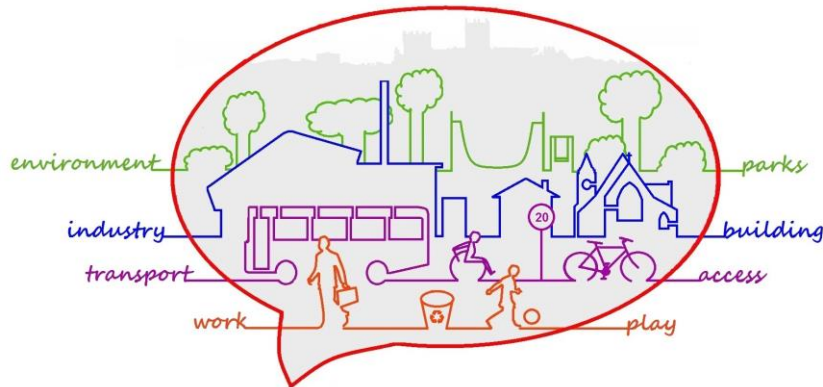


Hykeham Neighbourhood Plan



'Have your say, have it your way'.

HYKEHAM NEIGHBOURHOOD PLAN

2016-2036

CONSULTATION STATEMENT

North Hykeham Town Council and South Hykeham Parish Council

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1 Introduction

- 1.1 This Consultation Statement has been prepared as part of the Hykeham Neighbourhood Plan and explains the consultation (community and statutory) that has been undertaken as part of the plan making process.
- 1.2 The contents of a Consultation Statement are specified within The Neighbourhood Planning (General) Regulations 2012:
- 1.3 In this regulation “consultation statement” means a document which:
 - (a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
 - (b) explains how they were consulted;
 - (c) summarises the main issues and concerns raised by the persons consulted; and
 - (d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.
- 1.4 The Regulation 14 consultation period for this Plan was the 1st February 2017 to the 15th March 2017.

2 Aims of Engagement and Consultation

- 2.1 Consultation on the Hykeham Neighbourhood Plan followed a substantial period of community engagement to ensure a high degree of awareness about the Plan’s preparation and to identify the local issues that the plan responds to.
- 2.2 A key requirement of the Hykeham Neighbourhood Plan process has been transparency and open communication with stakeholders at all stages of Plan’s development. Engagement and consultation processes have sought to ensure that as many members of the community were aware of the Plan process as possible and able to express a view on its content and policies.
- 2.3 Due to the preparation and adoption of the Central Lincolnshire Local Plan 2012-2035 whilst the Hykeham Neighbourhood Plan was being prepared a draft of the plan was submitted to the Central Lincolnshire Local Plans Team to ensure compliance with, what was then, emerging policy.
- 2.4 A range of methods were used throughout the Plan making process to provide clear information and encourage wide engagement and awareness. These are outlined later in this document and evidenced in the accompanying appendices.

3 The Neighbourhood Planning Committee

- 3.1 A joint application by North Hykeham Town Council and South Hykeham Parish Council for the Hykeham Neighbourhood Plan designation area was approved by North Kesteven District Council on 18 September 2013.
- 3.2 The first Neighbourhood Plan meeting was held on 19th December 2013 and established a Neighbourhood Planning Committee.
- 3.3 The Hykeham Neighbourhood Planning Committee membership has comprised a mixture of Town Council, Parish Council and community representation.
- 3.4 The Committee membership has been as follows:

Current Committee Members		HNP
Mr D. Bellamy	Resident	
Mrs M. Bellamy	Resident	
Cllr J. Charters	North Hykeham Town Councillor	
Cllr P Driffill	South Hykeham Parish	Vice-Chairman
Mr B. Everatt	Resident	
Mrs C Gilman-Able	Lincolnshire Sport	
Cllr R. Little	North Hykeham Town Mayor / NKDC Councillor	Chairman
Cllr M Reynolds	North Hykeham Town Councillor	
Mr J Richardson	Headteacher at South Hykeham Primary School	
Cllr Sampson	North Hykeham Town Council	
Cllr P. Whitaker	South Hykeham P.C. Chairman/ NKDC Councillor	
Mrs C. Wilkinson	South Hykeham Parish Clerk	

Previous Committee Members

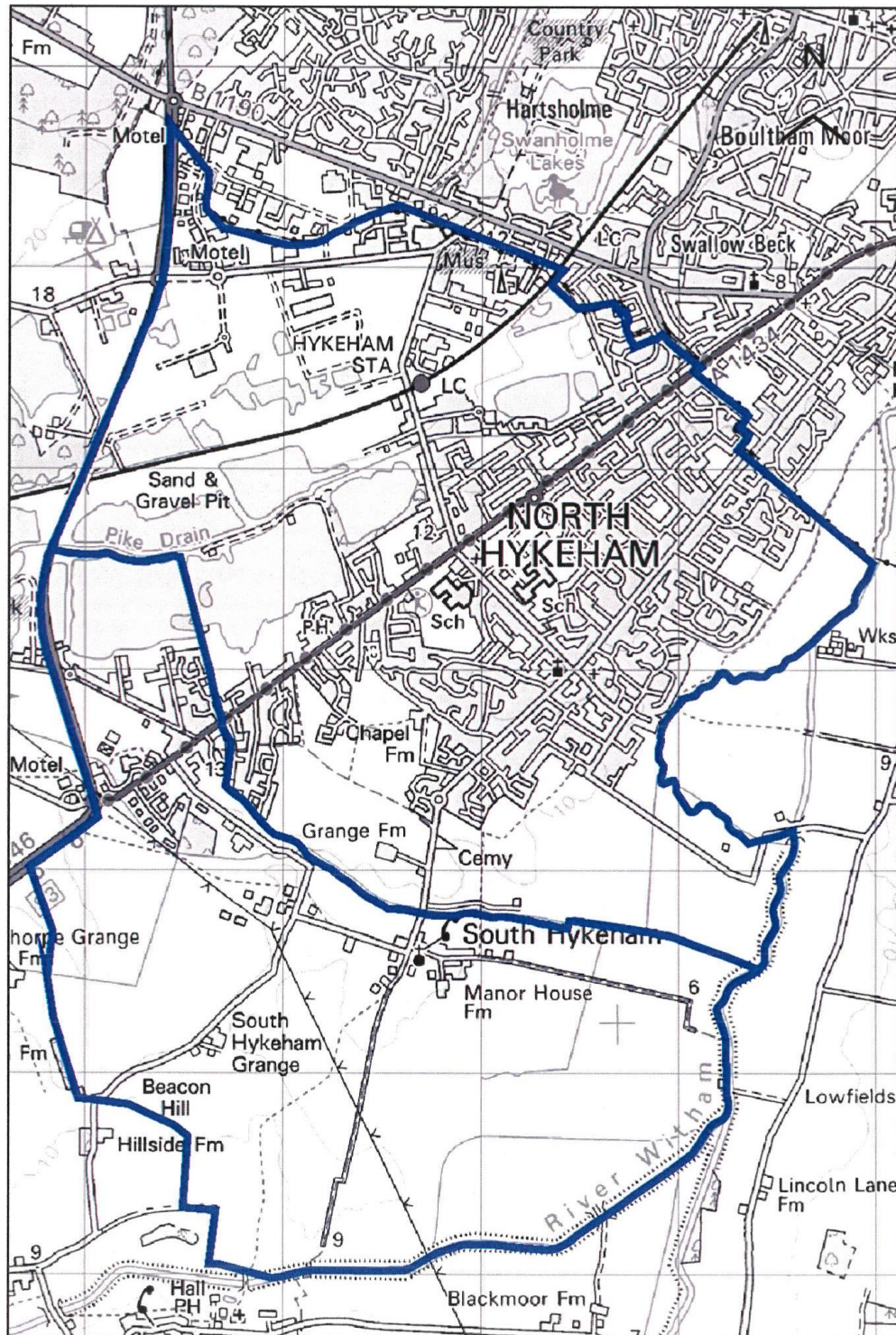
Cllr J. Bishop	North Hykeham Town councillor/ NKDC Councillor	
Cllr P. Crawley	North Hykeham Town Councillor	Vice-Chairman
Cllr P Dixon	North Hykeham Town Councillor	Chairman
Mr F Lack (Deceased)	Resident	

Cllr W Lee	North Hykeham Town councillor/ NKDC Councillor
Cllr Y Sampson	North Hykeham Town Councillor

Advisors

Mr J. Kenyon	Principal Economic Officer at NKDC
NHTC Parish Clerk	North Hykeham Town Council
Lynette Swinburne	Associate Globe Consultants

3.5 A map of the Neighbourhood Plan area is provided below:



Reproduced from the Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office ©Crown copyright.
Unauthorised reproduction infringes ©Crown copyright and may lead to prosecution or civil proceedings.
City of Lincoln Council Licence No. LA 100018414 North Kesteven District Council Licence No. LA 100017926 West Lindsey District Council Licence No. LA 100018701
Date 10 March 2017

4 Local Issues and Priorities

- 4.1 To identify local issues and priorities a programme was run throughout 2014 that sought to engage local residents and businesses. Members of the Neighbourhood Plan committee attended local events and hosted stands at venues across the Neighbourhood Plan area. The principle tool used in this phase of the Plan's preparation was a questionnaire which was available between July 2014 and January 2015. The questionnaire was made available in both paper and electronic format with access via a web link www.hykehamneighbourhoodplanning.org.
- 4.2 To ensure a suitable depth of inclusive engagement was achieved a postal survey using the same questionnaire was also undertaken. In November 2014 the questionnaire was issued to around 11,000 households in the LN6 post code area by Royal Mail. From the households surveyed, 382 written responses were received.
- 4.3 The analysis of survey responses and copies of the questionnaire are attached at Appendix 1.
- 4.4 Alongside the capture of information through the questionnaires, the plan making process was promoted through public meetings, the LN6 Business Group, visits to schools and care homes, local press, car livery, social media and website activity. In addition letters were sent to local community groups asking for invitations to local events and for opportunities to visit and discuss the Neighbourhood Plan.
- 4.5 Examples of this range of activity are shown in the following chapter.
- 4.6 The engagement process identified a range of local issues, improvements and priorities to which the Plan's policies respond. These issues, improvements and priorities are set out in the table below.

ISSUES	IMPROVEMENTS	PRIORITIES
Transport		
<ul style="list-style-type: none"> – Highway safety – Congestion – Capacity of road network – Impact of development on infrastructure of Hykeham – Poor transport links – Parking problems – Drainage Condition of roads/paths/cycleways	<ul style="list-style-type: none"> – Traffic volumes and safety – Road and path maintenance – Public transport – Cycle paths – Asda and The Forum – Drainage 	<ul style="list-style-type: none"> – Road/path maintenance – Additional cycle lanes – Parking management – Potential for a bypass/relief road
Housing and growth		
<ul style="list-style-type: none"> – Concerns about future and planned development – Overcrowded – Expanding too rapidly 	<ul style="list-style-type: none"> – Managed approach to new development – No new building – Limit housing 	<ul style="list-style-type: none"> – Manage the scope and scale of developments – Limit the level of development – Stop building – More affordable housing

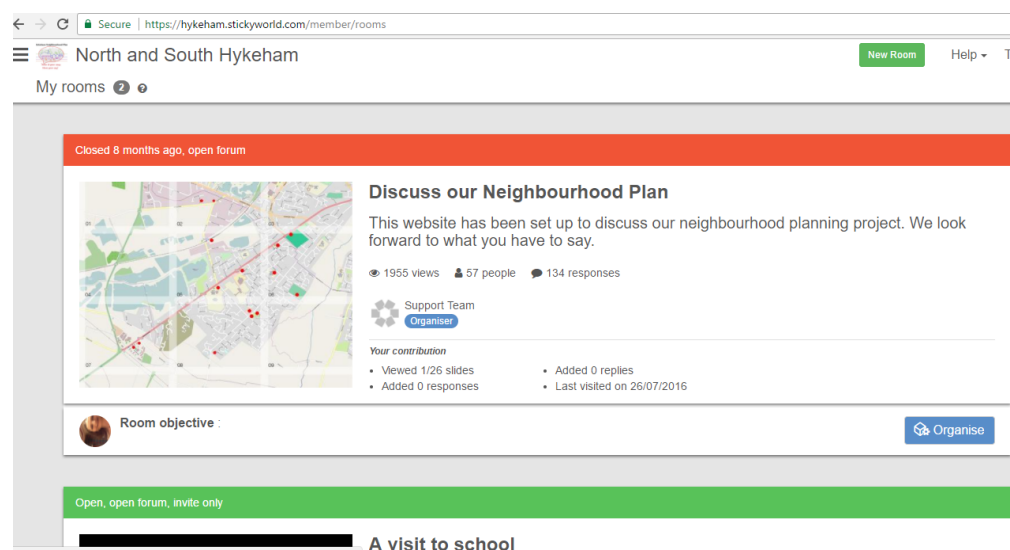
Poorly planned development		More housing
Local Character		
<ul style="list-style-type: none"> – Antisocial behaviour – No town centre/‘hub’ – Public realm maintenance – Community cohesion/identity Impact of landfill site 	<ul style="list-style-type: none"> – The Forum and ASDA were regarded as key areas – Preservation and improvement of green spaces – Renovation of existing facilities Enhance community cohesion 	<ul style="list-style-type: none"> – Desire to maintain/improve the feeling of safety – Maintain the public realm – Keep streets clean, tidy and litter free – Street decorations, such as planters – Creation of a ‘centre’ – Creation of community cohesion Preserving existing character
Local Services		
<ul style="list-style-type: none"> – Lack of amenities – Need for more GP surgeries – Need for greater school capacity – New facilities, such as restaurants and facilities for young people – Greater range of wheelchair friendly/suitable for the disabled amenities Better broadband service 	<ul style="list-style-type: none"> – Increasing and improving amenities – Increase police presence – Cafes, restaurants, pubs – Sport facilities – Additional retail stores – Renovation of existing facilities – Increased community facilities – Increased/wider variety of community events and clubs – Increased and improved medical facilities, especially GP surgeries – Creation and improvement of youth club – Park for young children 	<ul style="list-style-type: none"> – Provision of health services, such as GP surgeries and dentists – Facilities for young people – Community venue – Schools – Shopping – Library – Sport facilities – Improved/increased facilities – Active police presence Job creation

5 Community Engagement

- 5.1 In addition to print media; specific events and attending other appropriate local events and meetings, social media tools were used to raise awareness of the proposed Neighbourhood Plan and provide an opportunity to comment on and engage in the plan making process.
- 5.2 The following social media and internet platforms were used to capture local views about Hykeham and to communicate the progress of the Plan.

StickyWorld

- 5.3 Since May 2013, the North and South Hykeham “StickyWorld” site has been accessible on the internet to the local community. The site enables visitors to register and leave comments relating to any aspect of community life which concerns or interests them. The site was publicised in articles, posters and through work with local school children.
- 5.4 The site gives precise information on views and visitors as well as comprehensive comments that have been left by a wide range of the community, and was monitored and updated on a regular basis, remaining active until 2016.
- 5.5 56 individual users left comments, 134 comments were made in total. Many comments were residents wanting to see tidying areas viewed as ‘scruffy’ and aesthetic improvements such as flowerbeds. Issues of traffic and road safety were raised by some, and were consistent with other discussions around transport and traffic, including enhanced paths for cyclists. There were also comments about play facilities for children made as part of the schools engagement programme, as well as other contributors suggesting facilities for children. Several people highlighted natural areas they wanted to see protected, and others suggested locations for additional shops.

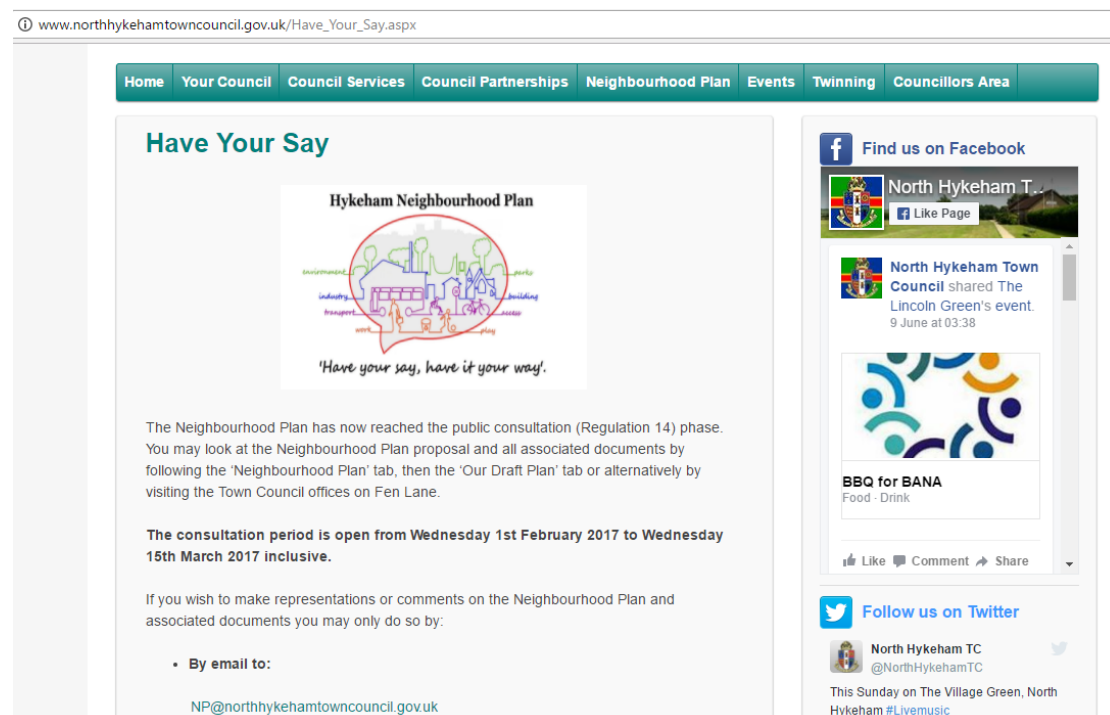


Twitter

- 5.6 The Hykeham Neighbourhood Plan has its own Twitter account @HykehamNP which has been updated regularly. Information has also been posted on North Hykeham Town Council's twitter account.

Website

- 5.7 There is a specific website for the Hykeham Neighbourhood Plan. As well as providing information about the Plan process and progress, the site promoted consultation events including those held by other organisations at which the Plan was represented. The site also provides access to agendas and minutes of committee meetings. Moderated 'chat-rooms' aimed at specific groups such as local developers and students were provided to encourage participation from those stakeholders. Hykeham Neighbourhood Plan information has also been posted on the North Hykeham Town Council's own website.



5.8 Articles providing information on the Neighbourhood Plan process and advising of Hykeham Neighbourhood Plan Events appeared in the Local monthly Magazine, the Hykeham Gazette:

Issue 87 April 2013

Station which is good news. Hykeham in Bloom has been run by Cllr Mark Reynolds and enormous thanks to him for all his hard work in achieving the extra colour that the flowers brought to the town. The committee are still investigating the problems with the flooding that is occurring at the top of Moor Lane and are in ongoing talks with Lincolnshire County Council Highways.

PARKS & RECREATION -Cllr Mrs Phillips

There has been a year of consolidation, as during the previous year so much new equipment and facilities were provided on the open spaces. There is a still a waiting list for allotment plots and this just shows how popular they are. The BMX track is extremely popular and it does not attract any antisocial behaviour. All of the football pitches are fully booked up and well used. Sometimes there have been some friendly matches played at St Aiden's Park to the benefit of the children who are in the care of the Youth Referral Unit. The major project that is just about to get underway is the landscaping of the open spaces. We are very pleased to announce that all open space grass cutting will now be completed by our own Groundstaff and we hope that we can deliver a high level of cutting throughout the season. It is anticipated that the legal transfer of Popplefields, Popplefield, Cheviot Close and Dorchester open spaces will take place early in April. Please keep your eye out for the opening of the new large play area on the development in Mill Lane/Newark Road. We are looking towards May Half term week for this.

PLANNING -Cllr Hillier

There has been a proposal to build 150 houses on the old Quarry site off Newark Road. An open afternoon was held recently and many people attended.

There has been a Reserved Matters application for 338 houses to complete the development on Mill Lane/Newark Road. We await NKDC response to variations to the infrastructure links on the proposed development site on Station Road. The committee have asked that the proposed infrastructure should co-ordinate links to Lincoln by train and bus. The committee has also commented to NKDC that the junction of Newark Road cannot take an increased amount of traffic that some developments may attract.

NEIGHBOURHOOD PLAN -Cllr Dixon

Please look out for the events/consultation periods that will be coming up in the near future. The steering group would very much like the community to be involved and any spare time you may have would be welcomed. This is an exciting project that will ensure that the community has its say in the future shape of the community.

DOG FOULING

Q. Whose problem is it anyway?
A. Nobody's, if it's dealt with responsibly.

Bag it - Bin it, and make sure you either take it home with you or put it in a dedicated 'dog bin'.

If dog fouling is not dealt with, it becomes everybody's problem. We all need to play a part in stopping irresponsible dog owners leaving their dog droppings in public areas. It's your environment and community that's being affected.

It's socially unacceptable. It spoils the environment.

It's a health risk. Round worm eggs (Toxocara) in dog faeces can cause blindness, epilepsy, asthma and eye infections. The worm eggs can survive in the soil even after it's rained, so

children playing on grass are much more at risk. The bacteria can cause sickness and diarrhoea.

What can you do about it? If you see an incident of a dog owner not picking their dog's faeces up and walking away, make a note of as many details as possible. The person's description, (identity and address if known), description of the dog, time of incident and location. Then report it to the District Council on 01529 414155 ask for Paul Velland in the Environmental Pollution Team. Or contact your Parish Council. All information in dealt with in the strictest confidence and personal details will not be released to the offender. We will contact you to discuss your complaint and will keep you informed of what action we intend to take.

What are the penalties? If you commit an offence under section 3 Dogs (Fouling of Land) Act 1996, you may receive a £50.00 fixed penalty notice or be fined in court up to a £1,000. So clean up after your dog. Don't fall foul of the law!

North Hykeham Town Council provides dedicated DOG WASTE BINS on all its parks and open spaces. Alternatively you can take any dog fouling HOME to dispose of or you can place it bagged into any LITTER BIN within the Town. To contact us to report any incidences within North Hykeham please telephone 01522681537 or email TownClerk@northhykehamtowncouncil.gov.uk

To Contact the Town Council Office you can telephone: **01522 681537**

TownClerk@northhykehamtowncouncil.gov.uk
Follow us on Facebook and Twitter

Issue 89 July 2013

North Hykeham Town Council News

NEW MOWER IS A CUT ABOVE

North Hykeham Town Council has recently purchased a second hand reconditioned ride on grass mower.

Previously all the grass surfaces in our open spaces were cut by a grass cutting machine that was a considerable cost. This contract meant that the grass surfaces were cut at set times whether it was needed or not.

Before purchasing the mower the Councilors discussed the project with the groundsmen. They were all eager to undertake the mowing themselves because they would be able to cut the grass when needed. They could also vary the length of the grass according to the needs of the different activities taking place on the open spaces.

The purchase has already proved to be a success and in the future the Council may look at the possibility of providing a grass cutting service to other Councils to provide a revenue to cover the initial cost of the machine and for other projects.

NEIGHBOURHOOD PLAN

The government's Localism Act 2011 gives local communities the opportunity to strongly influence how future growth is incorporated into our lives in the next 25-30 years. North Hykeham Town Council, in partnership with South Hykeham Parish Council firmly believe that we can best serve the interests of local people by working together to produce a joint Neighbourhood Plan. Having begun work 6 months ago, seeing the plan through to fruition will take around 2 years.

Before the end of April, we submitted to NKDC our boundary application which clarifies our community borders and the justification for being recognised as appropriate project leaders.

Our town has been subject to quite a bit of housing expansion in recent years and we know that more housing is yet to be built. All of which has, and will continue to, put increasing strain on infrastructure and services. What the County Council's Core Strategy document does not directly earmark our area for further housing development, we as a community must ensure we have a say in where and what type of residential

growth takes place in the town. Similarly, whilst communities are prevented from rejecting the government's economic and employment growth targets, we can have a strong voice in determining how those targets are met.

Developing a Neighbourhood Plan requires extensive public consultation and evidence gathering. Initially we are asking for opinions, thoughts and ideas, positive and negative, relating to housing and employment growth, leisure and infrastructure. It will be your evidence which determines what the plan ultimately addresses. It is that evidence which will allow us to focus and develop a technically sound plan that will properly identify and support the needs and wishes of the people of North and South Hykeham.

Work on gathering evidence has already begun. We have made efforts to begin working with local businesses and have sought support from officers at North Kesteven District Council. Our website and social media accounts on Facebook and Twitter carry regular updates on progress and we are almost ready to go live with an interactive site devoted to gathering evidence for the Neighbourhood Plan.

More recently a great deal of progress has been made in expanding the consultation process thanks to the enthusiastic participation of our local schools. Following presentations to groups of teachers and student representatives at the Civic Offices in Fen Lane, we have

been encouraged by follow up meetings and the prospect of progress being undertaken which will not only provide useful information but will also be of educational value to students of all ages. Whilst we would like to thank all those who have expressed an interest in getting involved, we are particularly grateful to the Headteacher Mrs Walkley, Mrs Su France and the children of Fosseway school who are working to develop a survey that can be completed online by children and parents alike.

Over the coming year, we will be



Students at Fosseway school get involved with the plan

doing all we can to give all members of the community the opportunity to have their say. If you're a member of a local group or society and would like us to give a presentation or email you some information and feedback opportunities, please contact us by phone or via the council's website.

(continued on page 7)

NORTH HYKEHAM TOWN COUNCIL

VILLAGE GREEN, LINCOLN ROAD NORTH HYKEHAM

SUNDAY JULY 7TH 2PM-4PM

"READY STEADY SIXTIES"

FREE ENTRY BRISK & PISCIC FREE ENTRY

PLEASE WALK VERY LIMITED STREET PARKING

NORTH HYKEHAM TOWN COUNCIL

VILLAGE GREEN, LINCOLN ROAD NORTH HYKEHAM

SUNDAY AUGUST 4TH 2PM-4PM

"Steve Smith Jazz Trio"

FREE ENTRY BRISK & PISCIC FREE ENTRY

PLEASE WALK VERY LIMITED STREET PARKING

Issue 95 January 2014

Cllr Dixon mulling the Neighbourhood Planning test - a big thank you from the Neighbourhood Planning Committee for those who visited.

A fine example of a stall - I think those lovely boys maybe from a recent film.

How amazing the Bandstand looked and what a fine piece of acting from Action Community Theatre - a big thank you to them for singing and talking to the crowd.

The Mayor of North Hykeham would like to hold a Charity Event in March or April 2014 to raise funds for St Christopher's School and the Lincolnshire Broader Community Memorial Trust. This event will be an Award Ceremony and we would welcome nominations from the Town for any young heroes or volunteers. We are going to have two categories, one for junior and one for adults. There must be so many hard working volunteers who would be deserving of recognition and the Mayor believes this would be a fantastic event and a rewarding accolade.

FARMERS MARKETS DATES 2014

SITED ON A&K CAR PARK - FOURTH FRIDAY OF EVERY MONTH

2014

Friday 24th January
Friday 28th March
Friday 25th April
Friday 23rd May
Friday 27th June
Friday 25th July
Friday 22nd August
Friday 26th September
Friday 24th October
Friday 28th November
Friday 19th December (3rd Friday)

FARMERS MARKET ALL SAINTS CHURCH

CAR PARK NORTH HYKEHAM

FOURTH FRIDAY OF EVERY MONTH - 9.00AM-2.00PM APPROX

HERE YOU WILL REGULARLY FIND RED HILLS FARM FOR PORK PRODUCTS, COOKS FARM FOR LAMB PRODUCTS, TRUBY DRYNE CAGES SLANDER - FRESH VEG, FRUIT & FREE RANGE EGG PLUS LOTS OF MORE THROUGHOUT THE YEAR.

THE NEXT MARKET WILL BE ON FRIDAY 24th January 2014

Please mention The North Hykeham Gazette when responding to advertisers

Issue 98 April 2014

HYKEHAM IN BLOOM

A planter has recently been situated near Bakerfield Mews, with the help of the volunteers and the Town Council we hope that this will continue to flourish.

NEIGHBOURHOOD PLAN

Hykeham Neighbourhood Plan

What is a Neighbourhood Plan?

It is an opportunity to incorporate the views of the Hykeham residents on how future development of the locality is achieved. This can include Housing, Retail and Leisure facilities, Transport Infrastructure and, of course, Business needs.

This coming year we will see the Hykeham Neighbourhood Plan take shape as the recently formed committee examines planning evidence and information gathered from local consultations and social media contact with the people who live and work within North and South Hykeham. Our aim is to develop a plan which addresses all aspects of growth in our community and, as far as possible, meet the aspirations of the people with in our neighbourhood boundary.

North and South Hykeham is an area recognized regionally as a "primary attractor" with a great deal of potential for growth, particularly with regards to employment. We have already seen residential expansion and need to ensure that further growth in this area is managed in a manner which is both sustainable and respects the current community and the environment in which we live. Having a Neighbourhood Plan in place for our area will enable us to work with prospective developers to do this.

Community engagement will be an on-going part of the process and we shall be doing all that we can to enable everyone to have their say. If you are a member of a local organization planning to hold an open event over the coming months and feel that our Neighbourhood Planning information tent can contribute to the occasion, please contact us at the council offices.

Help Hykeham! Do you care?

Join our mailing list. Email: help@hykehamnp.org

Anna Rennie a pupil from Ling Moor School.

We need your participation and input into these future plans and would ask that you access the website: www.stickyworld.com/neighbourhood-planning where you can make your own comments, or alternatively follow us on Twitter @HykehamNP

Councillor Pete Dixon
Neighbourhood Planning Committee

20'S PLENTY FOR US

Over 300 local residents have signed our petition supporting the call for our residential streets to be designated as 20 mph limit areas. This campaign has many benefits and is not solely concerned with slowing drivers down. With over 200 campaigns in progress across the country, evidence has shown that not only do 20 mph area wide limits reduce accident numbers, they also enhance neighbourhoods.

Over time, more valuable members of our community feel increasingly confident about using the streets and venture outdoors more frequently. Alongside a reduction in pollution and journey times, 20 mph area wide limits also encourage people to cycle or walk more often as they begin to feel the streets are safer. Given that AccessNI is also focussing on encouraging the town's people to choose forms of transport other than the car, a successful campaign will also support their efforts.

Area wide limits are also proven to be far more cost effective. There is far less signage required and they do not require expensive traffic calming measures such as speed bumps. For these and other reasons we believe that our community will benefit greatly from adopting 20 mph area wide limits however this is a campaign which can only succeed with community ownership. If you or someone you know is a member of a local group or organization that would like to know more or is interested in supporting our campaign, please get in touch with us at the Town Council offices on Fen Lane for further information.

Councillor Pete Dixon
Environment Committee

- 5.9 In October 2014 the three North Hykeham Town Council vehicles were fitted with the Neighbourhood Plan Logo livery in order to promote the plan throughout the town.





Neighbourhood Planning Information tent December 2013.

Involving Young People

5.10 Letters were sent out inviting all local schools to attend a presentation at the Town Council Offices in February 2013 outlining the purpose of a Neighbourhood Plan. The event also involved an interactive workshop and an invitation to the schools to take part in educational projects which would also supplement the Plan's evidence base. This led direct engagement with five local schools:

- Fosse Way Primary School – Councillors Eddy Rigby and Pete Dixon visited the school and took part in an interactive workshop where the children were encouraged to consider important issues before designing a survey which both children and carers could complete at home. Results of this survey were used to support the evidence base.
- South Hykeham Community Primary School – Years 5/6 children worked on a display which considered the Hykeham Area in past, present and future terms. The Year 5/6 children were also encouraged to engage with the Neighbourhood Plan via the ‘StickyWorld’ site leaving their comments and suggestions.
- Ling Moor Primary School – The Town Clerk, Cllr Rigby and Cllr Dixon were invited to the school and gave presentations to Year 5/6 children which incorporated challenges relating to the Neighbourhood Plan. One of the projects involved children producing flyers and posters which promoted the Hykeham Neighbourhood Plan in the community. The flyers and posters were then judged by the Neighbourhood Plan committee and the winning leaflet and posters were used to raise awareness in the local area.



- North Kesteven Secondary School and Robert Pattinson Academy – after initial contact North Kesteven Secondary School Year 8/9 students completed a survey in which they were asked what retail and leisure facilities they would like to see within the local area. Robert Pattinson school council representatives met with the Town Clerk and at this meeting were introduced to the concept of Neighbourhood Planning. Representatives of both schools attended a presentation by Michael Kohn CEO of ‘StickyWorld’ and took part in an interactive workshop using large sticky notes.
- All Saints CE Primary School – In the Summer Term 2013 Year 5 students looked at how Hykeham has changed over time and questionnaires were sent out to parents to find out their views on what they liked and disliked about Hykeham. Most of the parents who responded really liked living in Hykeham due to the amount of facilities, the community spirit and low crime rate. The one major issue of concern was the amount of traffic that goes through the Town. Based on these responses 20 letters were sent by the Year 5 students to us detailing their concerns and suggestions on possible solutions. The Town Clerk visited the school during autumn 2013 to discuss these issues with the Students and staff and the aims of the Neighbourhood Plan.

Engagement with Partner Organisations

5.11 The views and priorities of partner organisations were also sought in order to reflect them in the local issues and priorities that underpin the Plan. These engagements included Plan Steering Group members meeting with representatives of Lincolnshire County Council; City of Lincoln Council; Central Lincolnshire Joint Policy Unit; North Kesteven District Council and the Church Commissioners¹.

¹ The Church Commissioners are the major land owner in the Sustainable Urban Extension.

6 Consultation with the Local Planning Authority

- 6.1 The Central Lincolnshire Local Plan was under preparation at the same time as this Neighbourhood Plan. In November 2016 a draft copy of the emerging Neighbourhood Plan was submitted to the North Kesteven District Council to test compliance with the CLLP draft policies. The resultant comments from North Kesteven District Council were recorded alongside actions recommended by the consultant advising the Neighbourhood Plan Committee and the decisions of the Committee in relation to the comments offered. This information is contained in Appendix 2.

7 Regulation 14 Consultation

- 7.1 North Hykeham Town Council's Neighbourhood Plan Regulation 14 Consultation period took place from the 1st February 2017 until 15th March 2017.
- 7.2 Statutory consultees were advised by letter accompanied by a full copy of the Plan along with the Local Priorities for Development List and the South Hykeham Character Appraisal. The list of Consultees is attached at Appendix 3.
- 7.3 Local residents and businesses were consulted by means of a Royal Mail leaflet drop to addresses in the LN6 post code area. This leaflet was also published in the Hykeham Gazette and the Hykeham Herald. A copy of the leaflet is attached at Appendix 4.

8 Main Issues and Revisions Arising from the Regulation 14 Consultation

- 8.1 The comments received from Consultees along with the NHTC Neighbourhood plan Committee's response and whether action was taken to revise the Consultation Draft Plan are set out in Appendix 5. The names of respondents have been removed in each case.
- 8.2 The Consultation responses resulted in a number of revisions to the Plan to ensure that the Plan policies are clear, proportionate and avoid any confusion in relation to national and CLLP policies.
- Draft Policy HLP 1 was revised to make it more inclusive and increase clarity.
 - The design criteria associated with Policy HLP 1 and contained within Appendix 1 to the Plan were revised to reflect the revisions to HLP 1 and the deletion of other policies.
 - Draft policy HLP 2 was deleted in response to the revision to HLP 1.
 - Draft Policy HLP 3 was deleted in response to the revision to HLP 1.
 - Draft Policy HLP 7 was revised to ensure it was compliant and did not create confusion in relation to the requirements of the NPPF and CLLP.

Other policies have been subject minor rewording or editing in the interest of clarity and proportionality.

9 The Submission Plan

- 9.1 The Submission Plan has been developed from a comprehensive evidence base which includes: The Hykeham Area Scoping Study, GENECON 2011; Survey Responses Issues Analysis, Globe Consultants, 2015; Traffic and Transportation Study, Aecom 2015; and A Character Appraisal of South Hykeham Village, Town and Parish Councils 2015.
- 9.2 The reports identified above and wider community input received throughout the Plan making process support the Plan policies, which have taken full account of the responses received through the Regulation 14 Consultation process.
- 9.3 Sections in the Submission Plan include:
- Introduction and Background (including the policy context of the Plan)
 - Local Priorities
 - Vision and Objectives
 - Policies
 - Matters Beyond the Scope of the Neighbourhood Plan
 - Delivery Strategy.

Appendix 1: Analysis of Survey Responses and Survey Questionnaire

North and South Hykeham Neighbourhood Plan Consultation Analysis



A questionnaire was drawn up in support of the North and South Hykeham Neighbourhood Plan process; inviting the local community to feed in their thoughts and comments about Hykeham, asking about the things they value about the area and what could be improved. A copy of the survey is reproduced in full at the end of this document.

The questionnaire was available for completion from July 2014 to January 2015 both online via a web link at www.hykehamneighbourhoodplanning.org and in paper format.

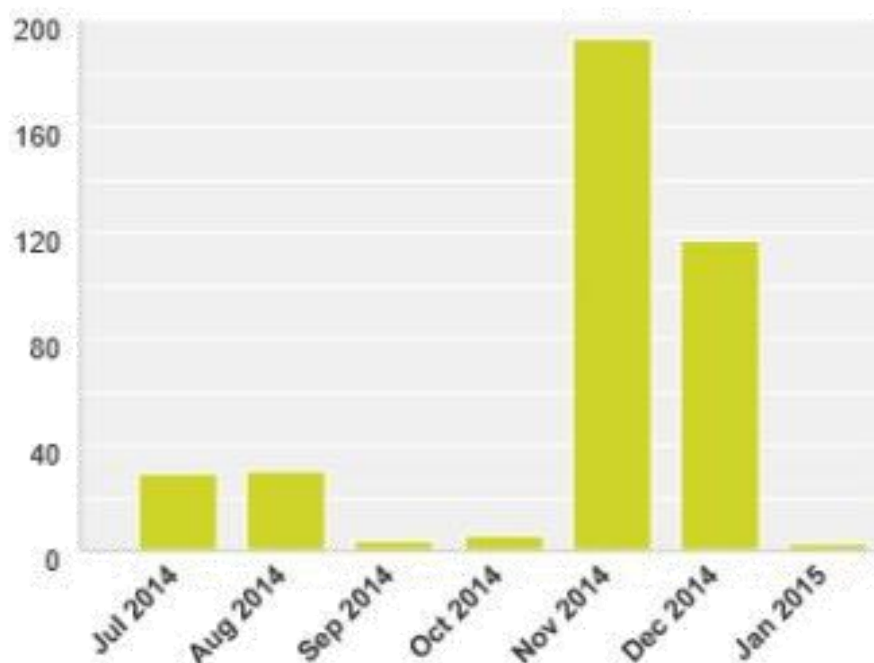
Paper copies were distributed at local community events, as well as being made available at schools, the local supermarket and nursing home. Copies of the questionnaire were also posted to all Hykeham households (number Xxx). In total an estimated xxx surveys were distributed and/or at xxx events.

Respondents

A total 382 responses were received. The chart below shows the responses grouped by month.

The response rate: xxx.

Figure 1: Responses by month



The majority of respondents who answered the question 'Do you live in Hykeham?' (356 in total) identified themselves as Hykeham residents (95.5%). The figures below illustrate the distribution of postcodes given, which does indeed show most respondents as from the Hykeham area; the data also shows a fairly even spread across North and South Hykeham.

Figure 2: Do you live in Hykeham?

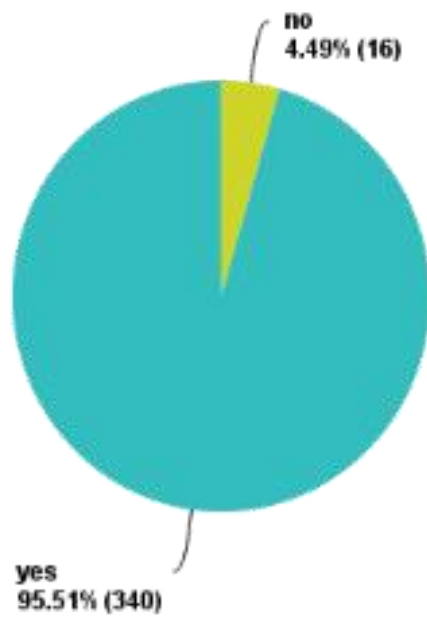


Figure 3: Map showing home postcodes, grouped

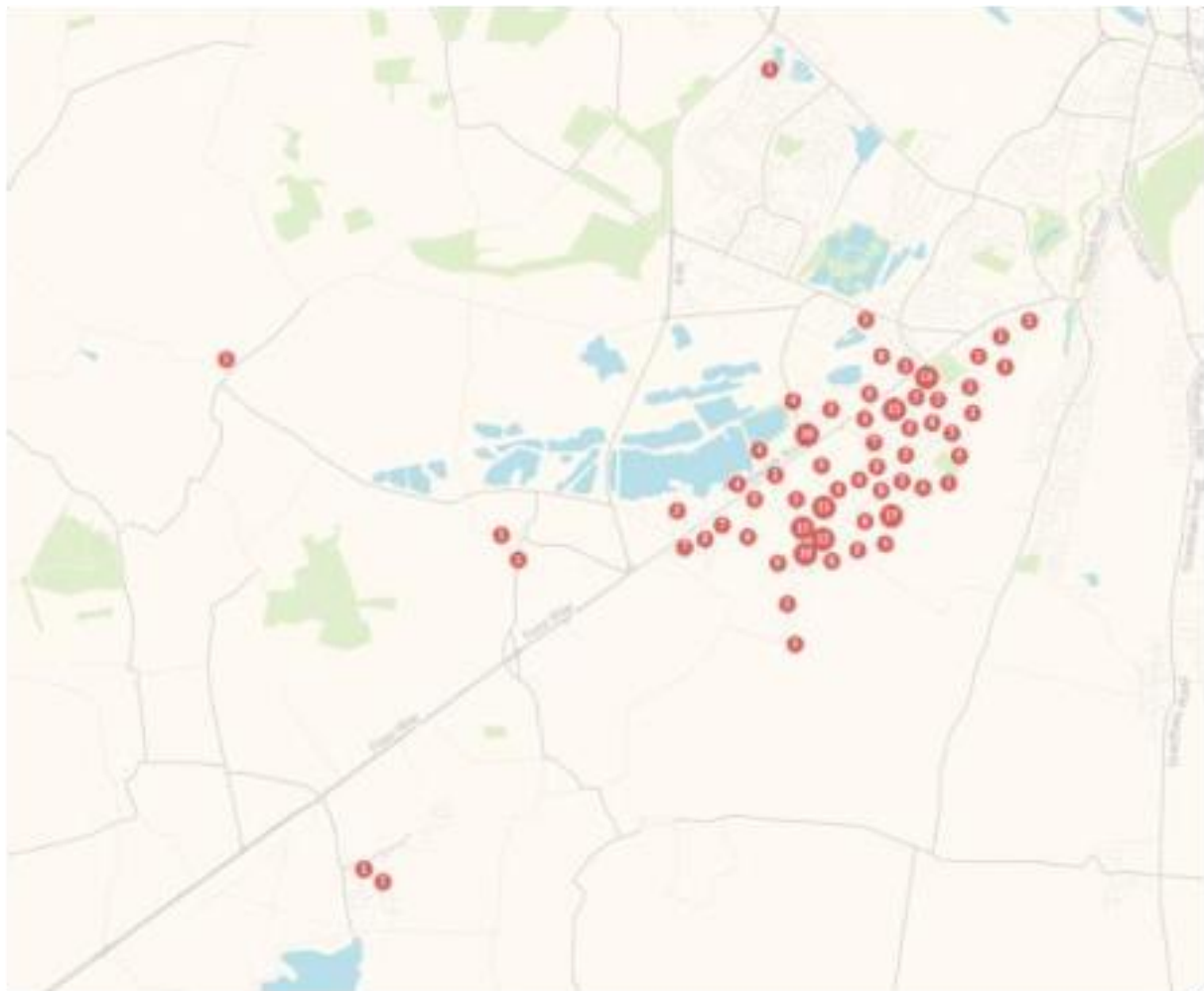


Figure 4: Home postcode distribution



When asked if they worked in Hykeham, over half of residents who responded indicated they worked outside the area. Note that as only 112 people answered this question, this should not be generalised across the whole sample in terms of time spent in/out of the area, as the data does not show how many respondents do not work, work from home, or were under working age.

Figure 5: Do you work in Hykeham?

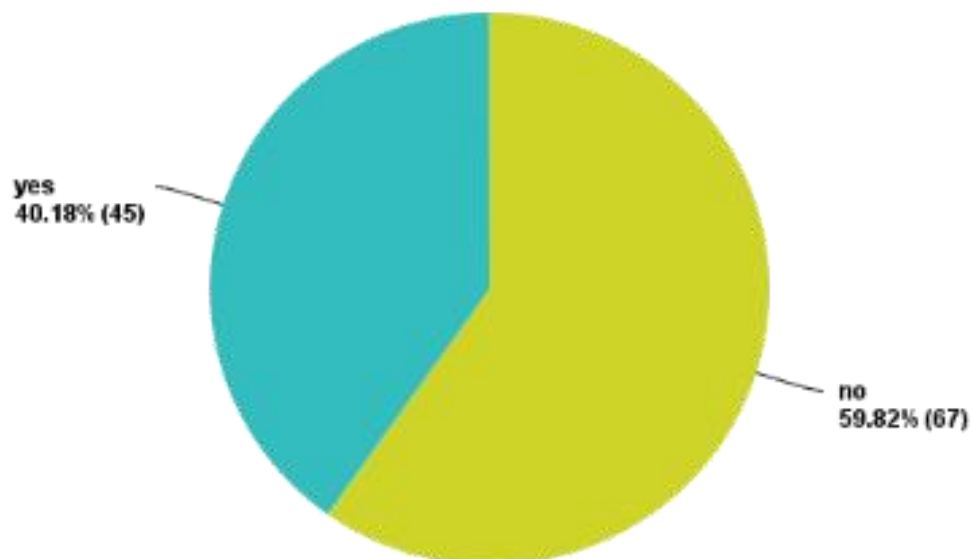


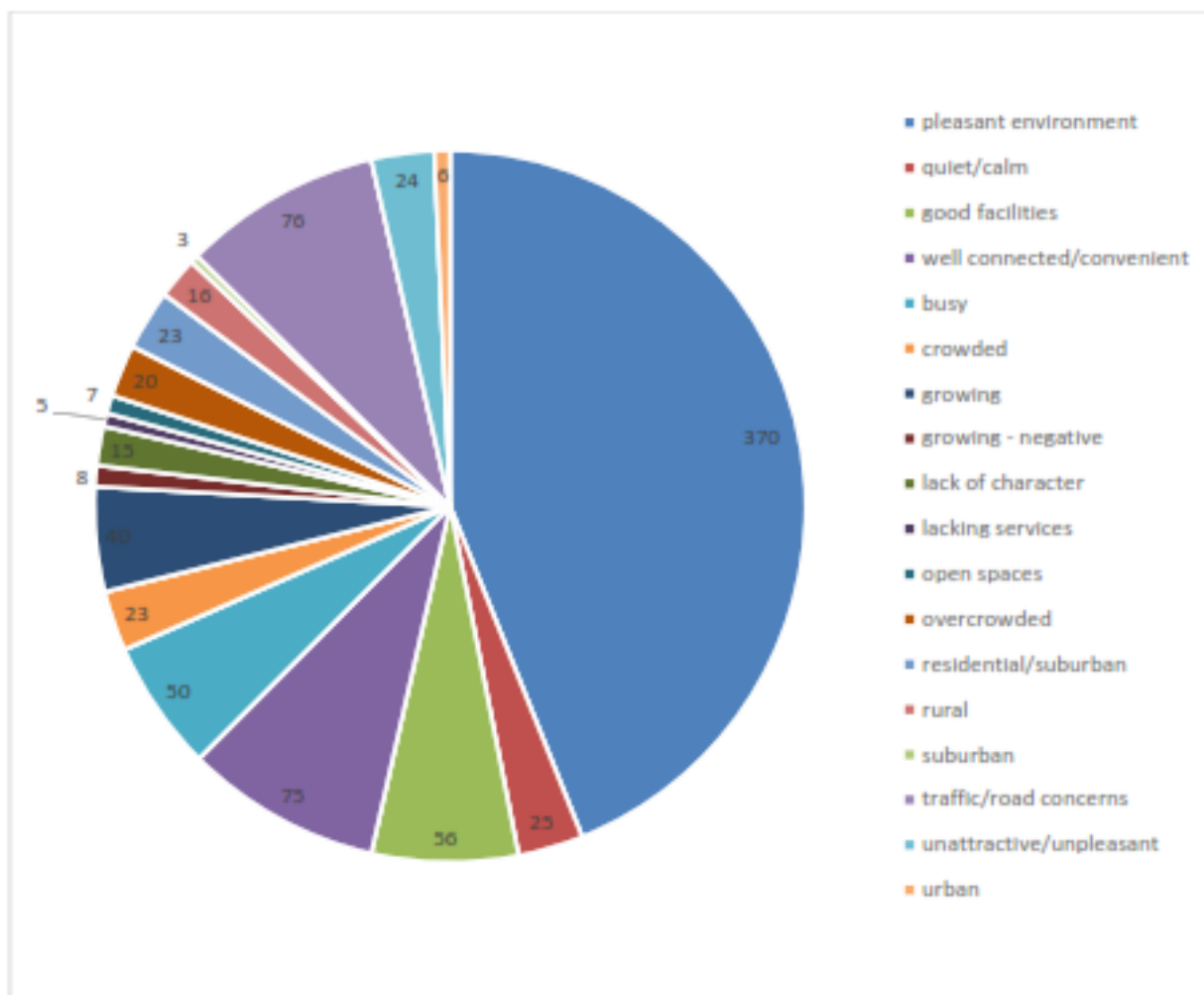
Figure 6: Map showing work postcodes, grouped



Engagement with the Neighbourhood Plan

Over 40% (162) of respondents asked to receive updates on the progress of the Neighbourhood Plan, while 72 people offered their time to help with the Plan; this is a very encouraging level of interest.

Describing Hykeham

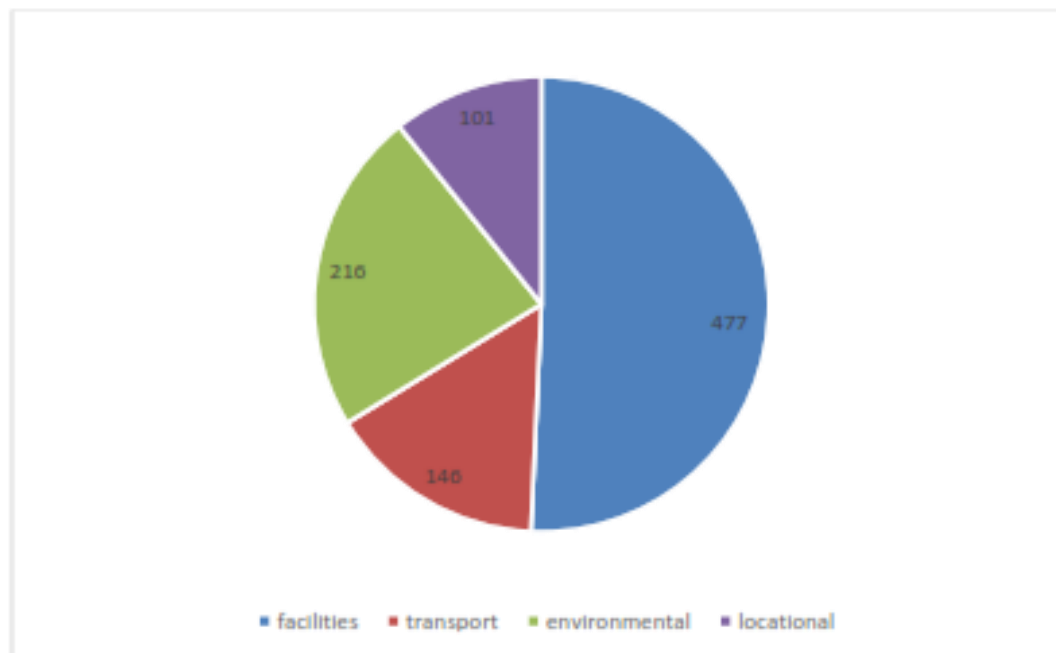


Favourite things about Hykeham

This question asked respondents to list their three favourite things about Hykeham. 372 people responded to this question, with 985 items listed in total.

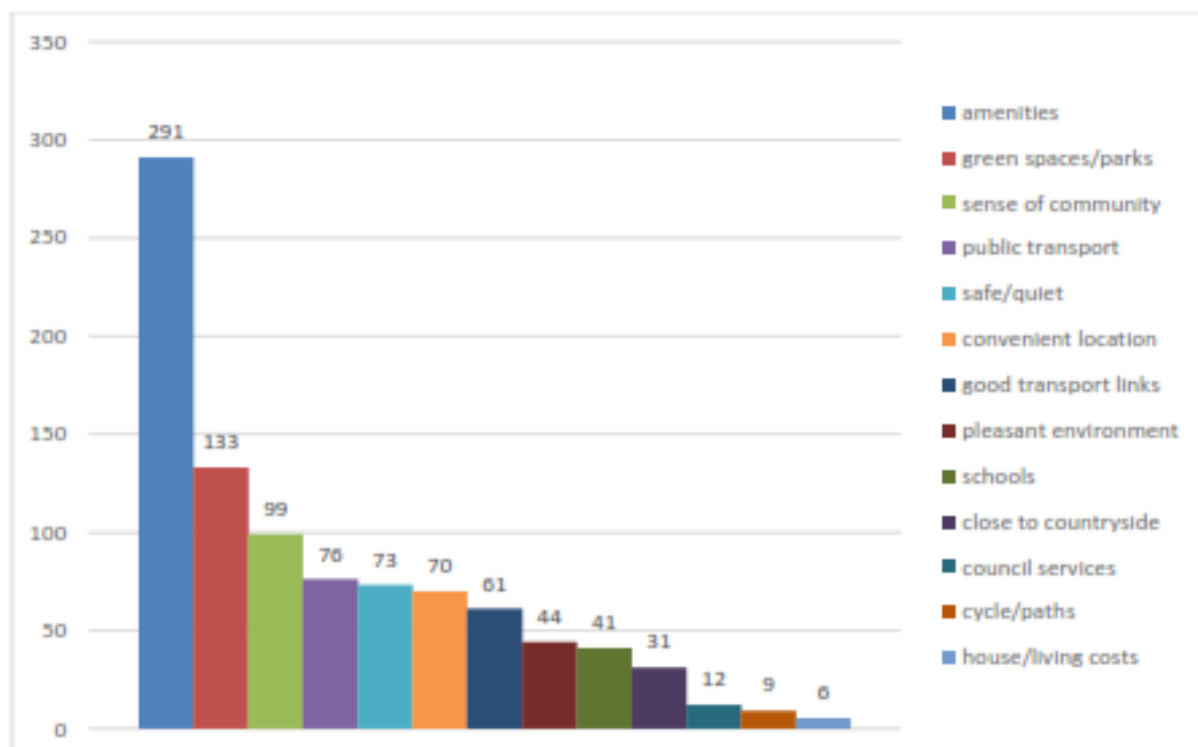
946 of these responses were directly related to the characteristics and amenities of Hykeham. These are summarised in the charts below.

Figure 7: Areas of interest



The quality and variety of the amenities within Hykeham was by far respondents' favourite thing about the area, particularly the school. Environmental factors also ranked highly for respondents, particularly Hykeham's proximity to rural open space, and what was viewed as the pleasant nature of the area itself.

Figure 8: Favourite things about Hykeham



Sense of community was important for respondents, with their neighbours, enjoyment of community events, and just simply 'the people' appearing alongside mentions of the 'village atmosphere' and 'friendly atmosphere' to make this grouping the one of the highest single factors. Considered

alongside the 44 comments made about Hykeham as a pleasant environment; being 'clean', 'pretty', and 'a good place to bring up children'; clearly the less tangible elements that make up the character of a place are important to residents. It is also notable that 73 people referenced specifically that they felt the area was either calm/quiet or somewhere they felt safe; almost as many who praised the public transport network – with nearly all comments specifically about the bus services.

Problems with Hykeham

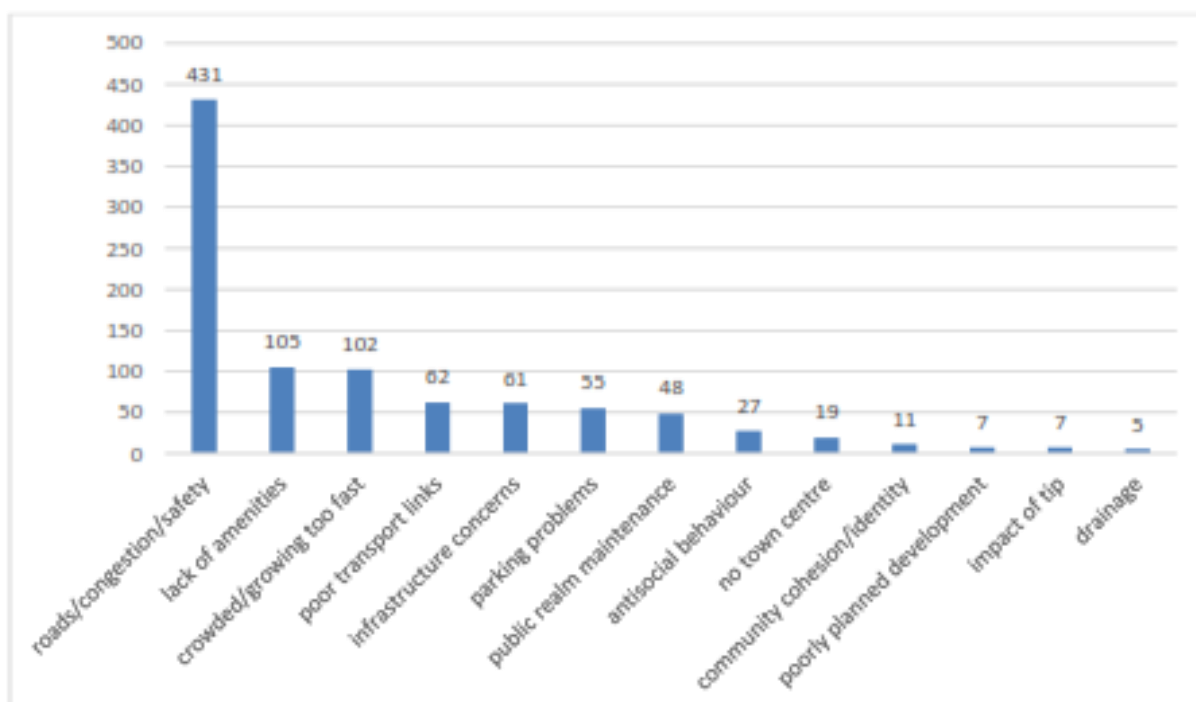
Respondents were asked to list up to three problems they felt Hykeham faced. 379 people provided at least one answer, with 977 items listed in total. The 940 responses which were relevant and appeared more than once, are analysed below.

The overwhelming issue raised was that of transport and public realm infrastructure problems. 70% of problems listed fell into this category. Concerns about the safety of local roads was a key issue within this area, as was congestion and a perceived lack of capacity within the current road system. Subsequently, concerns about the impact of future and planned development was listed frequently, alongside over 100 comments that Hykeham is crowded and expanding to rapidly; given the context of the volume of concerns surrounding infrastructure capacity it is reasonable to assume that there is a strong relationship between the two.

Where lack of amenities were felt to be a problem, a wide range of services were mentioned as being under pressure, from a need for an increase GP surgeries and school capacity, while there was also a desire to see new facilities such as restaurants and facilities for young people. A greater range of amenities that are wheelchair friendly/suitable for the disabled were also mentioned, as was the wish for broadband services; however the most frequent comment was simply for increased shops/amenities/services.

The issues contained within the grouping 'antisocial behaviour' mainly cover concerns about crime, antisocial behaviour by youths, and a desire for a greater police presence.

Figure 9: Problems with Hykeham

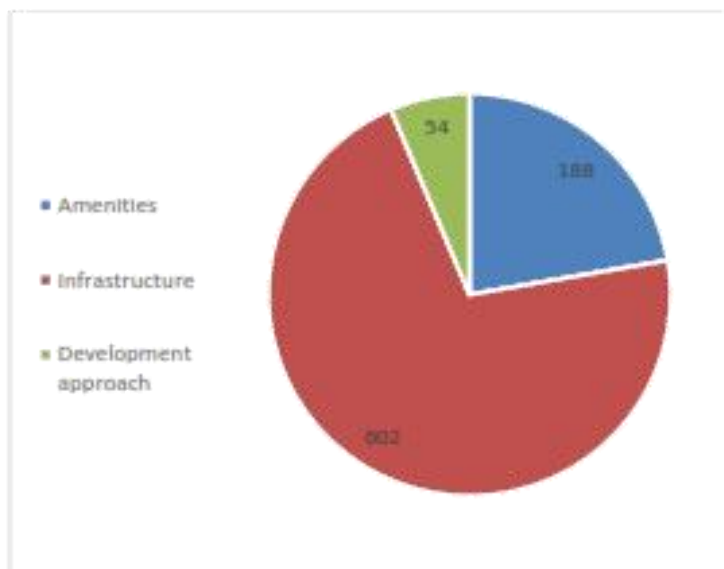


Improvements

Respondents were also invited to list up to three things they would improve about Hykeham. 371 people provided at least one answer, with 899 individual items listed.

Improvements fell into three main categories, a desire for improved infrastructure (from a bypass so very specific improvements at key facilities, and road calming on single roads and maintenance of the public realm); a desire for a differently managed approach to new development; and increasing and improving amenities, from police presence to cafes and sports facilities.

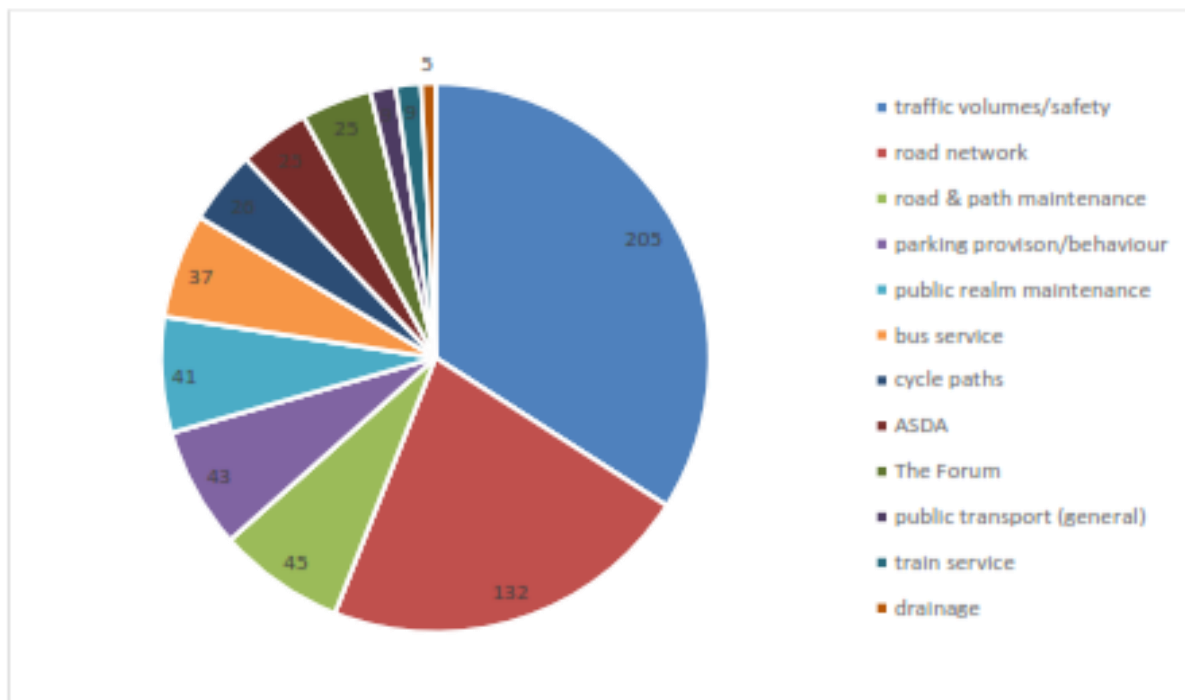
Figure 10: Areas of improvement



Infrastructure improvements were the overriding area respondents were interested in, and more specifically impact of traffic, (representing a quarter of comments overall) alongside concerns about safety; many improvements were suggested with the aim of managing these issues, reflecting the concerns raised elsewhere. Improving the road network was also a strong request. The Forum and ASDA were specifically mentioned as key areas. Increasing bus services, and improving cycle links were the focus of improvements suggested in the area of public transport.

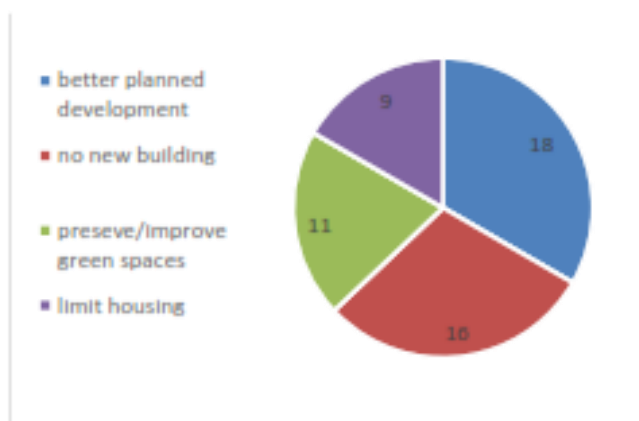
Improvements relating specifically to transport infrastructure are broken down in the chart below.

Figure 11: Infrastructure improvements



Concerns about the capacity of the current transport network and services, and their worsening in light of new housing development was a key issue; some respondents also were simply opposed to additional housing, or wanted to see building limited, but the majority of improvements suggested in this area focused on the need to improve transport infrastructure alongside/before further development. A related issue was the preservation and improvement of green spaces, which was important to a number of respondents.

Figure 12: Improvements to approach to development

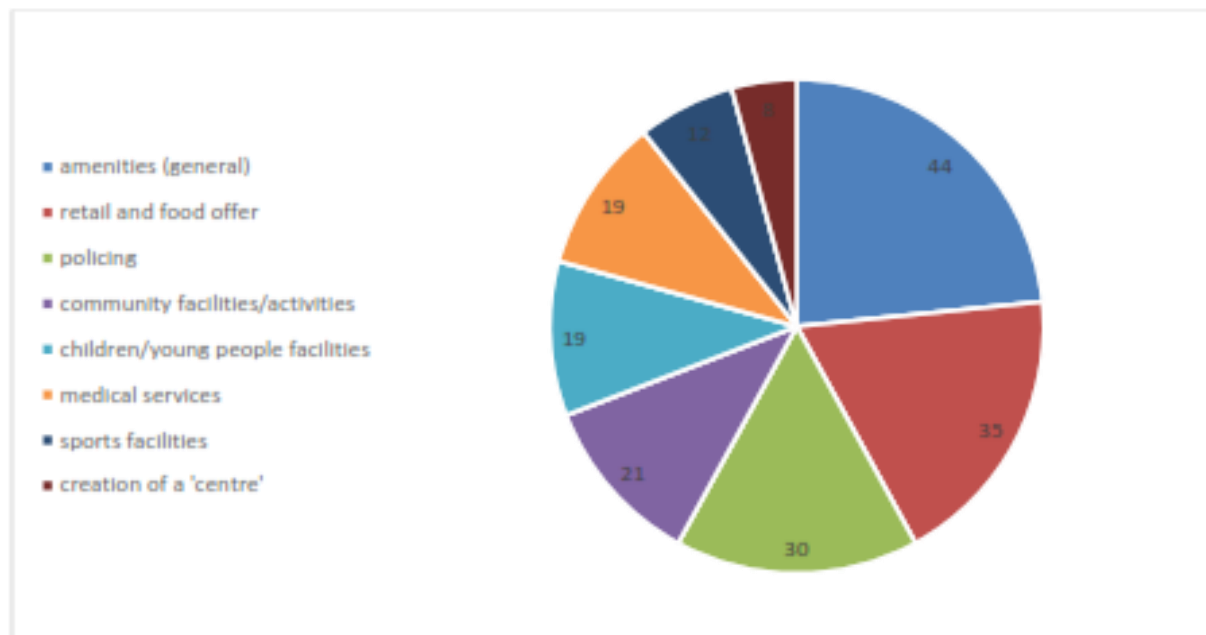


After a desire for improved amenities generally, the most frequently referenced area was that of general 'shopping' either through additional stores or the renovation of existing facilities, and cafes, restaurants and pubs – as these were often listed together, the two have been combined for the purposes of this analysis.

Increased police presence and/or a reduction in crime and antisocial behaviour, was cited by 30 respondents.

When considering specific services and facilities, the most requested were community facilities and events to enhance community cohesion and provide a wider variety of event/club opportunities within Hykeham. Expanded medical facilities, particularly GPs were a priority, as were the provision of youth and children's facilities, a frequent suggestion in this category was a youth club, while others wanted to see a park for younger children.

Figure 13: Improvements to amenities

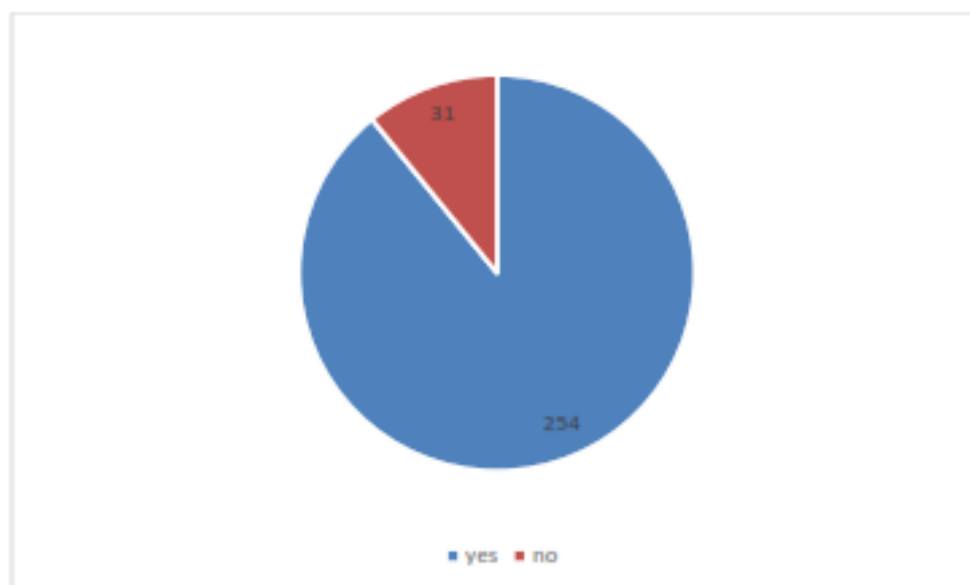


Use of Facilities Outside of Hykeham

When asked which, if any, services or facilities respondents travel out of Hykeham to use/visit, the frequently referenced facilities were retail shopping, medical services, banks, and leisure activities such as cinemas.

The majority of respondents suggested they did use facilities outside of the area, but as the chart below illustrate, 12% of those who answered this question suggested they didn't.

Figure 14: Do you use facilities and/or services outside Hykeham?



Responses to this question were given as free text and analysis involved identifying the individual facilities mentioned and counting instances of each mention; some respondees listed one item, others a list. The figures below show the facilities and services identified; the first shows the distribution

when grouped into high level categories, while the second shows a more detailed picture, listing all services mentioned twice or more.

Figure 15: Facilities identified - by broad category

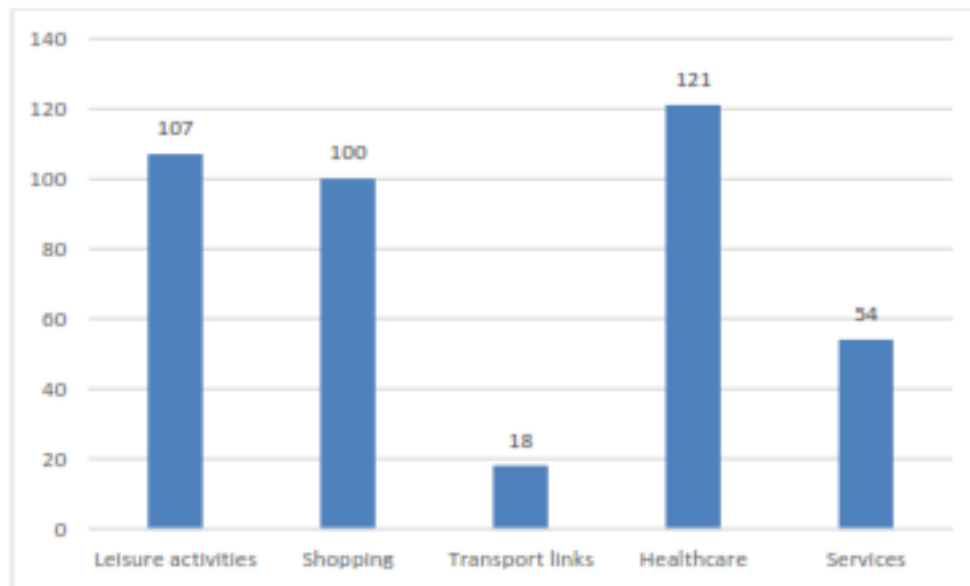
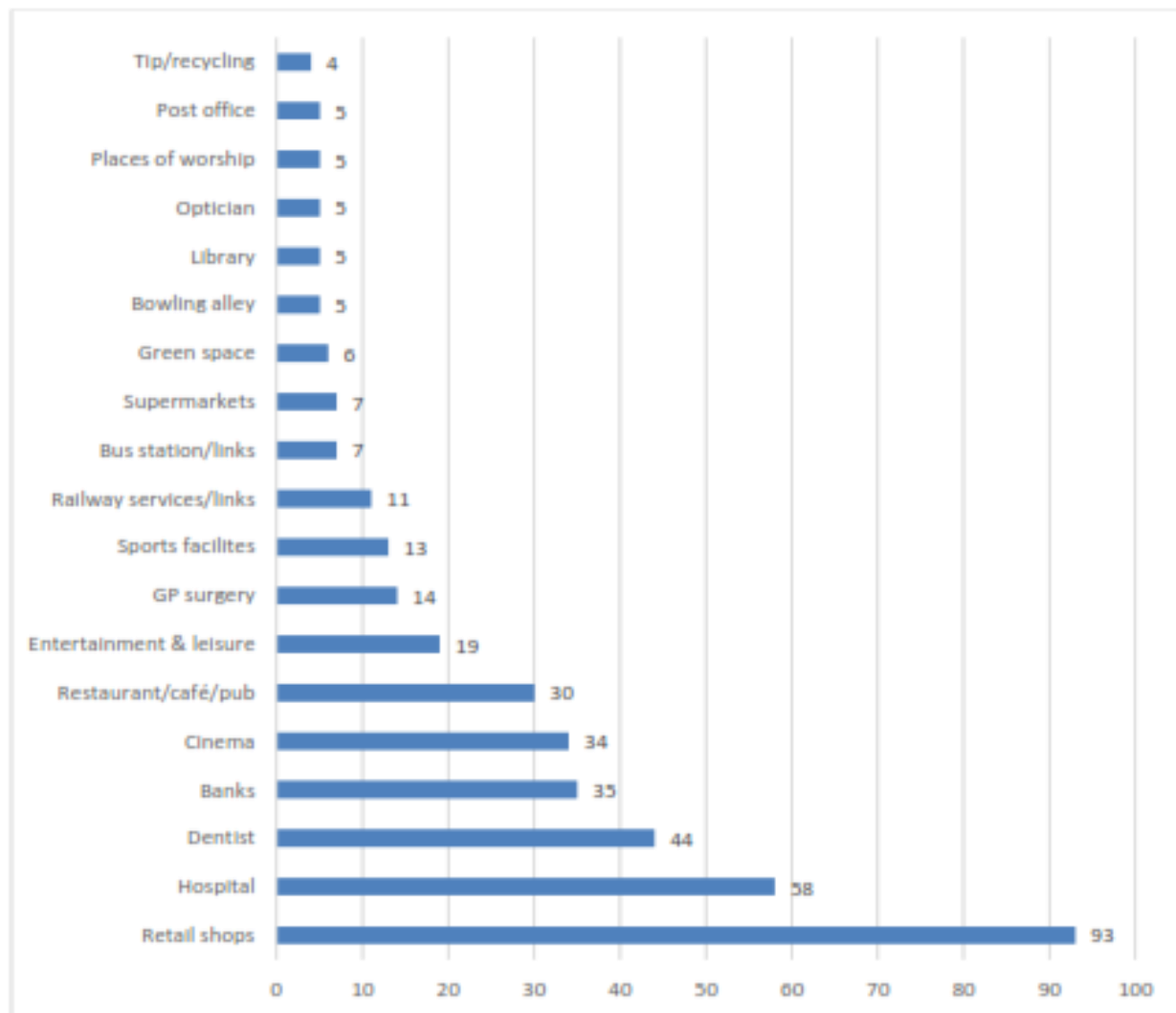


Figure 16: Facilities identified - count



Priorities for Hykeham

Finally, the survey asked people to list their top three priorities for Hykeham in the next 5-15 years. There were a total 809 priorities given, from a total 353 individuals.

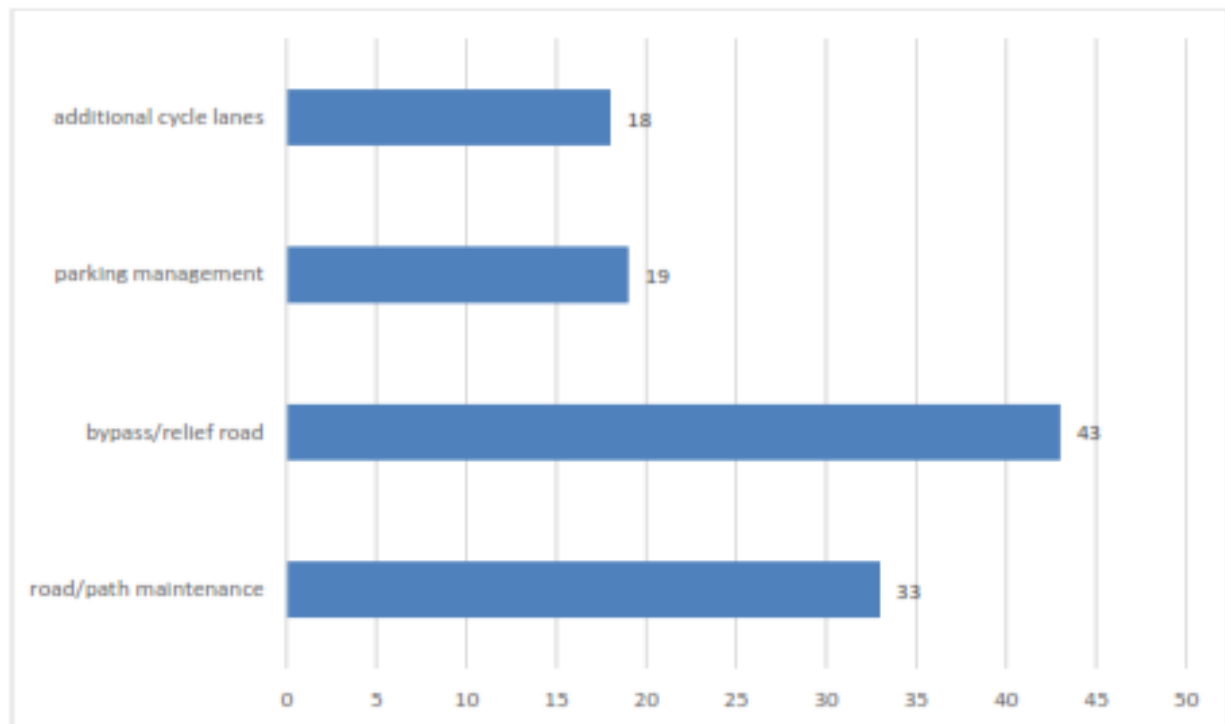
Views could be broadly categorised into four groups; facilities, infrastructure, development, and how Hykeham functions as a place.

111 priorities were given which focused on development within Hykeham. If those comments, the majority were concerned with managing the scope and scale of development (43%) or simply limiting the level of development, particularly housing (23%), while 24% wanted to stop building altogether. 10% of comments in this area welcomed development however, with half of them specifying a wish for affordable housing.

As reflected in the key issues identified with the area, around 45% of priorities centred on improvements to the transport infrastructure of Hykeham. By far the most specific request was improvements in the management and reduction of road traffic; improving the current road infrastructure was also a key concern, alongside specific references to a bypass or relief road. Public

transport was also something that some felt could be improved, along with requests for additional cycle lanes in the area.

Figure 17: Infrastructure priorities



Nearly a quarter of priorities (24%, 197 priorities) were interested in improving existing services in the area, or establishing new ones. Where specific ideas were given, these are broken down in the chart below. Increasing the provision of health services such as an additional GP surgery or dentist, was by far the most requested facility, while facilities for young people were also a popular request.

Figure 18: Priority facilities/services

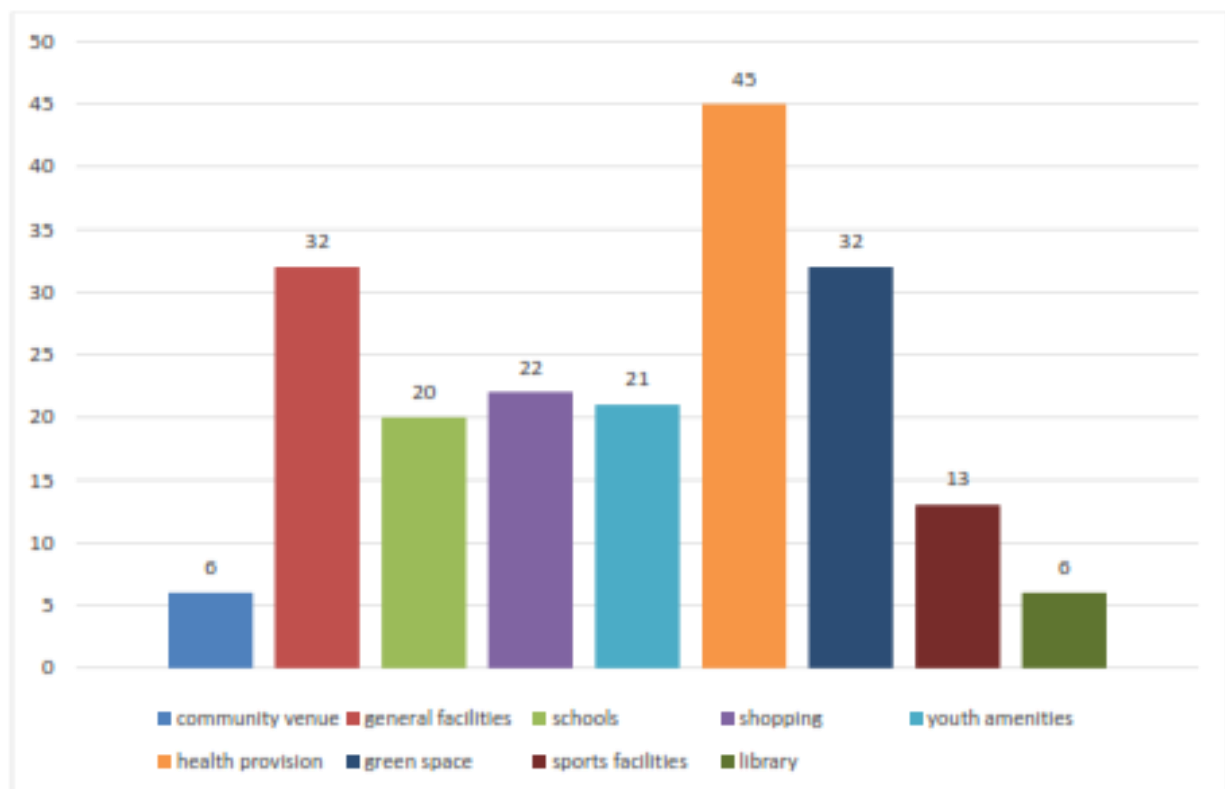
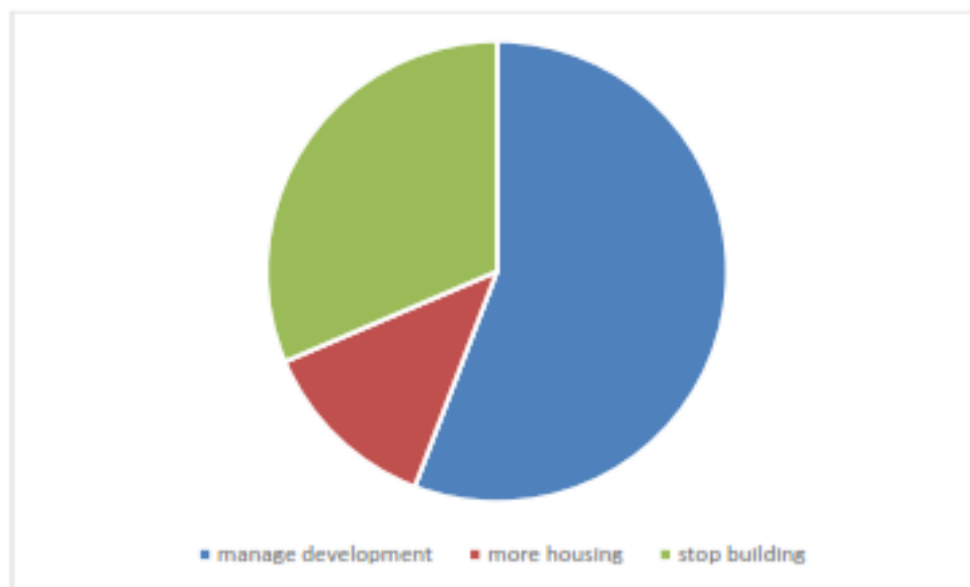
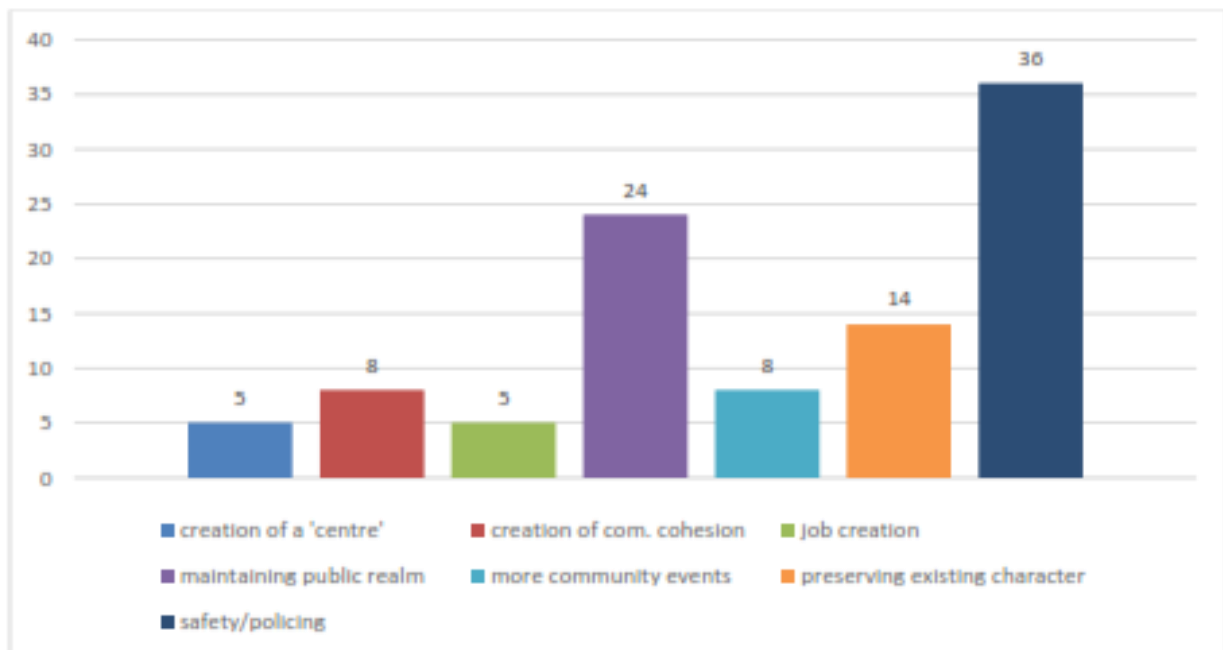


Figure 19: Priorities given in relation to development



Finally, a group of comments focused on the sense of place for Hykeham, particularly a desire to maintain/improve the feeling of safety and active police presence. Maintaining the public realm, keeping streets clean, tidy and litter free, and with street decorations such as planters to improve the image of the area, were also referenced.

Figure 20: Hykeham as a place



Other Comments

When invited to make any further comments or give additional details regarding answers given earlier in the survey, 28 people provided further information, a summary of which is provided below.

The majority of comments expanded on previously identified concerns about traffic volumes and the capacity of the road infrastructure, both in reference to current volumes and in the context of further growth. Broadway, Newark Road, Chapel Lane and Mill Lane were specifically mentioned.

"Congestion has grown with the additional developments, and the highway infrastructure is unable to cope for sustained periods stretching rush hour to longer durations which are equally bad at weekends....these passers by don't add to the community economics as they are purely trying to shorten their journey time."

Condition of roads, paths and cycleways were raised, "While we realise budgets are tight and get so each year it is so important to keep the roads in good condition, some of the side roads are getting to be a real problem, particularly for cyclists, with surfaces breaking up and potholes.

Improvements to the public transport network were acknowledged by one respondent, stating "The LN6 Access scheme introduced in the last year is to be commended."

Other commenters felt that Hykeham missed a 'hub' or central set of shops/facilities providing things to do locally – Nettleham, Bassingham and Navenby were given as examples.

Echoing the value respondents placed throughout the survey on the green spaces and pleasant environment they perceive in Hykeham, commenters here placed emphasis on the need to safeguard these spaces. In a similar vein, the need to consider change and development in its wider context and with attention to the cumulative effects for development was referenced by several respondents.

"One of the things we love about the area is the way the parks and green spaces are maintained, not just for dog walkers but for children to play in, the Village Green in particular is a wonderful community area, we really hope that although new housing is needed these spaces are kept."

"Previous attempts seem to fail to deliver wish list / planning desires as councils, district planning & county highways don't have the power or desire to enforce, many instance of failure & missed opportunities with recent developments i.e. multiple accesses onto Newark Road when only one traffic light junction planned, landscaped pedestrian corridors through the development, now muddy overgrown alleyways. The system has previously failed to assess & control the cumulative effects of all the development that has taken place & is still ongoing"

Questionnaire

*All returned questionnaires will be entered
into a prize draw to win £100 voucher*

Hykeham Neighbourhood Plan



The Hykeham Neighbourhood Plan covers the areas of North and South Hykeham. It is being led by North Hykeham Town Council and South Hykeham Parish Council. The first stage of the Neighbourhood Plan is to gather as much information and evidence as possible from the community of these areas. We would really welcome your input and would be grateful for your time in completing this questionnaire:

Characteristics of Hykeham

1. Please choose three words which best describe the Hykeham area:

- a. _____
- b. _____
- c. _____

2. What are your favourite things about Hykeham?

- a. _____
- b. _____
- c. _____

3. What are the main problems with Hykeham?

- a. _____
- b. _____
- c. _____

4. What would you improve?

- a. _____
- b. _____
- c. _____

General Information

5. Do you:

- Live in Hykeham ☐
- Work in Hykeham ☐
- Neither ☐

Postcode: _____

Postcode: _____

To find out more or to complete this questionnaire online, please visit:

<http://hykehamneighbourhoodplanning.org/>



6. Are there any services or facilities that you travel out of Hykeham to use/visit?

7. What do you think should be the top three priorities for Hykeham over the next 5-15 years?

1. _____

2. _____

3. _____

Date Completed: _____

Becoming Involved in the Neighbourhood Plan

If you would like us to keep you updated about the Neighbourhood Plan, or become more involved in the Plan process, please tick the relevant box below and leave your contact details. Your information will not be used for any other purpose, and will not be connected to the answers you have given to the questionnaire.

☐ Yes, I would like to receive updates about the Neighbourhood Plan as it progresses.

☐ Yes, I would like to learn more about the Neighbourhood Plan and have some time to offer to help. I would be happy for you to contact me with more information about taking part.

Contact details (please complete if you would like to be entered into the prize draw or if you would like to be involved in preparing the Plan)

Name: _____

Address: _____

Email: _____

Phone: _____

☐ Please tick if you would like to be entered into the prize draw

Please send completed questionnaire in a sealed envelope FREEPOST to:-

**FREEPOST RTKX-RXUE-RBHC
NORTH HYKEHAM TOWN COUNCIL
LINCOLN
LN6 8UZ**

To find out more or to complete this questionnaire online, please visit:
<http://hykehamneighbourhoodplanning.org/>

Appendix 2: North Kesteven District Council Consultation Responses, Comments and Revisions Made

Section of the plan	North Kesteven District Council Comments	Consultants Response, Nov 16	HNP Committee 23/11/16
General	It is helpful to include paragraph numbers to assist users of the plan in referring to it in planning applications.	The sections are currently numbered. Although paragraphs are not. This can be done but we suggest that we wait until the current version is finalised.	No comment/instruction
General	The information in the opening sections is interesting, however, much of it does not seem to be relevant to the contents of the plan. It is recommended that this is reviewed to see what should or should not be retained.	We have made a few amendments to the introductory sections and reordered and shortened then in some cases. We have also added in a general introduction to the Plan although we do think it would benefit from a covering note or foreword from the Committee or Chair which sets out what the NP aims to achieve and the hard work that has gone into it etc.	Changes accepted
General	The plan would benefit from some pictures or illustrations throughout to break up the text and help illustrate points.	It was agreed that we would prepare a simple Word document and a decision about desktop publishing would be taken at a later date and images would be added at this stage. Please let us know what is proposed in relation to the form of the final draft plan for consultation.	No comment/instruction
General	The plan should contain a map showing the neighbourhood area boundary, whilst it is noted that this is marked on figure 1, it should be on a map in the introductory sections purely for the purpose of satisfying the regulations.	Added along with a new section to accompany it.	Changes accepted
Front cover	The front cover should state the version of the plan, for example, "Pre-submission Consultation".	Added	Changes accepted
1.1 Definition of a Neighbourhood Plan	It is recommended that the Development Plan is not referred to as the "Local Plan". This is because the Local Plan is part of the Development Plan, which also includes the Minerals and Waste Plan and Neighbourhood Plans. This has potential to cause confusion and as such should be amended in this paragraph and elsewhere where	Amended where relevant.	Changes accepted

	<p>the Development Plan is being referred to (e.g. the first paragraph of section 1.5).</p> <p>The quotes used in this section do not seem to match the point being made in the neighbouring paragraphs. It is recommended that their inclusion is reconsidered.</p>	Quotes amended and changes made to introductory sections.	
1.2 Regulations	<p>In the second bullet point it should be “...with the strategic policies of the North Kesteven Local Plan (2007).”</p> <p>In the last paragraph on page 2, the ‘Central Lincolnshire Joint Planning Unit’ should be referred to as the ‘Central Lincolnshire Local Plan Team’.</p>	<p>Amendment made</p> <p>Amendment made</p>	Changes accepted
1.3 Sustainable Development	In the first paragraph the plan refers to the definition of sustainable development from the NPPF, directly quoting parts of the three dimensions of sustainable development. However, it is considered that it would be beneficial if it also included the definition given in the NPPF – “meeting the needs of the present without compromising the ability of future generations to meet their own needs” and “living within the planet’s environmental limits; ensuring a strong, healthy and just society; achieving a sustainable economy; promoting good governance; and using sound science responsibly.”	Amendment made	Changes accepted
1.5 The Development Plan	As stated under 1.1, the Development Plan is made up of The North Kesteven Local Plan (2007), but it also includes the Lincolnshire Core Strategy and Development Management Policies (2016) and some saved policies in the Lincolnshire Waste Local Plan (2006) which both form part of the Lincolnshire Minerals and Waste Local Plan.	Amendment made	Changes accepted
1.6 Context for the Plan	In the first paragraph, the second sentence does not currently make sense, it states “...and development in the district is currently the	Amendment made	Changes accepted

	<p>North Kesteven Local Plan, 2007.” This should be reviewed and amended.</p> <p>In the third paragraph, Hykeham is described by Ward. Whilst some of this is useful context it doesn’t seem to go on to explain how the area works. The areas also does not presumably operate on a basis of ward boundaries and so this section might be better described using geographical terms (north east, or west for example). Alternatively these character zones could be demonstrated on a map.</p>	Please advise if/how you would like to update this section.	
1.8 Background to the Area – Evidence Base	<p>The first sentence in the second paragraph should be reviewed, it currently reads, “...a Scoping Study was undertaken on behalf of by North Kesteven District Council in partnership with...”</p> <p>It would be useful if this section included information about where the bits of evidence can be viewed. Presumably, when submitted, the plan will be accompanied by key pieces of evidence for the Examiner to consider.</p>	<p>Amended</p> <p>We have suggested the following in terms of having information available: “All information to support the Neighbourhood Plan is available to view online at hykehamneighbourhoodplanning.org and in hard copy at the Town and Parish Council offices.”</p>	Changes accepted
1.8 Background to the Area – Historical Background	<p>It is recommended that the wording in the second paragraph is amended slightly to remove “for both genders”. It does not seem to be connected to the points being made and could run the risk of people asking why it was necessary to include.</p> <p>The first sentence in the third paragraph of this section is very long, and the punctuation between this and the second sentence would benefit from being reviewed.</p>	<p>Amended</p> <p>Amended</p>	<p>Changes accepted</p> <p>Changes accepted</p>
1.8 Background to	The second sentence in the first paragraph refers to “road communication”, should this be “road connections”?	Amended	Changes accepted

the Area – Employment	<p>In the last sentence of the second paragraph, it refers to “...problems of uncoordinated development”. This is quite vague and is not clear what it means. It is recommended that this be clarified.</p> <p>In the first paragraph at the top of page 8, what are the “historic reasons”? Could this be clarified?</p>	<p>Wording changed a little</p> <p>No further information about the specific businesses so we have left this unchanged at present.</p>	<p>Changes accepted</p> <p>No specific feedback received</p>
1.8 Background to the Area – Housing	The last sentence of the second paragraph would benefit from rewording to be clearer.	Amended	Changes accepted
2.1 Consultation	<p>Under the transport issues in the table it refers to “parking problems and associated behaviour” – what is associated behaviour and could this be clarified?</p> <p>Under the housing and growth issues in the table it should read “Expanding too rapidly”.</p>	<p>‘Associated behaviour’ removed.</p> <p>Amended</p>	<p>Changes accepted</p> <p>Changes accepted</p>
3.1 Vision and Objectives	In the first sentence of the first paragraph it says that the plan will seek to deliver the “...vision and objectives of the community, which are set out earlier in the Neighbourhood Plan...” There doesn’t seem to be a vision and objectives earlier in the plan so it is assumed this is a typo. If it is referring to the findings from community consultation, it is recommended that the terminology be changed in this paragraph.	Amended – first sentences removed.	Changes accepted
Vision	The general thrust of the vision is supported, however, the use of the terms “qualities” is quite vague. Could it be expanded to be more explicit about what qualities it is referring to? It is useful to make the vision as locally specific as possible.	This is something that the committee should consider and suggest an amended. We agree with the comment that we could be more specific about the exact qualities that make it a desirable location.	No amendments suggested
Objectives	The objectives are supported.		

4.1 Introduction	This paragraph seems to repeat what is written earlier in the plan about the plan production and it seems surplus to requirements. As such, it is recommended that it is removed.	Amendment made	Changes accepted
General policies	Many of the policies refer to the need to be in accordance with wider policies of the plan. This is unnecessary and should be removed as the plan should be read as a whole. A statement in the introductory sections of the plan could clarify that the plan should be read as a whole with all relevant policies applying to development proposals.	Amendment made	Changes accepted
Policy HNP1 – Design of New Development	As stated above, the plan policies should not cross reference other plans in this way, partly because it is not necessary, but also because the situation will change. Key elements of other documents should either be brought into policy here (provided it does not result in duplication of policy in the Local Plan or the NPPF), or left for the other document to cover. As such, much of the start of this policy should not be included. Detailed recommendations on the reworking of this policies are provided below.	<p>HNP1 Shortened to identify principle of supporting development of a high quality.</p> <p>New HNP2 added which specifies the need for a Design Statement to accompany all applications of 3 or more dwellings. There is evidence about the number of applications for smaller schemes in the area so we can use this as a way making the case for lowering the figure beneath the 10 (major development).</p> <p>We have moved the Design Criteria into Appendix 1 and separated it out into those matters for all schemes and those which are likely to only affect larger ones.</p> <p>We are therefore proposing that the criteria for a Design Statement applies to all developments of 3 or more, but within Appendix 1, there are a number of specific criteria that we have moved to the end of the list, that only apply to larger schemes.</p>	<p>Changes accepted</p> <p>Changes accepted</p>

		We have also combined two of the criteria (previously 7 and 8) and re-worded a number of them to make they easier to understand (we hope).	
	<p>In addition to the above mentioned concerns there are a number of parts of this policy which are quite ambiguous and would in practice be difficult to use in deciding on planning applications.</p> <p>The Building For Life principles are a useful tool to help ensure schemes are carefully designed for the context of a site. However, the design criteria included in the policy take parts of the principles and they are not worded in a way that would be easy to apply in planning applications.</p> <p>The options for this would be:</p> <p>a) to require applicants to demonstrate how proposals will perform against the Building for Life 12 Standards (BfL12), including the BfL12 document in an appendix to the plan; or</p> <p>b) to create your own criteria, based on BfL12, but that would be more usable.</p> <p>In addition, some of the criteria as worded are not really applicable to a small 3 dwelling scheme, but other criteria could arguably be applied to the very smallest schemes of a single dwelling. This policy should be reviewed to consider whether there should be a blanket design policy for all schemes, or whether it should only apply to larger schemes, say 10 or more dwellings for example (major development). The criteria should then be reviewed to reflect this choice.</p> <p>Furthermore, if there will be criteria applying in only certain geographical areas (South Hykeham Village for example), you may want to consider having a separate policy on this to make it clearer for users of the plan.</p>	See above	

	<p>There are a lot of options for reworking this policy. In an effort to assist you in this, a recommendation has been made below. However, if the group intend to follow a different route, advice could be provided to assist as necessary.</p> <p>It is recommended that the policy is amended to:</p> <p>“Development proposals which demonstrate high quality design will be supported. Proposals for development of non-residential uses and for development including new dwellings should be designed taking into account the Building for Life 12 Principles, provided in Appendix X of this plan. Design and access statements for relevant proposals should include a clear demonstration of how the principles have been considered in the design of the scheme, including justification for any principles that have not been delivered. Proposals that do not satisfactorily address the Building for Life 12 Principles will not be supported.”</p> <p>The requirement for the character appraisal and specific design principles in South Hykeham Village are in policy HNP3.</p>		
Policy HNP2 – Housing Growth	<p>This policy is not needed as it is duplication of the policy in the emerging Local Plan. In addition to this, if you propose to allocate these sites in your neighbourhood plan it would likely trigger the need for a Strategic Environment Assessment and possibly a Habitats Regulations Assessment.</p> <p>As such it is recommended that this policy is removed.</p>	Deleted	Changes accepted

Policy HNP3 – South Hykeham Village	<p>There are a number of issues with this policy:</p> <p>1) the first two bullet points are cross-references which are not necessary and should be removed;</p> <p>2) it would be beneficial to bring the design characteristics in the South Hykeham Character Appraisal into the plan, either within the policy or within an appendix, depending on their length;</p> <p>3) The part of the policy referring to development in the green wedge is again a cross-reference and duplication of Local Plan policy and as such should be removed;</p> <p>4) The penultimate paragraph in the policy is contrary to national policy and policy in the Central Lincolnshire Local Plan, and as such should be removed; and</p> <p>5) The last paragraph refers only to a Local Green Space in South Hykeham Village, but the map in Figure 1 shows many areas of Local Green Space – presumably there should be a Local Green Space policy which allocates these, not just the one in South Hykeham? If it is just the one in South Hykeham, Figure 1 should be removed to avoid confusion and it is recommended that the Local Green Space is given its own separate policy, allocating it.</p>	<p>1) Bullet point to be removed.</p> <p>2) Updated Character Appraisal and moved relevant text into the Neighbourhood Plan</p> <p>3) Bullet point removed</p> <p>4) Bullet point removed</p> <p>5) South Hykeham LGS is the only new one proposed through the Neighbourhood Plan, the others are included within the Central Lincolnshire Local Plan. Therefore, a new policy on this is included as ‘HNP4 South Hykeham Local Green Space’. Existing LGS have same status through Central Lincolnshire Local Plan so in our view there is no need for a separate policy.</p>	<p>1) Accepted</p> <p>2) Accepted</p> <p>3) Ctte want to retain</p> <p>4) Ctte want to retain</p> <p>5) Accepted</p>
Policy HNP4 – Employment	<p>It is considered that the criteria in this policy are largely duplicates of policy LP5 in the Central Lincolnshire Local Plan and this policy may undermine parts of the Local Plan policy, and it also is a duplication of other parts of your plan.</p> <p>As such, it is recommended that this policy is removed.</p>	<p>We are not sure how it undermines the Local Plan policy? We have removed the areas of duplication (bullets 4 and 6) but have left the rest of the policy as we think it reflects issues that are specific to the aims and objectives for Hykeham. It also sends a positive message that the area is proactively supporting local business.</p>	<p>Changes accepted</p>
Policy HNP5 – Renewables	<p>There are some cross references to the wider plan in this policy that should be removed.</p>	<p>We do not think from our discussions that the intention is to specifically encourage large scale renewable schemes. We have suggested a change in the wording –</p>	<p>Ctte instruction to remove ‘small and local’ from wording</p>

	Is it intended that this policy would deliver large-scale renewable energy generation? As worded this policy would promote this, so there are no concerns if this is the intention. If not, the policy should be reworded to be clearer about the scale.	please let me know if this is in line with your intentions? Otherwise we can look again or remove it (or add to another policy – it is referenced within the Design Criteria in Appendix 1 which could be sufficient).	in para 1. 'Small scale' removed from final para at request of Ctte
Policy HNP6 – Travel Plans	<p>It is recommended that the wording at the start of this policy is amended to “Development proposals which are accompanied by evidence which demonstrates that impacts on local highways...” and at the end of the sentence is amended to “...and public transport will be supported.”</p> <p>The way the policy excludes South Hykeham is not positive and as such it is recommended that if the policy is only to apply to a specific geographical area that it states the area which it applies to, i.e. “In the Lincoln Urban Area, including North Hykeham, South Hykeham Fosseway and including the proposed SUE...” for example.</p> <p>The parts of the policy requesting a travel plan is considered to be excessive for small scale developments. Travel Plans are not normally sought for applications of less than 80 dwellings, but less detailed assessments can be. Generally it is considered that this part of the policy is duplication of, and in slight conflict with, policy LP13 of the Central Lincolnshire Local Plan.</p> <p>It is recommended that you review policy LP13 and consider whether it satisfies your requirement or whether there are any reasonable local considerations you want to add through this policy.</p>	<p>Amendment made</p> <p>We have removed the reference to South Hykeham as the other policies would prevent this from being an acceptable location for large scale development. We have not made specific reference to other parts of the area (such as the SUEs) as part of the intention of the policy is for all schemes over 3 units to consider the impact on highways. One of the local transport issues is from many small scale applications having an incremental effect on the road network.</p> <p>There are particular highway issues within Hykeham that have led to this policy and for it to be applied at a lower level than would usually be the case. We have made some amendments to the wording and suggested that a Transport Statement that provides the required information accompanies all applications for 3 or more.</p>	Changes accepted with the following amendments - Transport assessments to have been undertaken within past year (first para)

Policy HNP7 – Pedestrians and Cyclists	<p>The principle of this policy is supported, but there is some duplication of parts n-p of policy LP13 in the Central Lincolnshire Local Plan. However, it is considered that there is enough additional content in this policy to justify retention, but it would benefit from some rewording:</p> <p>“Development proposals should enhance cycling and walking networks where possible. Consideration of routes through and around the site and access to the site for cyclists and pedestrians should be included from the outset of designing a scheme, and demonstrated through the design and access statement. Proposals that would significantly restrict future opportunities for enhancing cycle and pedestrian networks will not be supported.”</p>	Amendments made.	Changes accepted with minor amendment to third para to remove ‘should take the opportunity’
Policy HNP8 – Open Space and Recreation	<p>It is difficult to see how this policy will be delivered in practice as it is not specific enough about what is needed and should be delivered. It is recommended that you look at policy LP24 of the Central Lincolnshire Local Plan and consider whether this address your needs. If there are locally specific elements that you aim to deliver over and above this, they could form the basis of a policy.</p>	<p>Please let us know what your thoughts are. We have previously raised this point as LP24 is comprehensive in relation to open space provision:</p> <p><i>Policy LP24: Creation of New Open Space, Sports and Recreation Facilities</i></p> <p><i>The Central Lincolnshire Authorities will seek to: reduce public open space, sports and recreational facilities deficiency; ensure development provides an appropriate amount of new open space, sports and recreation facilities; and improve the quality of, and access to, existing open spaces, sports and recreation facilities.</i></p> <p><i>Development will be required to provide new or enhanced provision of public open space, sports and recreation facilities in accordance with the standards set out in Appendix C and in compliance with the latest Central Lincolnshire Developer Contributions</i></p>	No feedback from the Ctte received

		<p><i>Supplementary Planning Document (or similar subsequent document).</i></p> <p><i>Open space, sports and recreation provision requirements should:</i></p> <ul style="list-style-type: none"> <i>a. as first preference be provided on-site in a suitable location. Where on site provision is not feasible or suitable within a local context, consideration of a financial contribution to the creation of a new facility or the upgrading and improvement of an existing usable facility will be considered as per the criteria set out in the Developer Contribution SPD and in accordance with national legislation;</i> <i>b. be multifunctional, fit for purpose and support health and outdoor recreation;</i> <i>c. consider the context of any existing provision and maximise any opportunities for improvement within the wider area where these are relevant to the development of the site;</i> <i>d. when new provision is provided, have appropriate mechanisms secured which will ensure the future satisfactory maintenance and management of the open space, sports and recreational facility.</i> <p><i>A holistic approach to the design of new open space should be taken including considering the contribution to place making, the green network and protecting and enhancing nature conservation and the water environment. New provision should also aim to protect, enhance and manage integrated paths</i></p>	
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		<i>for active travel and/or recreation, including new and existing links to the wider countryside.</i>	
Policy HNP9 – Cemetery Provision	As this is a very specific use, the cross-reference to other wider policies in the plan is suitable, but it should refer to the development plan rather than just the neighbourhood plan.	Amendment made	Changes accepted
Policy HNP10 – Infrastructure Provision and Community Infrastructure Levy	<p>Spending priorities from CIL funding for North Kesteven are set in the Regulation 123 List. Your Neighbourhood Plan can only influence the Neighbourhood Portion of CIL funding and this should be made explicit in any policy on CIL.</p> <p>It is noted that the spending priorities are included in Appendix 2 of the plan. Whilst this provides some clarity on how it will be spent, it means that it will be harder for you to update the list. Furthermore, as CIL is collected the parishes will be given the neighbourhood funding by the District and the parish will be expected to identify what funds were spent on. As such, this policy is surplus to requirements and is not necessary to be included.</p>	<p>The intention of this policy is to ensure that the priorities of the Town and Parish Councils are clear so that developers are aware of these when planning potential schemes. In this way, the Town and Parish Councils are trying to be proactive in identifying the kinds of facilities that are needed in the local area. By putting the priorities within (or accompanying) the Neighbourhood Plan, it makes it easy for developers to find when planning new schemes.</p> <p>Wording has been amended and we suggest that the appendix becomes a standalone document that can be regularly updated.</p>	Changes accepted
Appendix 1	The map is clear and the justification seems reasonable.	N/A	
Appendix 2	See comments on policy HNP10.	See comments above	

Appendix 3: Regulation 14 Statutory Consultees

Letter to Statutory Consultees



'Committed to Improving the Quality of Life in North

North Hykeham Town Council

Town Clerk: Mrs T Broughton MILCM
Civic Offices, Fen lane, North Hykeham, Lincoln LN6 8EY
Tel: (01522) 681537

Email: TownClerk@northhykehamtowncouncil.gov.uk

Website <http://www.northhykehamtowncouncil.gov.uk/>

Hykeham Neighbourhood Plan



Dear Statutory Consultee

Hykeham Neighbourhood Plan Regulation 14 Public Consultation

I would like to invite you as a Statutory Consultee Under Regulation 14 of the Town and Country Planning, England – The Neighbourhood Planning (General) Regulations 2012 to feedback and comment on the Pre-submission Draft of the Hykeham Neighbourhood Plan. The consultation period runs from 1st February 2017 to 15th March 2017.

I attach a full copy of the Plan and include The Local Priorities for Infrastructure and the South Hykeham Character Appraisal.

The Hykeham Neighbourhood Plan gives our local community the opportunity to shape the development and growth of the Hykeham Area.

If you would like to comment and feedback then please do so:

By Email: NP@northhykehamtowncouncil.gov.uk

By Post: Hykeham Neighbourhood Plan Consultation
North Hykeham Town Council
Fen Lane
North Hykeham
LN6 8UZ

Mrs T A Broughton
Town Clerk North Hykeham Town Council

Mrs C Wilkinson
Parish Clerk South Hykeham Parish Council

Office Opening Hours : Monday to Thursday 09.30-15.30
Fridays 09.30-15.00

List of Statutory Consultees

North Kesteven DC	planning@n-kesteven.gov.uk
Boston Borough Council	info@boston.gov.uk
East Lindsey DC	customerservices@e-lindsey.gov.uk
City of Lincoln Council	customerservices@lincoln.gov.uk
Newark & Sherwood DC	customerservices@nsdc.info
South Holland DC	info@sholland.gov.uk
South Kesteven DC	r.ranson@southkesteven.gov.uk
West Lindsey DC	customer.services@west-lindsey.gov.uk
Lincolnshire CC	dev_planningenquiries@lincolnshire.gov.uk
Nottinghamshire CC	developmentplanning@nottsc.gov.uk
Parish	waddington@n-kesteven.gov.uk
Parish	aubournhaddingtonpc@outlook.com
Parish	tothparish@gmail.com
Parish	dodwparish@gmail.com
Parish	clerk@bracebridge-heath.co.uk
Coal Authority	thecoalauthority@coal.gov.uk
HCA	mail@homesandcommunities.co.uk
Natural England	Consultations@natureengland.org.uk
EA	planningkettering@environment-agency.gov.uk
Historic England	E-emids@HistoricEngland.org.uk
Network Rail	protectionlneem@networkrail.co.uk
Highways Agency	ha_info@highways.gsi.gov.uk
Marine Management	info@marinemanagement.org.uk
Mobile Operators Association	info@ukmoa.org
Three	technicalcustomersupport@three.co.uk
GSH	O2cellshelpdesk@gshgroup.com
O2	mycare@o2mail.co.uk
T Mobile	networkinfo@t-mobile.co.uk
EE	ee@nelsonbostock.com
Vodafone	emf.advisoryunit@vodafone.co.uk
Orange	site.information@orange-ftgroup.com
Open reach	networkalts.lincoln@openreach.co.uk
WPD	WPDNewSuppliesMids@westernpower.co.uk
National Grid	customersupport@nationalgrid.com
National Grid	plantprotection@nationalgrid.com
Anglian Water	planningliaison@anglianwater.co.uk
North Kesteven	<u>District Cllrs by individual address</u>

Appendix 4: Regulation 14 Local Resident and Business Consultation Leaflet and Press Advert

Hykeham Neighbourhood Plan



You are invited to Under Regulation 14 of the Town and Country Planning, England – The Neighbourhood Planning (General) Regulations 2012 to feedback and comment on the Pre-submission Draft of the Hykeham Neighbourhood Plan.

A full copy of the Plan and include The Local Priorities for Infrastructure and the South Hykeham Character Appraisal can be found on our website at

http://www.northhykehamtowncouncil.gov.uk/Our_Draft_Plan.aspx

The Hykeham Neighbourhood Plan gives our local community the opportunity to shape the development and growth of the Hykeham Area.

If you would like to comment and feedback then please do so:

The Consultation Dates are Wednesday 1st February to Wednesday 15th March 2017

By Email: NP@northhykehamtowncouncil.gov.uk

By Post: Hykeham Neighbourhood Plan Consultation
North Hykeham Town Council
Fen Lane
North Hykeham
LN6 8UZ

Mr; T A Broughton

Town Clerk North Hykeham Town Council

Appendix 5: Regulation 14 Consultation Responses and Revisions

No.	Question/Comments	NHTC NP Committee Response	Actions
1. Anglian Water	No comment on NP	Response noted.	No Revision Made
2 Resident (Barker)	Comment on traffic congestion and support for Lincoln Southern Bypass.	This is not part of the remit of a Neighbourhood Plan - additional road infrastructure is the remit of the Central Lincolnshire Local Plan and County Transport Plan.	No Revision Made
3 Hykeham Town J.F.C.	Local sports club identifying need for facilities for club.	Noted - comments relate to specific organisation. Further discussion with NHTC outside of the Local Plan Process may be useful.	No Revision Made
4 Resident (Knight)	General comments relating to traffic congestion and over-development.	Noted - outside the scope of the plan	No Revision Made
5 Resident (Hackett)	Comments on 'identified priorities list'. Concern about proposed roundabout and heavy/large vehicle movements.	Noted - outside the scope of the plan	No Revision Made
6 Resident (Michael)	Proposal for a dry cleaner's in North Hykeham	Central Lincolnshire Local Plan LP34 District and Local Shopping centres seeks to reduce the need to travel and provide a community focus or hub within existing residential areas but individual shops are down to market forces and outside the scope of the plan.	No Revision Made
7 Resident (Grant)	Comment on condition of roads.	Outside the scope of the plan - LCC have the responsibility for road maintenance and major road infrastructure changes are covered in Central Lincolnshire Local Plan April 2016 LP36 and the County Transport Plan.	No Revision Made
8 Resident (Ewan)	Comments regarding housing growth and infrastructure.	Outside the scope of the plan - Transport changes and growth strategy are contained within Central Lincolnshire Local Plan April 2016	No Revision Made
9 Historic England	Historic England did not consider any need to be involved in the development of the HNP	Noted	No Revision Made

10 Owners of Hall Farm, South Hykeham	Objection to policy HNP4 - South Hykeham local green space. Objection to use of photographs. Objection to lack of prior consultation.	Noted – LP23 Central Lincolnshire Local Plan April 2016 Map Inset 1 designates the land as Important Open Space. Wording to be amended "The area identified on figure 1 is allocated as Local Green Space where development is ruled out other than in very special circumstances." There has been no prejudice in regard to the consultation process.	Photo Removed. Revision.
11 Resident (Henton)	Request for information about plans for the former Cemex site	This refers to a specific planning application and is not within the scope of the HNP	No Revision Made
12 Resident (Kerry)	Need for greater clarity and specific criteria...	General comment in relation to the plan. The committee disagree and consider the plan to be clear and specific	No Revision Made
	Absence of wildlife related environmental issues.	LP21 and LP25 in the Central Lincolnshire Local Plan April 2016 seek to encourage biodiversity and preserve the Green Wedge. The HNP has chosen not to duplicate policies in the local plan.	No Revision Made
	Questions the administrative structure of the local area	Outside the scope of the plan	No Revision Made
	Concerns that the Plan doesn't reflect the evidence relating to increasing age of the population.	Plan priorities were informed by community consultation	No Revision Made
	Concerns about peak time traffic and parking.	A concern widely reflected in consultation and reflected in the plan	No Revision Made
	Concerns about the closure of Whisby tip.	Waste issues are noted but are outside the remit of HNP.	No Revision Made
	Concerns about the impact of sports facilities on nearby resident.	Sport facilities comments are noted. This is a site management or planning issue and outside the scope of the plan	No Revision Made
13 The Church Commissioners for England	The proposed SWQ SUE is located adjacent to both North Hykeham and South Hykeham and therefore for completeness we consider that North Hykeham should be referenced	Note and revise section 1.9 housing	Revision

	Draft Policy HNP1 'Design of New Development' identifies that development will not be supported which does not clearly demonstrate consideration of appropriate design policies. However it is not clear which design policies this is referring to, whether it is design policies in the National Planning Policy Framework (NPPF), the emerging Central Lincolnshire Local Plan, or elsewhere in the draft Neighbourhood Plan. The Neighbourhood Plan should provide clarity over which policies will be considered when assessing the merits of development.	Comments noted - Policy revised to provide clarity	Revision
	Draft Policy HNP2 'Design Statements' sets out the requirements for Design Statements which are required for non-residential uses which create additional floorspace and residential schemes of three or more dwellings	Noting that this comment refers to Appendix 1. The committee deleted HNP2 in relation to revisions to HNP1 and revised Appendix 1 accordingly.	Revision
	The type of development which requires a Design & Access Statement is set out in Legislation - applications for major development, defined in article 2 of the Town & Country Planning Order 2015 - Applications for development in a designated area where the proposed development consists of one or more dwelling or building or buildings with floor space of more than 100sqm - applications for listed building consent.	The committee deleted HNP2 in relation to revisions to HNP1	Revision
	It is not clear whether the reference in the draft policy HNP2 to a Design Statement is an additional document required to support particular planning applications or whether this reference does in fact relate to the requirement established in law for the submission of a Design and Access Statement. We would therefore welcome clarity on this matter.	Noting that this comment refers to Appendix 1. The committee deleted HNP2 in relation to revisions to HNP1 and revised Appendix 1 accordingly.	Revision
	Draft Policy HNP3 'South Hykeham Village' - clarity is sought on the requirement to submit a Design Statement for all developments. Draft Policy HNP3 'South Hykeham Village' identifies that growth outside of the areas allocated for development or not in accordance with the growth strategy for North Kesteven (as part of Central Lincolnshire) will not be supported. It would be useful to cross reference the appropriate plan and policy(s) so the meaning of 'growth strategy' is clear and consistently applied.	The policy relates specifically to South Hykeham Village which is addressed as a small village in the CLLP. Policy deleted to reflect revisions to HNP1.	Revision
	Draft Policy HNP3 'South Hykeham Village' identifies that growth outside of the areas allocated for development or not in accordance with the growth strategy for North Kesteven (as part of Central Lincolnshire) will not be supported. It would be useful to cross reference the appropriate plan and policy(s) so the meaning of 'growth strategy' is clear and consistently applied.	The policy relates specifically to South Hykeham Village which is addressed as a small village in the CLLP. Policy deleted to reflect revisions to HNP1.	Revision

	Draft Policy HNP5 'Employment' states that development which enables the creation of new jobs and helps existing businesses to remain in the area will be supported. It is questioned whether this draft policy applies to residential development as the construction of residential development creates significant employment opportunities	It was agreed to reword to say 'development but not to include residential development'	Revision
	The current wording of the draft policy could make it difficult to pass the test for a development's scale to respect that of surrounding properties and land uses. If new development is adjacent to undeveloped greenfield land, then its form will by definition be very different. It's not clear therefore how the scale of new development can respect land uses in all circumstances.	It was agreed to revise the wording of HNP5 to improve clarity.	Revision
	The requirement for development to make use of renewable technologies could cover a wide range of areas, from solar PV to wind to rainwater harvesting and so on. However there may be circumstances in which the application of renewable technologies isn't appropriate or possible. Potentially a scheme may therefore be unable to meet this criterion and an objection to the application could be lodged. Making use of renewables should be an objective but not an absolute requirement for all schemes in order to accord with national policy.	Comments noted but disagree as policy is aspirational and flexible	No Revision Made
	Draft Policy HNP7 'Travel Plans' - It is considered that this draft policy may be more appropriately named 'Transport' as it refers to a range of transport matters not just Travel Plans	HNP7 re wording to ensure proportionality and align with national policy	Revision
	It is considered that the part of the draft policy which states: "The Transport Statement should consider specific measures to enhance the use of existing, new and enhanced public transport services" should only require measures to enhance public transport services where mitigation is required for a development and in circumstances where there is insufficient provision rather than require enhancements for all developments. New development proposals should not be required to remedy existing problems. Any mitigation proposed by way of S106 obligations will of course need to meet the CIL tests i.e. necessary, directly related, and fairly and reasonably related in scale and kind in order to be found lawful	HNP7 re wording to ensure proportionality and align with national policy	Revision

	We would raise the same point as above in relation to the final bullet point of draft Policy HNP7 which states: "The Transport Statement should consider specific measures to enhance the use of existing, new and improved facilities for cycling and walking both by users of the development and by the wider community". Again development should only be required to mitigate its impacts where it is necessary to make the development acceptable in planning terms, directly related to the development, and fairly and reasonably related in scale and kind to the development.	HNP7 re wording to ensure proportionality and align with national policy	Revision
	Draft Policy HNP8 - Pedestrians & Cyclists - It is considered that the first part of this draft policy should be amended to read: "Development proposals should enhance cycling and walking networks where appropriate and viable"	Committee propose rewording to "Development proposals should aim to enhance cycling and walking networks."	Revision
	The requirement that: "Proposals should link into existing footpath and cycle networks and provide connections to local schools, shops and other facilities, where these are nearby (within 2,000 metres). "At its extreme this could require proposals to provide connections to all of these facilities where they are within 2,000 metres of the site. It is very unlikely that it would be viable or necessary to provide connections to all facilities as an absolute requirement. It is therefore recommended that: "Proposals should seek to link into the existing footpath and cycle networks....."	Policy reworded to ensure proportionality.	Revision
	Draft Policy HNP9 - Open Space & Recreation - For consistency with other proposed policies, consideration should be given to amending the last paragraph as follows: "Development which contributes towards the improvement of existing , or provision of new, public open space, sport and recreational facilities and, subject to the wider policies of the Development Plan, will be supported"	Policy wording to be revised	Revision
	We wish to make the following comments on the content of Appendix 1: Hykeham Neighbourhood Plan Design Criteria:	Agree – Appendix 1 Wording altered accordingly	
	1 Connections. There may be some circumstances in which no new connections with the surroundings are required or indeed deemed desirable. Therefore, a requirement to create new connections should only be 'where appropriate to do so'. It is important that new development integrates successfully with existing built form, however, there will be occasions when sustainable and, in all ways appropriate, development comes forward adjacent to open countryside and in these circumstances it is questioned how a test of 'compatibility' will be applied.		Revision

	4 Meeting local housing requirements. The requirement to meet local housing needs should be linked with a Local Plan policy so that the definition is clear and should be subject to consideration of viability.		Revision
	7 Car and cycle parking. The requirements for car parking should be linked to a Local Plan policy to ensure consistency of approach across the district.		Revision
	10. Streets for all. The word 'of' should be removed after 'encourage' and before 'low'		Revision
14 Natural England	HNP2: Design Statements - we would suggest that either this policy or a separate policy covers the issue of Green Infrastructure (GI) and emphasises more strongly the opportunity to make GI links within new developments at the earliest stages of the planning process.	Not agreed as Green infrastructure is covered elsewhere in the plan	No Revision Made
	HNP7: Travel Plans - welcomed	Noted - revisions made to reflect national policy	Revision
	HNP8: Pedestrians & Cyclists - welcomed	Noted - revisions made to reflect proportionality	Revision
	Green Infrastructure	Already addressed in the plan	No Revision Made
	Strategic Environment Assessment - Screening - Where Neighbourhood Plans could have significant environmental effects they may require a Strategic Environmental Assessment SEQ under the Environment Assessment of Plans & Programmes Regulations 2014.	SEA Screening Report Assessment made 20/12/16 found SEA not required for HNP	No Revision Made
15 Upper Witham, Witham First District & Witham Third District IDBs	It is suggested that the Neighbourhood Plan should support the idea of sustainable drainage and that any proposed development should be in accordance Local, National and Regional Flood Risk Assessments and Management Plans	Noted. Addressed by the Multi Agency Group and the Lead Local Flood Authority, Lincolnshire County Council.	No Revision Made
	No new development should be allowed to be built within flood plain. The 'Flood Maps' on the Environment Agency website provides information on areas at risk. Also risk from surface water flooding should also be considered.	Noted. Addressed by the Multi Agency Group and the Lead Local Flood Authority, Lincolnshire County Council.	No Revision Made
	Under the terms of the Land Drainage Act 1991 and the Boards Byelaws, the prior written consent of the board is required for any proposed works or structures within any watercourse within the District.	Noted. Addressed by the Multi Agency Group and the Lead Local Flood Authority, Lincolnshire County Council.	No Revision Made

	Outside the District under the provisions of the Flood and Water Management Act 2010, and the Land Drainage Act, 1991 the prior written consent of the Lead Local Flood Authority (Lincs County Council) is required for any proposed works or structures in any watercourse outside those designated main rivers and Internal Drainage Districts. At this location this Board acts as Agents for the Lead Local Flood Authority and as such any works, permanent or temporary, in any ditch, dyke or other such watercourse will require consent from the Board	Noted. Addressed by the Multi Agency Group and the Lead Local Flood Authority, Lincolnshire County Council.	No Revision Made
16 Highways England	Highways England notes that 2000 dwellings are to be delivered as part of the Grange Farm Sustainable Urban Extension of which 1,600 of these dwellings will be built within the plan period. In addition to this, Highways England understands that 5ha of employment land at Boundary Lane Enterprise Park, which is located approximately 0.5 miles from the A46, has been identified. Highways England considers that this scale of development has the potential to impact upon the operation of the A46 and would expect that a Transport Assessment would be carried out in order to better understand the extent of the impacts. Welcomes HNP7 and HNP8	SUEs are allocated within the Central Lincolnshire Local Plan and outside the scope of the HNP. Support for HNP7 & HNP8 noted.	No Revision Made
17 North Kesteven District Council	Section 1.2 - amend wording regarding conformity with development plan.	Agree	Revision
	Section 1.3 - minor text change, and suggestion text is changed to reflect CLLP as HNP examination will take place once CLLP is adopted.	Agree	Revision
	Section 1.4 - replace neighbourhood area map with one provided by NKDC.	Agree	Revision
	Section 1.5 - option to clarify wording as to what constitutes sustainable development, and consistency with NPPF at a local level.	Agree	Revision
	Section 1.6 - rewording suggested in line with anticipated adoption of CLLP.	Agree	Revision
	Section 1.7 - rewording suggested in line with anticipated adoption of CLLP. Minor text query.	Agree	Revision
	Section 2.1 - positive comment on presentation of consultation findings.	Noted	No Revision Made
	Vision and Objectives - broadly supported and aligned to NK and CL.	Noted	No Revision Made
	Policies - "The policies should be drawn out from the surrounding text so that it is clear what is policy and what is not. Placing them in boxes is idea to achieve this"	Agreed	Revision

	<p>Policies - "Plans normally have some form of supporting text for policies to explain and justify them, whilst this may not be entirely necessary it could be a risk as, if an examiner seeks to amend a policy, there is less information available about what the intention of the policy is and why it is justified. It can also be used to avoid any confusion or misinterpretation in a planning application. This is something that the Steering Group may want to consider doing.</p>	Agreed	Revision
	<p>Policy HNP1 - "Whilst the principles of the policy are laudable, it may prove to be difficult to deliver on, when considering planning applications. The characteristics included in the policy are quite subjective which could lead to the policy being applied inconsistently. It is also unclear what would be counted as 'appropriate design policies'. Given this lack of clarity it is likely that an examiner would seek to remove this policy as not meeting the basic conditions. A possible rewording could be as follows: Development proposals which demonstrate high standards of design and sustainable construction techniques will be supported. Proposals which include poor design, that are unsuitable for the site, or that will result in any unacceptable impact without adequate mitigation will be refused. Where required, Design and Access Statements and associated plans should clearly demonstrate the design process, including a clear demonstration of the design quality and suitability of the proposal using the Neighbourhood Plan Design Criteria set out in Appendix 1 of this Plan".</p>	<p>Agree revision and amend policy to read "Development proposals which demonstrate high standards of design and sustainable construction techniques will be supported. Proposals which include poor design, that are unsuitable for the site, or that will result in any unacceptable impact without agreed mitigation will be refused. Where required, Design and Access Statements and associated plans should clearly demonstrate the design process, including a clear demonstration of the design quality and suitability of the proposal using the Neighbourhood Plan Design Criteria set out in Appendix 1 of this Plan"</p>	
	<p>Policy HNP2 - "Design and Access Statements are only required for major development schemes (10 or more dwellings). NKDC would not be able to refuse to validate an application if a 'Design Statement' were not included for a proposal of 3 or more dwellings. Furthermore, this policy offers little in addition to other policies in the Development Plan, e.g. South Hykeham Character Appraisal is covered by HNP3 and other design criteria in the other policies. The proposed amended wording from HNP1 above is considered to be adequate to cover the requirements of this policy, and as such, it is recommended that this policy be deleted."</p>	<p>With reference to Amended HNP1 comment is agreed and policy to be deleted</p>	

	<p>HPS3 - 1 - The first paragraph in this policy refers to "the defined area of South Hykeham village" - where is this defined? If it is on a map somewhere, this map should be referred to, or be clearer about where it applies to, i.e. within the continuous built area for example.2 - The first paragraph also refers to the "design characteristics set out within the South Hykeham Character Appraisal" yet looking at the Appraisal it has a section called "Defining Characteristics & Design Principles" - is this the list of criteria that should be responded to in new developments? If so, the cross-reference in the policy should exactly match the title of the criteria to be applied.3. The second paragraph of this policy refers to the Design Statement, which is dealt with against HNP2 above.4. The fourth paragraph is contrary to policy LP22 of the CLLP and, as such, should be removed. AS it is covered in the CLLP, there is little to be gained by including a policy which seeks to reaffirm a function of the green wedge.5. The last bullet point in the policy is contrary to national policy as it offers no supporting justification for why development will not be allowed and the impacts that are trying to be avoided by including this policy. These locations are covered by a restrictive policy of the CLLP (LP55) and as such this policy is not necessary to include.6. There are also some issues with the Character Appraisal and in particular how it can be applied when considering planning applications. Assuming the Defining Characteristics & Design Principles section is the criteria for which applicants should consider when designing a scheme, a number of these are vague, and as such it would be very difficult to consider whether or not a planning application satisfies the requirements. This list should be revised in order to: make it clear how applicants and decision makers should react to these criteria - the first bullet point does this, but the others do not; and ensure that only relevant criteria are included (see third bullet point in the criteria for example).7. Overall there are a number of issues with this policy that mean it will be very difficult to use in practice. It is recommended that the policy is deleted and a South Hykeham village section is added to Appendix 1, with the Character Appraisal being amended to be a background evidence document to underpin whatever criteria are included in the Appendix. If this recommendation is followed it should be very clear what locations these criteria will apply to.</p>	<p>Revise "Defining Characteristics & Design Principles' to create a set of criteria for South Hykeham Village. Revise Appendix 1 to incorporate these criteria. Define the South Hykeham Village area. Delete HSP3</p>	<p>Revision</p>
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	HNP4 - NKDC does not object to the proposed allocation of this Local Green Space and the assessment in Appendix 2 appears to provide adequate justification for this designation. However, it is recommended that the wording in the policy is amended slightly to ensure it is clear for the applicants and decision makers and is consistent with the NPPF, as follows: "The area identified on figure 1 is allocated as Local Green Space where development is ruled out other than in very special circumstances." Some supporting text to the policy could refer to the assessment in Appendix 2 - this should not be in the policy itself.	Agree Revise wording and add supporting text as proposed	Revision
	HNP5 - The general principles of this policy are supported, but there are some detailed issues with parts of the policy: <ul style="list-style-type: none"> o The cross reference in the first and third bullet points should be removed as they are not necessary. o The requirements in the third bullet point will not always be relevant or appropriate for all scales and types of development. As such this bullet point (without the cross references) can be retained if it includes "wherever possible and relevant" at the end. o The last bullet point largely duplicates HNP6 and so seems to be surplus to requirements. For some employment developments it may not be viable to make use of renewable energy technologies so it should be stipulated that this is "subject to viability". 	Agree amend policy at 1st and 3rd bullet point. Comment on last bullet point noted but change not agreed.	Revision
	HNP6 - There are no objections to this policy, it is not clear whether all elements will be deliverable, but given the wording as an aspirational policy, it encourages development proposals to take up these technologies, but would not lead to an application being refused if they do not. This wording is important as the Government is actively moving away from different localities placing different levels of requirements on development.	Comments noted	No Revision
	Section 4.3 - In the second paragraph the date of the document needs to be input into the brackets.	Agree	Revision

	<p>HNP7: • There are no concerns about the content of the first paragraph of the policy.</p> <p>• The second paragraph in the policy seeks to require proposals for commercial development or for residential developments of three or more dwellings to be supported by a Transport Statement. The CLLP only seeks a Transport Statement for developments of 50-80 dwellings in policy LP13, with different and proportionate types of evidence supporting schemes of different scales. Having the requirement for Transport Statements for proposals of 3 or more will make it unclear for decision makers which threshold should apply. Some of the requirements listed in the policy that need to be considered in Transport Statements are not proportionate for very small developments. This policy can seek for applicants to consider the impacts of their proposals but it needs to be clear that the criteria only apply where relevant and appropriate and that evidence should be proportionate to the proposal.</p> <p>It should also only apply to development proposals of 10 or more dwellings to match the national definition of 'major development'. Alternatively, you could rely on LP13 to cover transport considerations.</p>	<p>Revise wording to Local Transport Assessment. Align policy with national policy to match the definition of major development.</p>	
	<p>HNP8 - • The principles of this policy are broadly supported, but some rewording would assist in its delivery: 0 In the first paragraph it should refer to a 'Design and Access Statement' rather than a 'Design Statement'; 0 In the third paragraph, how would this be achieved in all cases and how would a scheme be treated if it did not or could not link into existing footpaths or cycleways or provide connections to the facilities listed - this would be very difficult to apply to planning applications and as such it is recommended that it is removed; and 0 In the final paragraph, it should be made clear that it only applies where relevant and that provision should be proportionate to the scheme. • This policy would benefit from being accompanied by a map which showed existing Public Rights of Way and cycle routes if possible.</p>	<p>Correct terminology to say Design and Access Statement and revise sentence structure. Revise paragraph 3 in line with comments. Include proportionality. Map to be added to the plan if such a plan is available.</p>	<p>Revision [Note, unable to source suitable Map]</p>

	<p>HNP9 -• In the first sentence of the policy what would constitute a mix of private space and open space uses? Is the private space referring to gardens or to open space for clubs where a membership is needed? Would all developments need to provide this, including development for flats, or for household extensions? This all needs to be clarified to make this policy usable. Furthermore, the way in which the Open Space Audit is proposed to be used is unclear, and it is unclear what would constitute the 'policy approach of North Kesteven'. • The second paragraph of the policy does not add anything to the policy and in fact, undermines the first paragraph as this stipulates that any improvement to provision will result in support. It is recommended that this part of the policy is deleted • Overall, it is recommended that this policy be reworded, such as: "Development proposals for new dwellings will be required to contribute to the provision of new open space and/or the improvement of existing open spaces in accordance with the Open Space Provision Standards in the Central Lincolnshire Local Plan. Where relevant, using the findings of the Central Lincolnshire Open Space Audit and Provision Standard Assessment (2016), or subsequent replacement document, applicants should seek to prioritise specific deficiencies in the Hykeham area wherever possible. Proposals that will exceed the minimum requirement in the Local Plan will be supported. "</p>	<p>Agreed deletion of paragraph 2. Agreed revised wording "Development proposals for new dwellings will be required to contribute to the provision of new open space and/or the improvement of existing open spaces in accordance with the Open Space Provision Standards in the Central Lincolnshire Local Plan. Where relevant, using the findings of the Central Lincolnshire Open Space Audit and Provision Standard Assessment (2016), or subsequent replacement document, applicants should seek to prioritise specific deficiencies in the Hykeham area wherever possible. Proposals that will exceed the minimum requirement in the Local Plan will be supported. "</p>	<p>Revision</p>
	<p>HNP10 - There are no concerns over this policy</p>	<p>Noted</p>	<p>No Revision Made</p>
	<p>HNP11 - The inclusion of an updated list of priorities for how CIL will be spent is welcomed and provides good transparency for the community. It is assumed that this policy refers to the neighbourhood portion of the Levy, (once CIL is adopted). As such this policy should specifically make it clear that this relates only to the "neighbourhood portion" of CIL funds collected, e.g. "The neighbourhood portion of Community Infrastructure Levy income collected within Hykeham, will be targeted at locally identified ... "</p>	<p>Revise policy wording to include "The neighbourhood portion of Community Infrastructure Levy income collected within Hykeham, will be targeted at locally identified ... "</p>	<p>Revision</p>
	<p>Chapter 5 - This chapter makes it clear that these items are not part of the neighbourhood plan and so no comments are provided.</p>	<p>Noted</p>	<p>No Revision Made</p>
	<p>This chapter makes it clear both how North Hykeham Town Council and South Hykeham Parish Council will help deliver the policies of the neighbourhood plan.</p>	<p>Noted</p>	<p>No Revision Made</p>

18 Resident (Rhodes)	Request of hard copy of information	Actioned	Delivered 10/3/17
19 H & S Roe & Sons Limited	Concerns that objectives and policies repeat provision of the NPPF and CLLP without specific local issues. Approach considered contrary to paragraph 184 of the NPPF. Request that policies that do not provide any local specific detail be deleted.	Comment noted but the Committee rejected these comments on the grounds that HNP policies were directly related to the local priorities identified throughout the Plan making process. The policies align with the strategic needs and priorities of the wider area. They are in general conformity with the Local Plan and do not promote less development than set out in the Local Plan	No Revision Made
	HNP identifies housing as a key need. Request for HNP to identify and support the proposed major development sites in the area.	Comment noted. The Plan has not considered allocations.	No Revision Made
	HNP3 - Policy does not explain the particular importance of maintaining [separation] between North and South Hykeham. Policy fails to reference the SUE or other proposed allocations that occupy land designated as Green Wedge. The larger areas of green wedge around Hykeham are also ignored. It is unclear what approach should be taken to the rest of the green wedge in and around Hykeham.	Revise "Defining Characteristics & Design Principles" to create a set of criteria for South Hykeham Village. Revise Appendix 1 to incorporate these criteria. Define the South Hykeham Village area. Delete HSP3	No Revision Made
	Request that HNP is amended to acknowledge and support all allocations, but specifically the SUEs. The plan should also provide greater clarity regarding the approach that will be taken to green wedge across the plan area.	Comment noted. HNP has not considered or proposed allocations	No Revision Made
20 CEMEX UK	General concern that the HNP contains objectives and policies that repeat the NPPF and LP provisions without specific regard to the issues facing Hykeham - contrary to paragraph 184 of the NPPF.	Comment noted but the Committee rejected these comments on the grounds that HNP policies were directly related to the local priorities identified throughout the Plan making process. The policies align with the strategic needs and priorities of the wider area. They are in general conformity with the Local Plan and do not promote less development than set out in the Local Plan	No Revision Made

	Request that policies that do not provide any locally specific detail be deleted from the plan.	Comment noted but the Committee rejected these comments on the grounds that the HNP policies were directly related to the local priorities identified throughout the Plan making process.	No Revision Made
	Request that the plan identifies and supports the major potential development sites in the area.	Comment noted. HNP has not considered or proposed allocations	No Revision Made
	HNP9 - no areas of deficit or opportunity have been identified in the plan. Reliance is on the standards set by NKDC. Reference is made to the Central Lincolnshire Open Space Audit but the findings are not repeated in the NP, it is therefore difficult to know what type of proposal would be welcome.	Comment noted. Central Lincolnshire Open Space Audit is part of the evidence base for the Local Plan. Duplicating this evidence is not considered necessary.	Revision
	Policy fails to reference the Witham Valley Country Park Project which seeks to provide greater public access to open countryside and covers large areas of the NP area.	Comment noted. Witham Valley Country Park Project is a documented concept and was not considered relevant to the Plan	No Revision Made
	NP must provide more assessment and guidance about the specific needs of the area and how the needs could be met.	Comment noted. The Committee consider that the Plan addresses the specific needs of the area.	No Revision Made
	Green Wedge. NP only makes specific reference to that part of the green wedge between North Hykeham and South Hykeham. Now acknowledgement appears to have been made to the changes. In the CLLP to accommodate new development. As a consequence of this omission the NP fails to give clarity and certainty to guide decision makers when considering development proposals.	Comment noted. Proposed HNP1 amendments and amended South Hykeham Village criteria to be appended in a modified Appendix 1. Support the deletion of HNP3.	Revision
	Changes requested: The plan should identify and acknowledge appropriate development sites.- A review of the Green Wedge to identify key areas of importance for the local community.- Promote suitable sites for inclusion in the Witham Valley Country Park.- Hykeham quarry should be allocated for residential development.	Request noted. Points addressed in the responses above.	Revision