Melbourne Holdings
J L Priestly, Pride Parkway
E M Key & Son, Glebe Farm
A F S Dean, Waterloo Farm
R H Lamyman, Wilsford
Elkington & Son, Leasingham
Manor Farm, Leasingham
Dale Farm, Leasingham
Mrs K L Lawler, Burgh le Marsh
Pear Tree Farm, Leasingham
Hall Farm, Roxholm
Headlines, Leasingham
Crescent Stores, Leasingham
Leasingham Post Office

EMAILS SENT

Cllr A Hagues
Anglian Water
Ashby de la Launde PC
Eas Boston
Caroline Johnson MP
Lincoln Churches Contacts
Cranwell Byards Leap PC
Diocese of Lincoln
Duke of Wellington Leasingham
East Lindsay DC
EE and Three (MBNL) mbnl
EE and Three (MBNL) Ericsson
EE and Three (MBNL) EE

Network Rail
Network Rail 2
Newark and Sherwood DC
Newman & Moore
Newton Fallowell
NFU
NHS
NKDC
N L Jones Planning/Leasingham Hall
North Raucedby PC
Nottingham CC
O2
Open Reach Network Alterations
Pygott & Crone

Electricity Western Power
Environment Agency
Everything Everywhere Ltd
Forestry England
Gladman
Greater Lincolnshire Nature Partnership
Highway Agency
Historic England
Homes and Communities Agency
LCC Planning
LCC Public Health Division
LCC Public Health Division 2
Lincoln Diocese
Lincoln County Council
Ruskington PC
Sleaford Standard
Target
Telow-King Planning
Three
Vodafone & Telefonica
West Lindsey DC
Western Power Distribution
William Brown
Windfarms
Winkworth
Wisemove
Police Lincolnshire
Lincolnshire Wildlife Trust
Cllr M Storer
Marine Management Organisation
Mark Rice
Mobile Operator
Mono Consultants
National Grid

National Grid 2
Natural England
Witham Drainage Board
Along with statutory consultees the following organisations have been informed of our proposed NP:
St Andrews School, WI, Village Hall, 1st Leasingham Brownies, 1st Leasingham Scouts Group, Leasingham & District Gardening Group, Leasingham Ladies Club, Leasingham Parochial Council, Sleaford & District Photographic Club, Sleaford Art Club, our District and County Councillors and disability support bodies.



The Steering Group, have been working on two questionnaires.

One is for every individual in the parish to give their personal views on what developments and changes they want to see up to 2036. Everyone will be able to give their views on the things they like and dislike about living in the villages.

A second shorter questionnaire will go to every business in the parish and will include a series of subjects so everyone with a business can have their say to ensure the strengths and issues for local businesses are heard and incorporated in the Neighbourhood Plan.

With many businesses operating from home addresses it will be difficult to identify them all so if you don't receive a questionnaire by the end of May, please ask for one.

The first questionnaire is for completion by individuals and each member of the household can fill in their own copy including children. Extra copies are available on request or may be printed from a new website which will be launched very soon.

When the Plan is completed it has to go through a process of independent vetting and approval before being published.



PUBLIC OPEN MEETING
SATURDAY 24th MARCH 2018

VILLAGE CHURCH
OPEN @ 1130

POWER POINT PRESENTATION @ 1215

We are halfway there! Come along and view our progress to date and what we hope to achieve for the remainder of our Plan.

ALL ARE WELCOME
TEA AND COFFEE WILL BE SERVED

LEASINGHAM & ROXHOLM NEIGHBOURHOOD PLAN

Shaping the future of our community

ALL WELCOME

**PUBLIC MEETING TO VIEW THE PARISH
NEIGHBOURHOOD PLAN**

**CHAT TO MEMBERS OF THE NEIGHBOURHOOD PLAN
STEERING GROUP**

Over a cup of tea or coffee

**In the Jessop Room of the Parish Hall
Saturday 22nd June 11.00**

Meeting Closing at 12.30

LEASINGHAM & ROXHOLM NEIGHBOURHOOD PLAN

Shaping the future of our community

**OPEN PUBLIC MEETING TO CONSIDER POSSIBLE
DEVELOPMENT OF LEASINGHAM HALL**

The Steering Group will be holding an Open Public Meeting from 12.30 hours on Saturday, 18th November in the Village Church.

The aim of the meeting is to inform you of meetings held with the owner of Leasingham Hall, possible development of both the Hall and the garden to the rear and the possible impact on Captains Hill.

A PowerPoint presentation will be held throughout the afternoon; you will be able to question the owner of the Hall & the Steering Group team & you will have the opportunity of also leaving your written thoughts for the owner.

All are welcome & tea & coffee will be served!

LEASINGHAM & ROXHOLM NEIGHBOURHOOD PLAN

Shaping the future of our community

**Public Open Meeting drop in
10.30 – 12.30
at
St Andrews Church**

Saturday 30th June 2018

The results of the questionnaire
will be on display
with members of the steering group
on hand to answer any questions



All are welcome.
Tea, coffee and biscuits
will be served

LEASINGHAM & ROXHOLM NEIGHBOURHOOD PLAN

Shaping the future of our community

The Steering Group, have been working on two questionnaires to be delivered shortly.

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*If you have any questions please contact Alan Ford, Chairman
on 413134 or email alanford44@gmail.com*

LEASINGHAM VILLAGE

SUMMER FAIR

**BANK HOLIDAY MONDAY 28TH AUGUST
12PM – 5PM ON THE PLAYING FIELD**

BBQ	CHILDREN 2-5 YRS FANCY DRESS	WALKING STICK CARVING
REFRESHMENTS BY THE WI	DOG WITH WAGGIEST TAIL	WOOD TURNING
ICE CREAM	SACK RACE	SOFT TOY STALL
LICENCED BAR	EGG AND SPOON RACE	PYROGRAPHY
SWEET STALL	WELLY WANGING	ST ANDREWS CHURCH STALL
RAFFLE and TOMBOLA	LOCAL SCOUTS	EXHIBITION OF NEIGHBOURHOOD PLAN AND FINDINGS SO FAR
FACE PAINTING	SPLAT THE RAT	

ORGANISED BY THE NEIGHBOURHOOD PLAN STEERING GROUP