

Billingham Neighbourhood Plan 2015-2025

Appendix Document

Please note that this is only a small sample of the evidence used to inform Billingham neighbourhood planning process.

Each document is numbered and corresponds to the Appendix number found in the Billingham Neighbourhood Plan Consultation document.

All evidence can be viewed in person at Billingham Parish Office by emailing the Parish Clerk on: billinghampc@gmail.co.uk

Or, digitally via Drop-box by emailing the Secretary of Billingham Community (Neighbourhood) Plan on: billinghamcp@gmail.co.uk



Contents

Appendix	Title of Document
Appendix 1	Poster and letter sent out to promote the 2015-2025 Plan
Appendix 2	Minutes of Policy Mapping Workshop with Urban Vision
Appendix 3	Examples of promotional posters for public consultation events
Appendix 4	Full list of public consultation methods
Appendix 5	Example of a BCP update presented to Billingham Patient Participation Group
Appendix 6	Minutes of discussion with NK Health Walking Group
Appendix 7	Resident Survey Results
Appendix 8	Business Survey Results
Appendix 9	Group Survey Results
Appendix 10	Housing Needs Survey (blank)
Appendix 11	Travel and Transport Survey
Appendix 12	Resident Survey completed by Billingham Guides
Appendix 13	Minutes of meeting regarding support for Billingham's younger residents
Appendix 14	Minutes of Meeting with North Kesteven District Council Economic Development
Appendix 15	A few resident "wishes" and comments for the Fen Road site and Billingham
Appendix 16	Alternative development plan for the Fen Road/former Lafford High School site
Appendix 17	NKDC early review of the draft Plan.
Appendix 18	Documents pertaining to the Regulation 14 Pre-submission public consultation

Appendix 1: Copy of poster sent out to former interested parties to re-commence the Neighbourhood Planning process and displayed on village notice boards

Dear Resident

Billingham Parish Office
The Old Vicarage
Church Street
Billingham
Lincolnshire
LN4 4HN



Billingham Neighbourhood Plan

If you are interested in planning for the future of Billingham this your chance to get involved.

A plan is being created that gives everyone the chance to say....

- What in Billingham needs changing?
- What do we want to keep and protect?
- How we are going to do this?

This Plan is for YOU!

Come along to the meeting

On: Tuesday, 30 September 2014

At: The Coach and Horses commencing at 7.00pm.

Tea and coffee provided.

Billingham Parish Council: **01526 861845** billinghampc@googlemail.co

Appendix 1a. Copy of letter and email sent out to former interested parties to re-commence the Neighbourhood Planning process

Billingham Parish Office
The Old Vicarage
Church Street
Billingham
Lincolnshire
LN4 4HN



██████████
██████████ Walcott Road

Billingham

Lincoln LN4 ██████████

22nd September, 2014

Dear

Re: Billingham Neighbourhood Plan

There was a very useful meeting at the Coach & Horses when representatives from other villages who had started to develop Neighbourhood Plans gave information as to how they had set about the task.

The meeting was well attended and it was agreed that the village go ahead with a similar plan.

To this end, there will be a meeting on Tuesday, 30 September 2014 at the Coach & Horses commencing at 7.00pm. The main purpose will be to elect a Committee and Officers to take the plan forward.

As you attended the previous meeting or have expressed an interest in the past at being involved, you are cordially invited to attend and we look forward to seeing you there.

Billingham Parish Council

Billingham Parish Council: **Lou Hird 01526 861845**

Appendix 2: Policy Mapping Exercise with Urban Vision

Billingham Parish Council Policy Mapping Workshop

Wednesday 26th August 2015

Summary Notes

1.0 Introduction and Actions:

1.1 Case Notes/ Background:

- Use existing local plan and use NPPF to meet the basic conditions.

Billingham Parish Council Policy Mapping Workshop

Wednesday 26th August 2015

Summary Notes

1.0 Introduction and Actions:

1.1 Case Notes/ Background:

- Use existing local plan and use NPPF to meet the basic conditions.
- No clear indication of number of new homes in draft LP, allocated for Billingham.
- HB provided overview of NP process.
- Provided advice on the independent examination.

1.2 Actions:

- Action: HB to ask LEA for figures in:
 - 1) pupil projections 2014,
 - 2) natural number on roll 2013
- Action: HB to send examples of housing need surveys
- Action: HB to circ details Affordable Housing levy case law
- Action: HB to give information on water management that may inform policies
- Action: DJC to provide advice on Housing Need Surveys and Housing Assessment.

1.3 Policy Mapping:

- A NP is a tool for development management and is the basis for determining planning applications. Therefore policies need to have a clear requirement what the policy means and what its test is.
- Plain English, the clearer the better, think about who will use the document and who will interpret it (elected members, community, planning officers, developers). 'Should

or must' think about the wording, clear and binding with explanatory text that provides detail.

- Aims for the plan, details about you and the vision for the area use the evidence base to demonstrate the elements. Not a mechanical process.
- Evidence base is the background document, in the plan itself include brief sections on community engagement and evidence base to demonstrate the rigorous process but the detail can be in a background document.
- NP should be concise and easy to identify the policies, explanatory text and summary at the start then the policies.

1.4 Public Consultation (6 Weeks) Documents to Produce:

1. Main aims and what your key policies are set out in an accessible A4 folded leaflet.
2. Draft Neighbourhood Plan, including your aims and vision, policies, site allocations if you make them.
3. Evidence Base.

2.0 Policy Mapping:

2.1 Policy Mapping, Planning:

Housing:

- Trying to arrange a meeting with the head of school need to know prospective numbers potentially a site for expansion of the school.
- Undertake a Housing Need Survey and Housing Assessment (Dave Chetwyn to give advice on this element).
- Certainty on housing numbers no specific allocation at present from the emerging Local Plan.
- Green Travel plans as part of new development requirements.
- Sustainability of new houses, cycle storage, pedestrian convenience, footpath routes from new development, integrated into existing network within the village and linking to community facilities.
- Housing Standards, opportunity to look at Building for Life 12
- Housing mix of affordable homes, low cost/value etc...

- Growth policy, where you do and don't want to see development taking place.
- Policy on housing and use of fuel types of fuel district systems.
- Flooding systems drainage with new housing SUDS systems.
- Larger developments to include mature landscaping specific species trees.
- Ask for water management plan to deal with water.
- Self build homes, encourage them.
- It is difficult to write policy on self-build, you can encourage this through NP policy, if its land the Parish Council own to be developed then you can be specific.

Business and Employment:

- Want to prescribe the appearance and building materials, innovative and cutting edge.
- Make site allocations.

2.2 Policy Mapping, Facilities and Leisure:

- Site allocation for allotments
- How can you enable a medical practice to expand the 130 homes app said they will give £60k toward the dr's but the preferred option is to move up to the Fen Rd site (old secondary school site) as expansion is not an option on the existing site.

2.3 Policy Mapping, Transport and Safety:

- Covered in previous discussions, HB and DJC will provide comments on this theme from notes provided by QB.

Appendix 3: Publicity for public consultation events that influenced development of the pre-submission Billingham Neighbourhood Plan



The Coach & Horses

Wednesday

18th February

7pm

YOU VOTED & YOUR TOP THREE MOST IMPORTANT AREAS ARE;

MEDICAL / LEISURE FACILITIES

TRANSPORT

**PLANNING MATTERS/
FEN ROAD SITE**

This is your village, your voice matters!

Come & Be Heard!



billinghamcp@gmail.com

Billingham Parish Office:01526861845

Appendix 3a



Billinghay Easter Egg Hunt

Sunday 5th April
Surestart Centre
Fen Road
10-12



1st Child £2
Additional children £1 each
All proceeds to go to local charities

Contact:
01526 861845
billinghaycp@gmail.com

This event is sponsored by: Wayne Markham Plastering



Appendix 3b

**LADIES OF BILLINGHAY
WE NEED YOUR VOICE!**

**THE BILLINGHAY COMMUNITY PLAN HAVE ORGANISED AN
EVENING OF LUXURY, PAMPERING & CONVERSATION, JUST
FOR THE LADIES OF THE VILLAGE.**

**Thursday 14th May
6.00-7.30 & 7.30-9.00
1 Stop Spas
Mill Lane**

**WE HAVE SOME FANTASTIC LOCAL BUSINESSES WHO HAVE
KINDLY DONATED THEIR TIME TO GIVE YOU A TASTE OF
WHAT THEY HAVE TO OFFER, THESE ARE;**

**LOU BURNS - PARTYLITE
KYLIE DAVIES - @THE SALON
JASMINE BAKER - THE BODYSHOP
KAREN JOHNSON - NAIL ART
MELLISSA ELLIFF BRADY - 1 STOP SPAS**

**THIS EVENT IS FREE, HOWEVER SPACE IS LIMITED SO
BOOKINGS TAKEN WILL BE ON A FIRST COME FIRST SERVED
BASIS.**

**TO AVOID DISAPPOINTMENT CONTACT US A.S.A.P.
DON'T FORGET TO BRING YOUR SWIMMING COSTUME &
TOWEL**

**billingshaycp@gmail.com
Billingshay Parish Office 01526 861845**



**OPEN TO ALL
QUESTION & ANSWER
SESSION**

SURESTART CENTRE

WEDNESDAY

27th MAY

10-11am

**Meet some of the team & members of the
Parish Council and have your say!**

REFRESHMENTS AVAILABLE

billinghaycp@gmail.com
Billinghay Parish Council 01526 861845
billinghaypc@gmail.com

Appendix 3d:

**BILLINGHAY
FAMILY
KNOWLEDGE
HUNT**

**SUNDAY 14TH JUNE
10.30 - 12.30
ST MICHAEL'S COMMUNITY
ROOMS**

FREE ENTRY

REFRESHMENTS AVAILABLE

billinghaycp@gmail.com
Billinghay Parish Office: 01526 861845
billinghaypc@gmail.com

Facebook **Twitter**

**BILLINGHAY
COMMUNITY PLAN**
For a BRIGHTER FUTURE

Appendix 3e:

CURRY EVENING



MULTI AWARD WINNING
CELEBRITY CHEF

MUHAMMED KARIM

Saturday 11th July

St Michael's Community Hall

Doors open 7pm

MENU

Chicken Jalfrezi

Lamb Bhuna

Saag Aloo

All served with pilau rice

**WIN a 30 minute cookery
lesson with**

MUHAMMED KARIM

Ticket only event

£15.00 per person

BYOB

LIMITED SPACE SO BOOK EARLY TO AVOID DISAPPOINTMENT

billinghaycp@gmail.com

01526 861165

Appendix 3f:



COME & FIND US AT
THE BILLINGHAY VILLAGE SHOW
SATURDAY 18TH JULY
10am-5pm



billingaycp@gmail.com
Billinghay Parish Office 01526 861845
billinghaypc@gmail.com



Appendix 3g:

The poster features a background of golden straw. At the top, the word 'BILLINGHAY' is written in a large, black, serif font. Below it, 'SCARECROW' and 'TRAIL' are written in a red, hand-drawn, blocky font. Underneath, 'SATURDAY' and '3RD OCTOBER' are written in a black, serif font. In the bottom right corner, there is a cartoon illustration of a scarecrow wearing a blue hat with a sunflower, a blue shirt, and blue overalls with a green pocket and a red patch. The scarecrow has a triangular nose and a stitched smile. In the bottom left corner, a yellow banner contains the text 'YOU CAN PICK UP ENTRY FORMS IN A NUMBER OF LOCATIONS WITHIN BILLINGHAY'. At the very bottom, another yellow banner contains contact information: 'billinghamcp@gmail.com', 'Billingham Parish Office: 01526 861845', and 'billinghampc@gmail.com'.

BILLINGHAY

SCARECROW

TRAIL

SATURDAY

3RD OCTOBER

YOU CAN PICK UP ENTRY FORMS IN A NUMBER OF LOCATIONS WITHIN BILLINGHAY

billinghamcp@gmail.com
Billingham Parish Office: 01526 861845
billinghampc@gmail.com

Appendix 3h: Examples of *Billinghay Times* Newsletter Publicity



Billinghay Easter Egg Hunt

Sunday 5th April
Surestart Centre
Fen Road
10-12

Child £2
Additional Children £1

All proceeds go to the community plan



LADIES OF BILLINGHAY WE NEED YOUR VOICE!

THE BILLINGHAY COMMUNITY PLAN HAVE ORGANISED AN EVENING OF LUXURY, PAMPERING & CONVERSATION, JUST FOR THE LADIES OF THE VILLAGE.

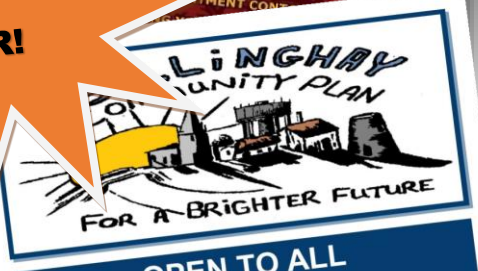
Thursday 14th May
6.00-7.30 & 7.30-9.00

1 Stop Spas
Mill Lane

WE HAVE SOME FANTASTIC LOCAL BUSINESSES WHO HAVE KINDLY DONATED THEIR TIME TO GIVE YOU A TASTE OF WHAT THEY HAVE TO OFFER, THESE ARE;

- LOU BURNS - PARTYLITE
- KYLIE DAVIES - @THE SALON
- JASMINE BAKER - THE BODYSHOP
- KAREN JOHNSON - NAIL ART
- MELLISSA ELLIFF BRADY - 1 STOP SPAS

HOWEVER SPACE IS LIMITED SO BOOKINGS ARE ON A FIRST COME FIRST SERVED BASIS.



OPEN TO ALL QUESTION & ANSWER SESSION

SURESTART CENTRE
WEDNESDAY
27th MAY
10-11am

Meet some of the team & members of the Parish Council and have your say!

REFRESHMENTS AVAILABLE

billinghaycp@gmail.com
Billinghay Parish Council 01526 861845
billinghaypc@gmail.com



Over the past few weeks the BCP group has been busy with a pamper evening, an Easter Egg Hunt, Q & A session at the Sure Start Centre, and we made an appearance at the May Day Gala to raise awareness of the Neighbourhood Plan which is currently under construction.

Dates for your diary!
Monthly meetings are held at The Coach & Horses
7pm
17 June 23 July 19 August 16 September
31 October 18 November

ALL ARE WELCOME

As you may be aware, evidence is a key component of the plan which has to be collected from all sectors of the community without which we could not proceed. We are fortunate to have some dedicated people who are working hard on your behalf to see this plan goes ahead for the benefit of residents and business owners, now and for future generations.

We still have a long way to go and with this in mind have organised and are participating in a number of events to continue to spread the word. Please look out for posters in notice boards and via our social media groups on Facebook and Twitter.

billinghaycp@gmail.com

Billinghay Parish Office 01526 861845/ billinghaypc@gmail.com

Appendix 4: Full list of public consultation methods

- 1,300 initial surveys were issued
- 220 completed initial surveys were received
- Articles in the *Billinghay Times* newsletters were delivered to every household (8 x 1000)
- A ladies Pamper Night was held: 12 attendees
- Arranged a curry night: 32 attendees including 3 community plan committee members
- Organised a celebration for World Youth Day which 167 children and young people attended along with their families.
- Scarecrow Trail – 26 households and clubs entered
- Daytime Open Question and Answer Session: 10 attendees
- Attended Police Panel meetings: 6 plus 2 PCSOs
- Information stands were held at the May Day and summer shows and also at the Christmas Market, with information and questionnaires available.
- Attended every Patient Participation Group meeting at Billinghay Medical Centre.
- Two meetings were held with Billinghay C of E Primary School, Children Centre, and Daisy Chain Nursery.
- Knowledge Hunt: 12 adults and 8 children attended
- Business breakfast: 16 business attended
- Letters sent out to every resident on Fen Road, Brunswick Square, and Lafford Drive regarding the possible future use of the Fen Rd site
- 265 Facebook friends
- 184 Twitter followers
- 2922 hits on the+ website: www.Billinghay.org
- Met with the local walking groups – 8 -12 members were invited to discuss their thoughts and ideas
- May Day Gala actual number unknown but 62 votes cast on the suggested plans for the Fen Road site
- Easter Egg Hunt held - 43 baskets were handed out
- 90+ individuals on the email mailing list receive regular updates and information
- Memory sticks sent to 80 businesses which included information, surveys and links to our online survey.
- Attendance at village groups, clubs and societies, such as the tennis club AGM, parents' forum, and history society and swimming pool AGM
- Morning at the Community Cafe
- Attended British Legion open garden (number unknown)
- Updates provided at every Parish Council meeting, with the minutes being published in the *Billinghay Times* newsletter, which is delivered to every home in Billinghay
- History Group (number unknown)
- Patient Participation Panel (number unknown)
- Banners advertising the neighbourhood plan meetings were displayed in 3 prominent locations around the village.
- Emails sent to the Parish Clerk of every neighbouring Parish Council

Appendix 5: Examples of updates provided at Patient Participation Group meetings held at Billingham Medical Centre, with Q&A opportunities available

Billingham Neighbourhood Plan (BCP) – update for PPG meeting on 6 September 2016

The draft neighbourhood planning document, following amendments as directed by Peterborough, is expected to be returned to BCP this week. Once received this will be checked by BCP and forwarded to NKDC for re-submission to Peterborough for its SEA screening.

BCP submitted online comments to NKDC planning committee in opposition to the outline planning permission for 16 houses to be built on the former Lafford High School site. Evidence to support the opposition was also delivered to the NKDC planning department. (BCP evidence shows the site is required for community, retail, leisure and the possible relocation of medical facilities.)

AECOM completed their assessment of Billingham and have been instructed to create an urban planning document to show how any new developments in the village will link with the rest of the community.

BCP and BCG are taking part in the Heritage Open day on Saturday 8th September from 10-4. The draft plan and local plan will be available to view at the Old Vicarage Cottage Other events on the day include: the village museum will be open- possibly for the very last time; blue plague trail, QR quest, Billingham at War and family history research. BCP are funding this free event. The Ladies' Branch of the British Legion are doing the refreshments in the Community Rooms.

The draft and local plans will also be available to view at Lincolnshire Day - Saturday 1st October at the Village Hall. BCG are arranging the annual scarecrow trail on this day and at is the sausage supper at The Ship on Friday 30th.

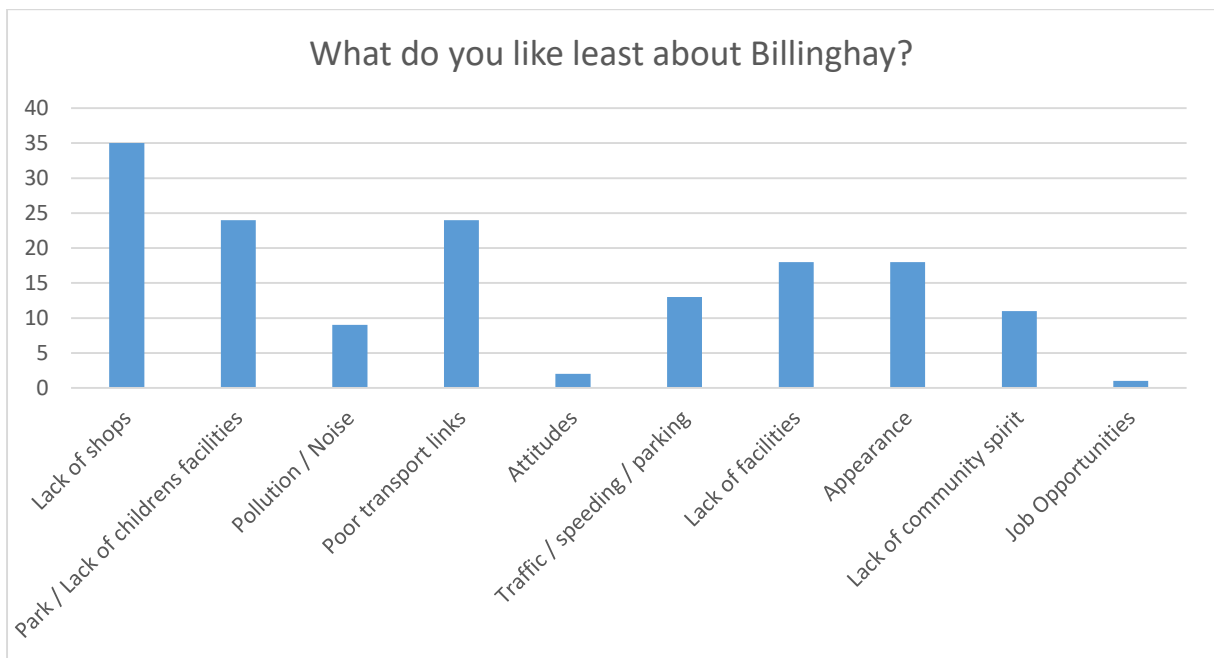
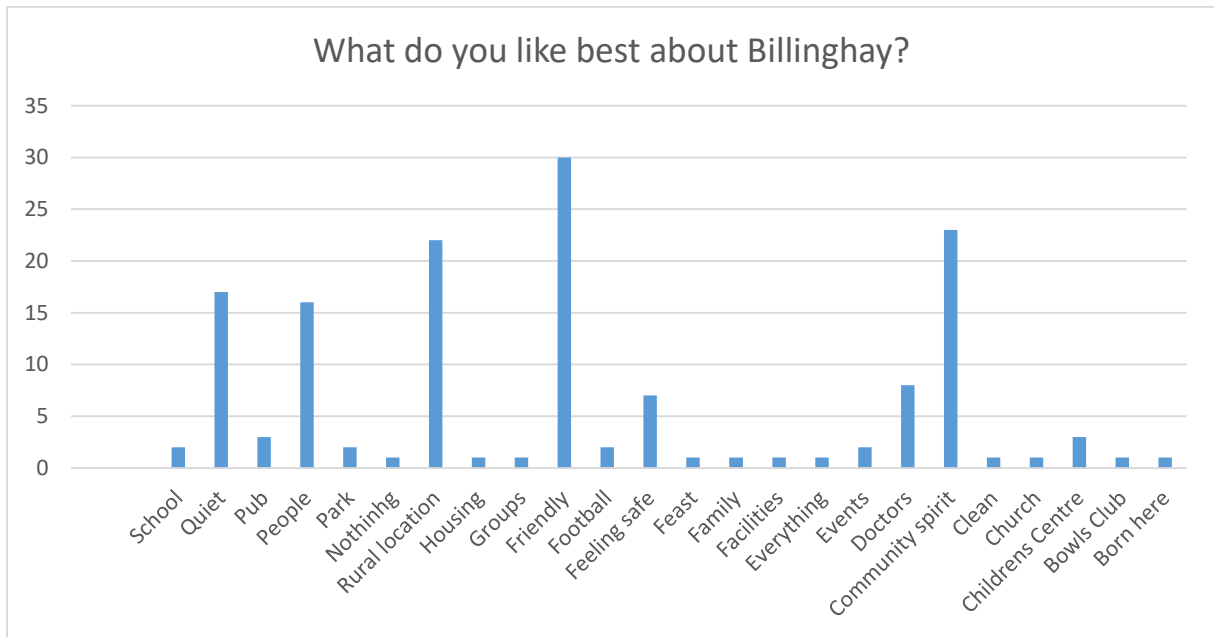
The next BCP meeting is on 21 September at 7pm at the Coach and Horses. All welcome.

Appendix 6: Minutes of discussion with Billingham Health Walking Group

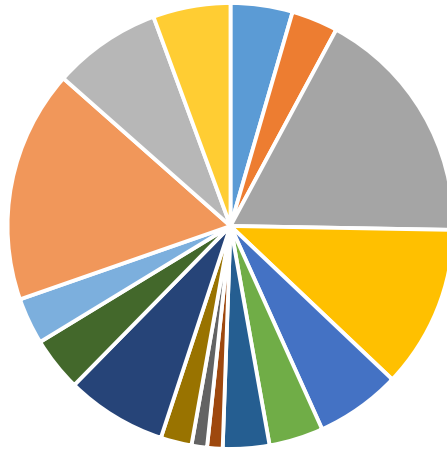
Minutes of a discussion with the NK Walking Group on 27th April at 11am at Billingham Children's Centre.

1. Introduction
2. Purpose of BCP
3. Any comment or suggestions invited from the walkers who are also residents of Billingham or who used the village facilities. (4 members of the group present today live in Metherringham): Comments included:
 - Pleased to be able to use the Children's Centre for refreshments after the walk – this was a good facility in the village.
 - Members of the group expressed their concern that the Lafford School had been knocked down and that the voices of the residents had not been heard when it had been suggested that the hall and gym be kept for community use.
 - Suggestions for the Fen Rd site:
Extend the school facilities to meet the needs of a growing population (more children) when 132 more houses may be built on West Street
 - Relocate the village hall as a community centre to the Fen Rd site as this is the centre of the village.
 - Provide sport and recreational facilities on the Fen Rd site, such as a gym.
4. Members of the group were invited to attend a BCP meeting and encouraged to complete the surveys. Signposted to the Billingham Times and social media sites for further information and details.

Appendix 7: Data to show responses from resident surveys

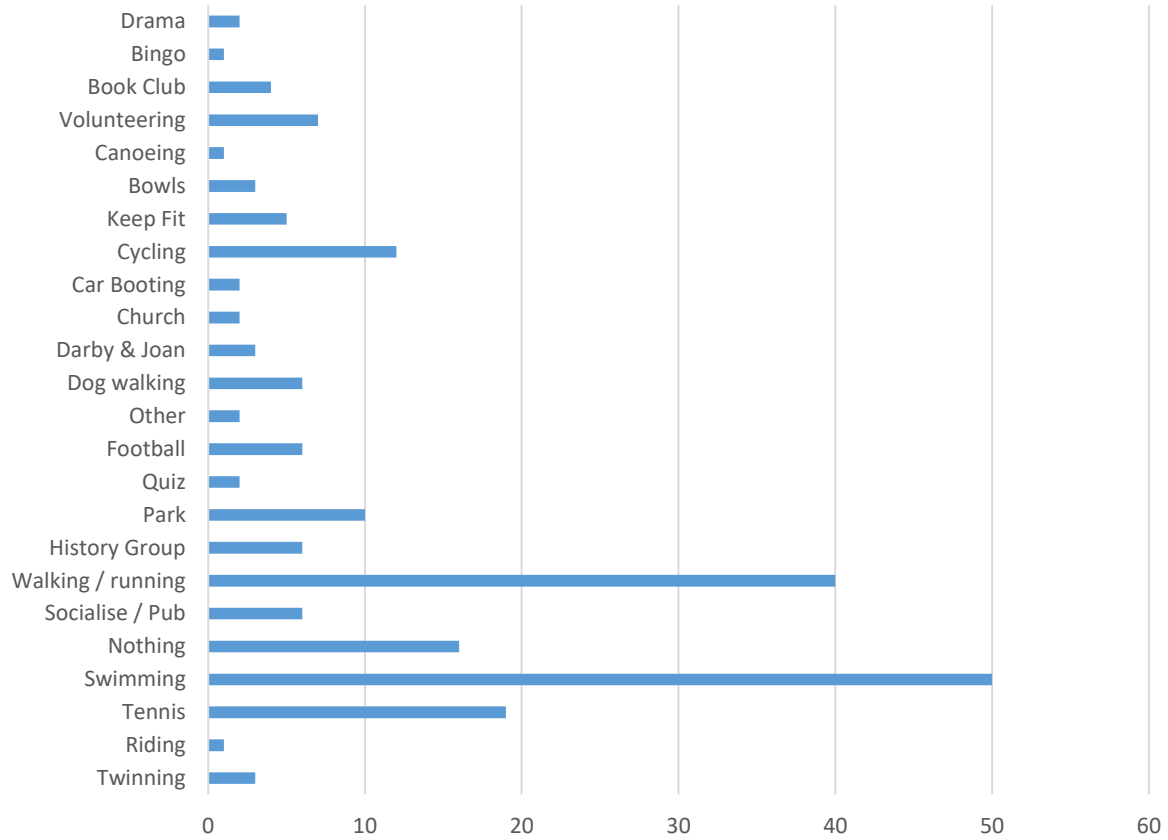


What would you like to see improved in the village?

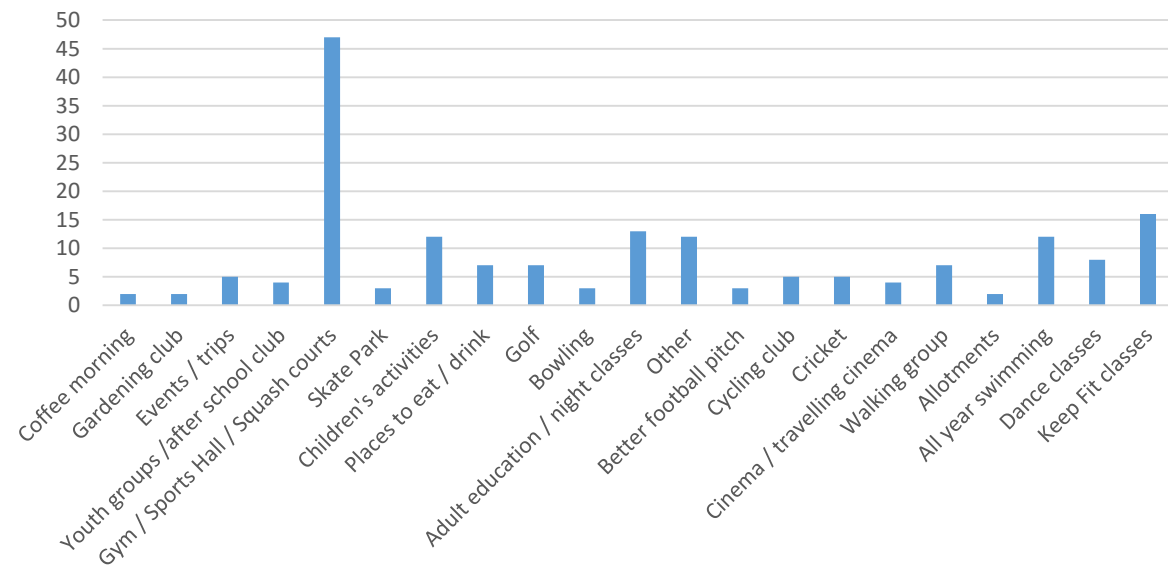


- | | |
|-------------------------------------|---|
| ■ Traffic control | ■ Sporting facilities |
| ■ Shops | ■ Public Transport |
| ■ Parking | ■ Other |
| ■ No response | ■ Litter / Dog litter Bins |
| ■ Housing | ■ Green space / riverside |
| ■ Facilities | ■ Events |
| ■ Communications / community spirit | ■ Park / Children's facilities' |
| ■ Appearance | ■ Sports facilities / all year swimming |

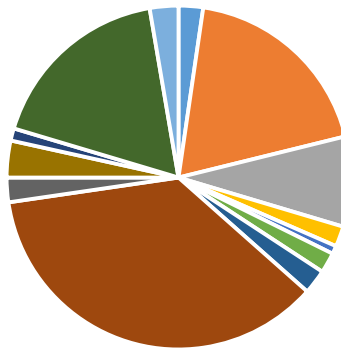
What leisure activities do you do in the village?



What leisure activities would you like to see available in the village?

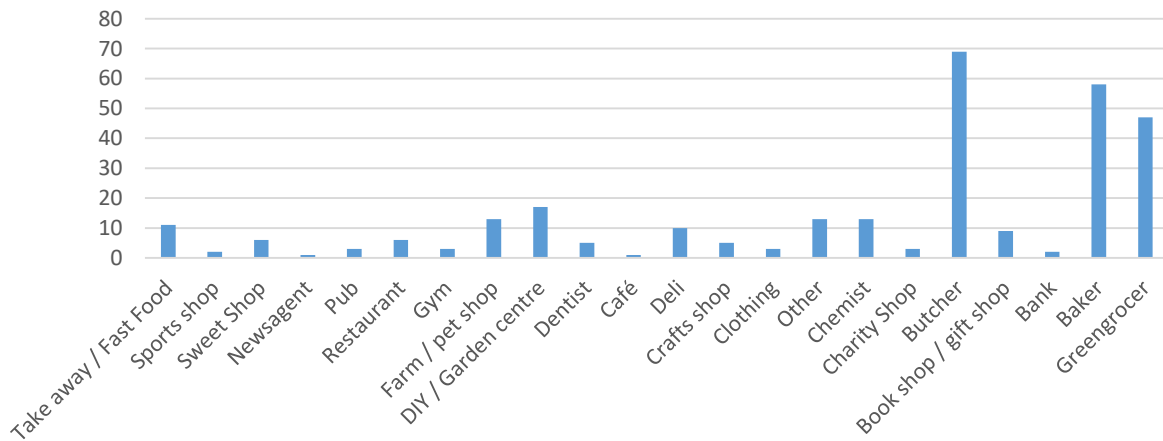


If more public transport was available where would you like to be able to go?

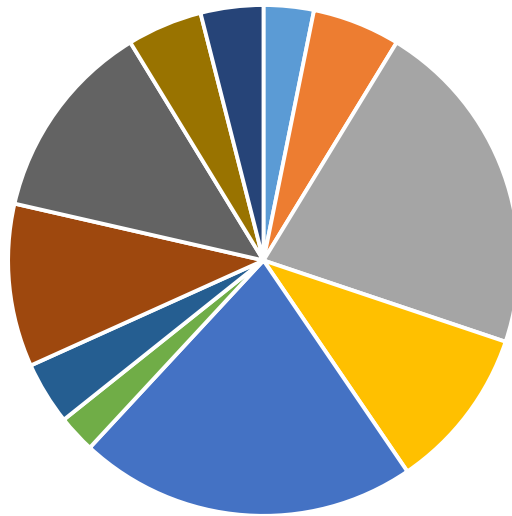


- Woodhall Spa
- Sleaford
- Skegness
- Ruskington
- Nottingham
- Metheringham
- London
- Lincoln
- Horncastle
- Grantham
- Coningsby
- Boston
- Other

What shops / businesses would you like to see based in the village?

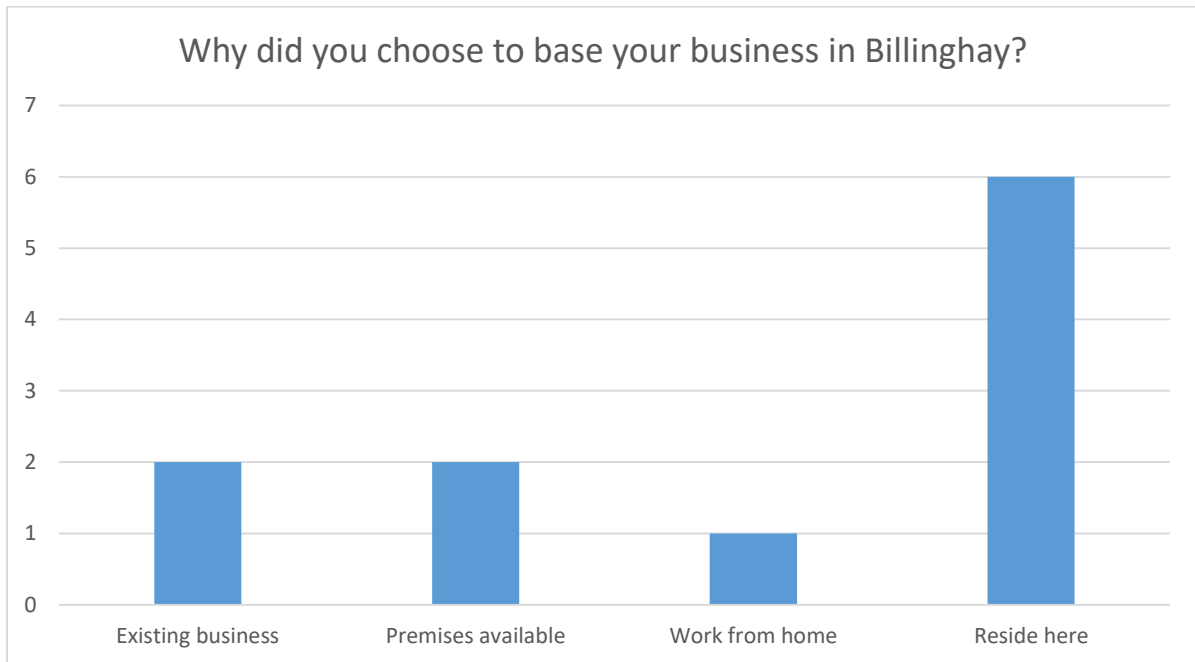


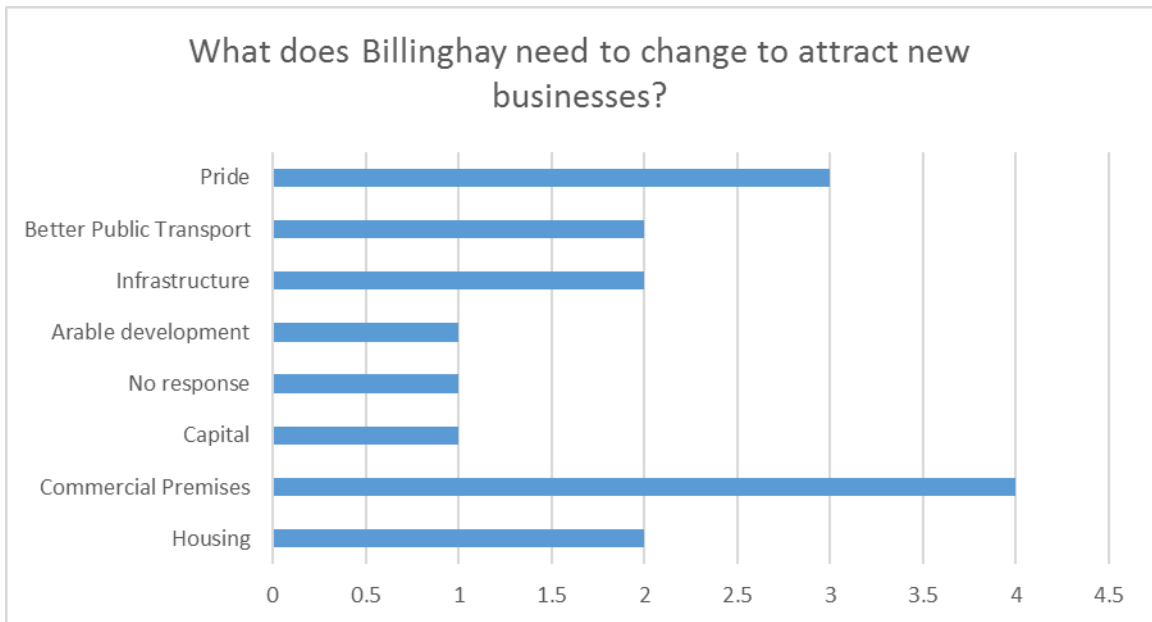
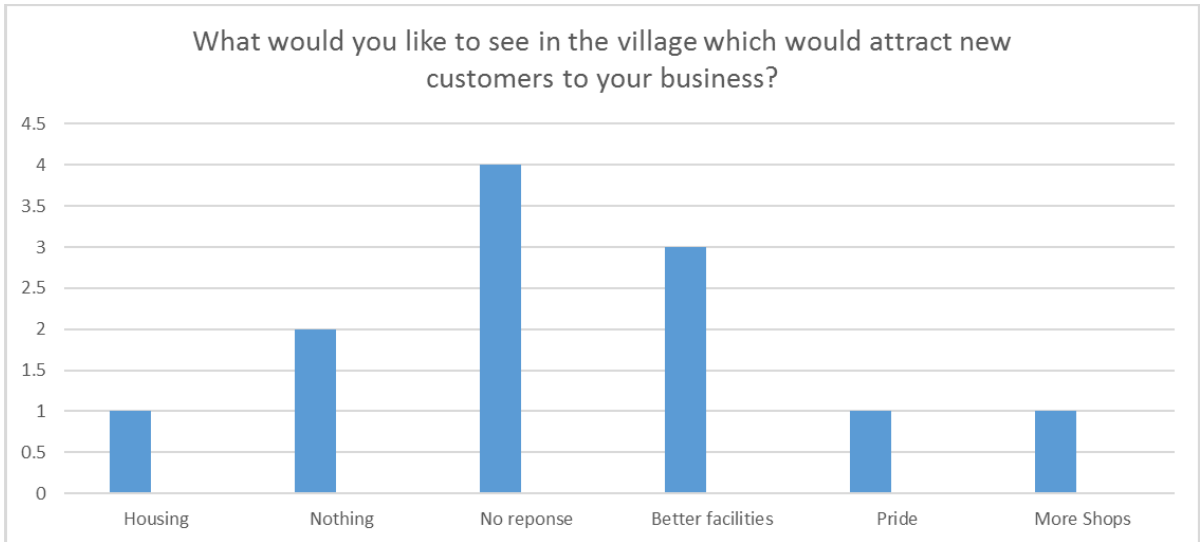
Why have you chosen to live in Billingham?



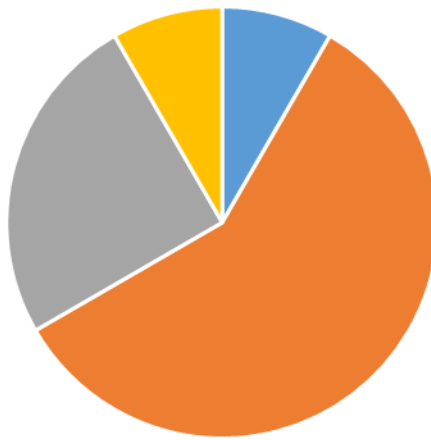
- School
- Location
- Family
- Work
- Born here
- Property
- Placed here
- Cost of housing
- Community feel
- Size of village
- Other

Appendix 8: Data to show responses from the business surveys



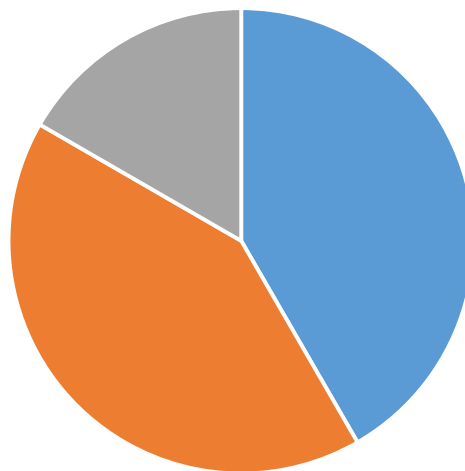


What would it take to ensure your business remained in Billingham?



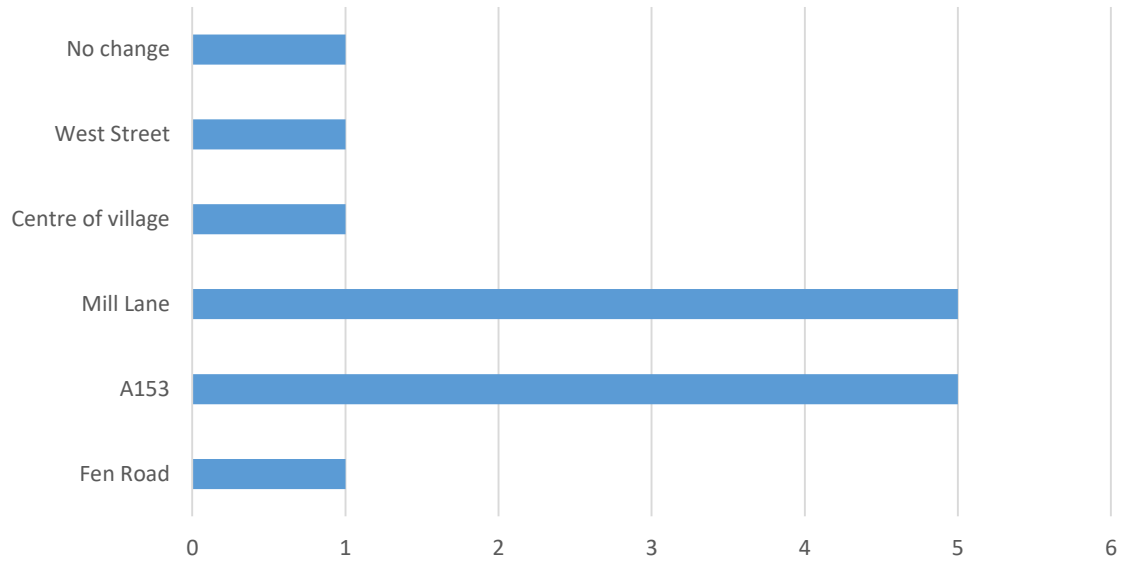
■ More customer ■ Nothing ■ Larger Commercial premises ■ No response

Are you likely to need new / larger premises in the next 10 years?

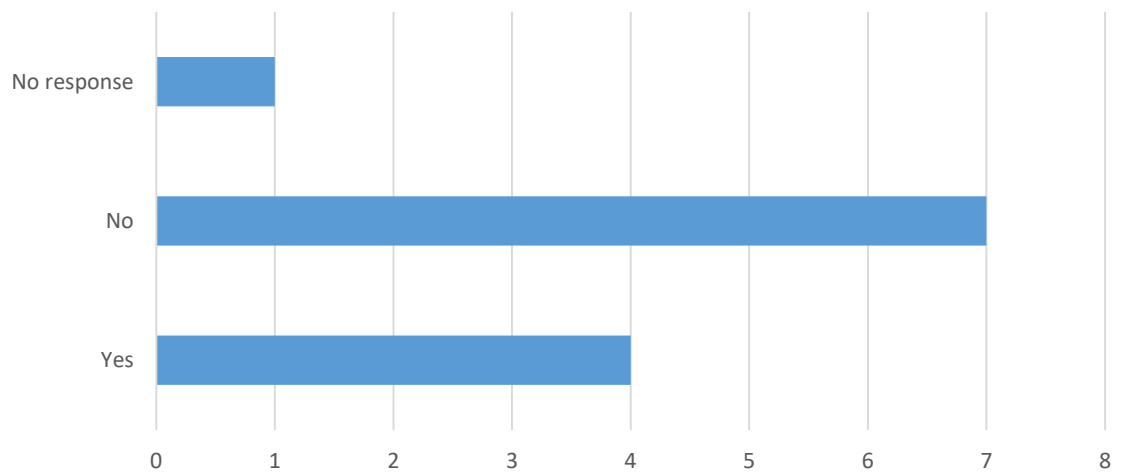


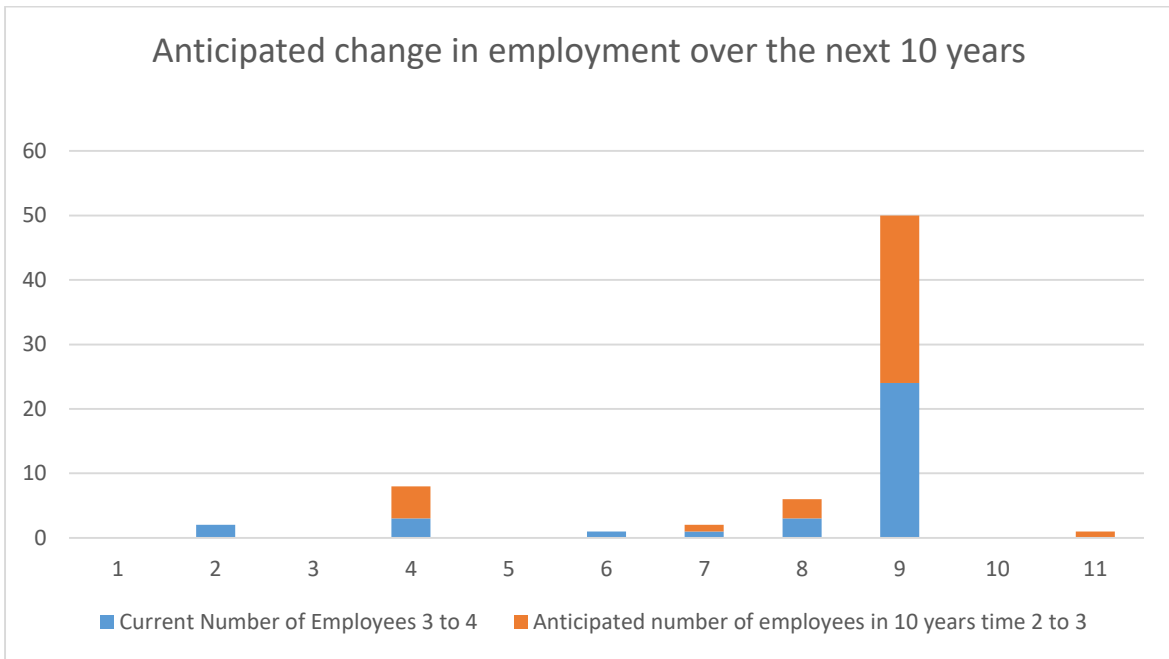
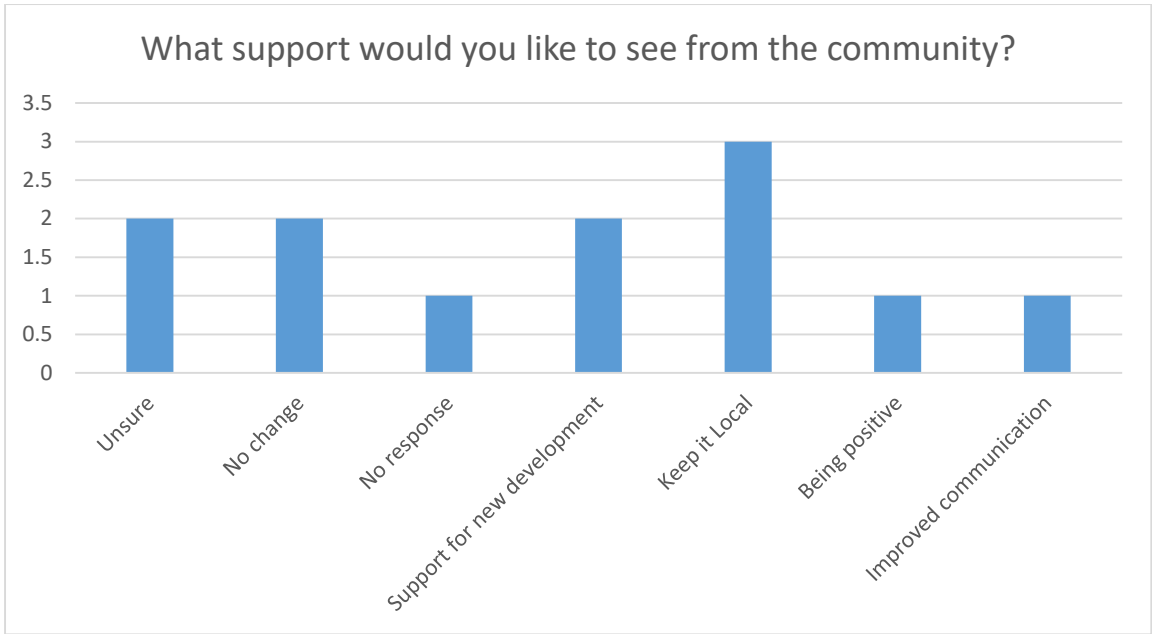
■ Yes ■ No ■ Other

Where would you locate a business park in the village?

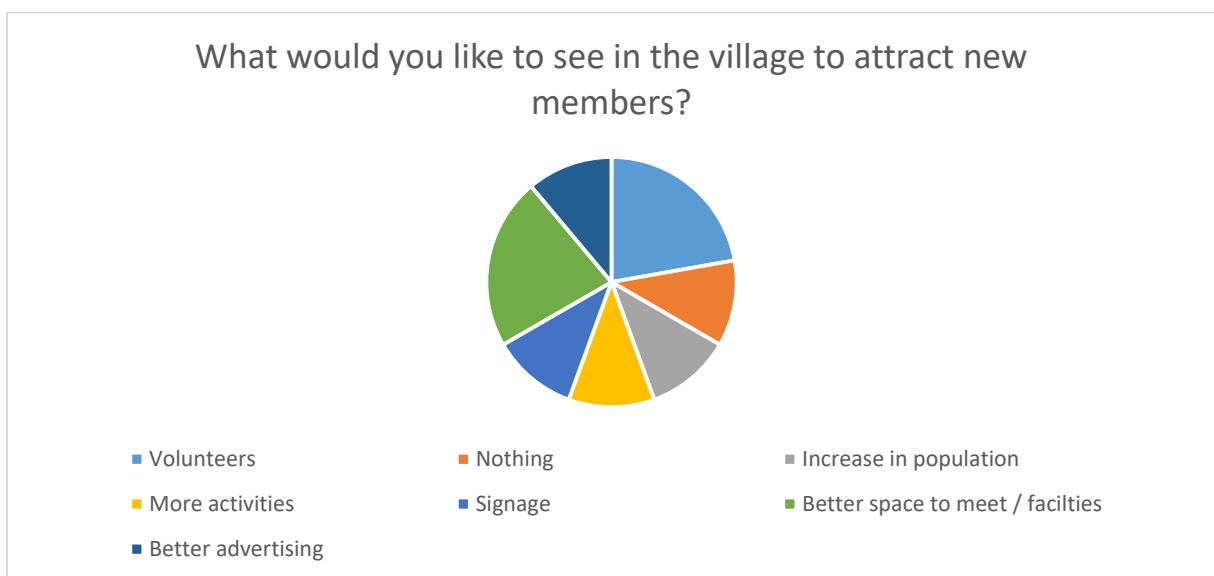
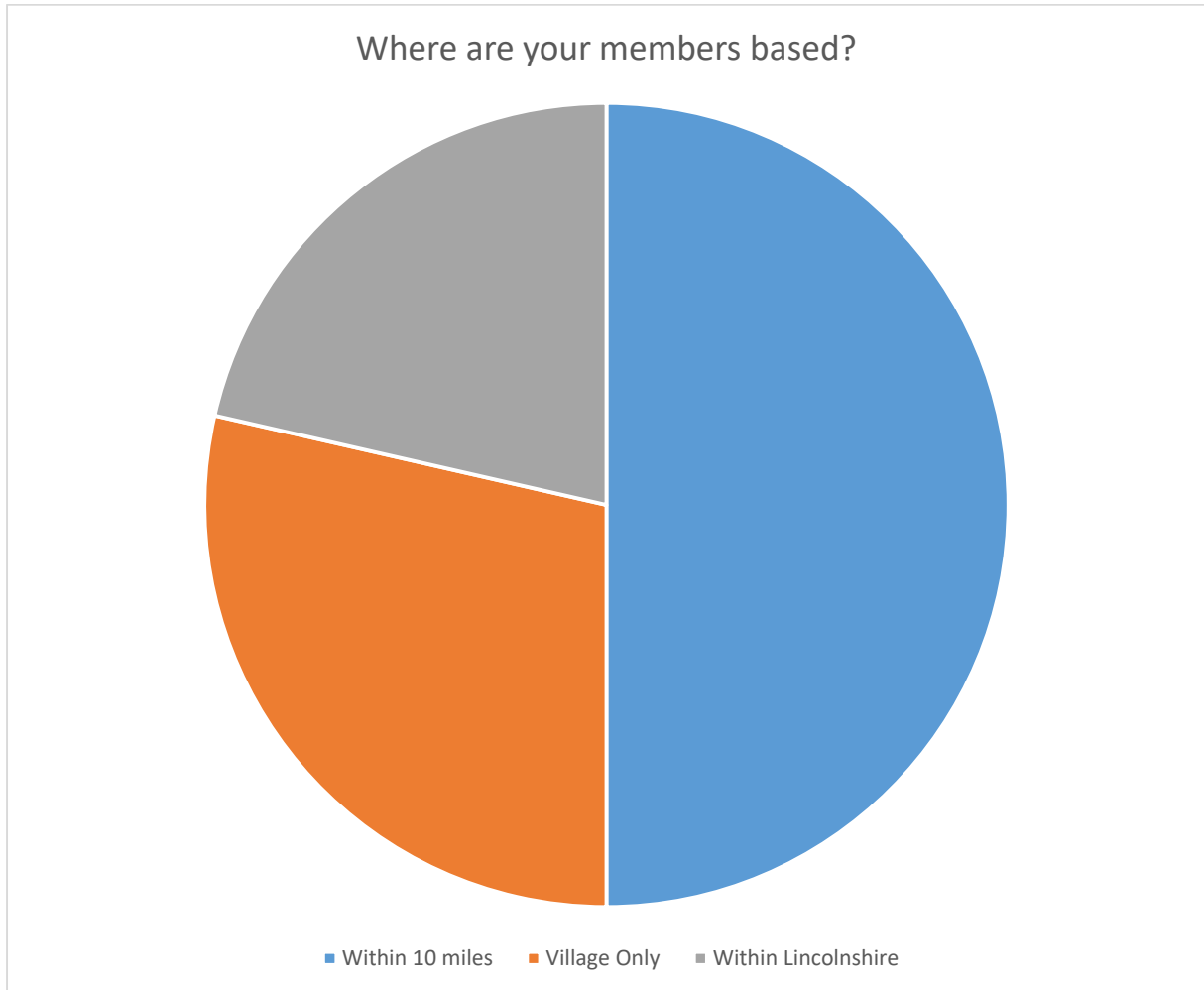


Would improved parking facilities / transport links develop your business

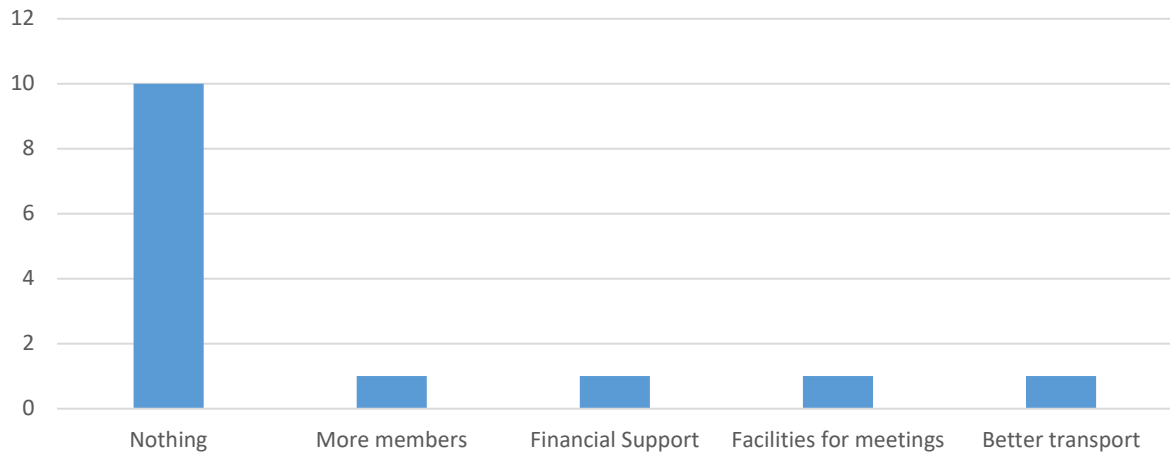




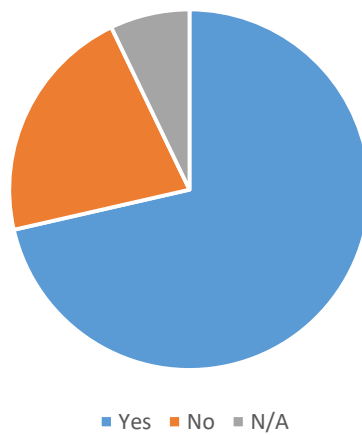
Appendix 9: Data to show the outcome of the survey sent to the village groups and societies.



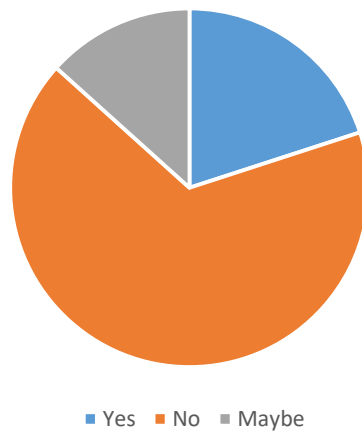
What additional facilities do you need to help support your group?



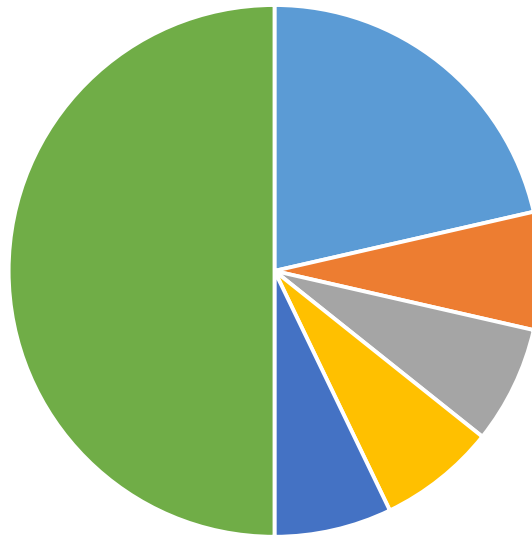
Is your present venue satisfactory?



Are you likely to need a larger venue in next 10 years?

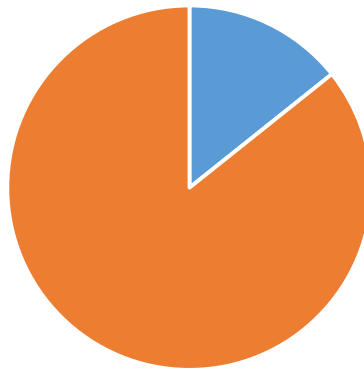


If likely to need a different venue, where?



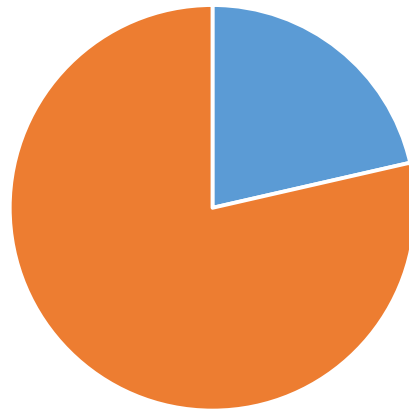
■ Fen Road ■ Baptist Chapel ■ Village Hall ■ West Street ■ North Kesteven ■ N/A

Would improved parking facilities help your group?



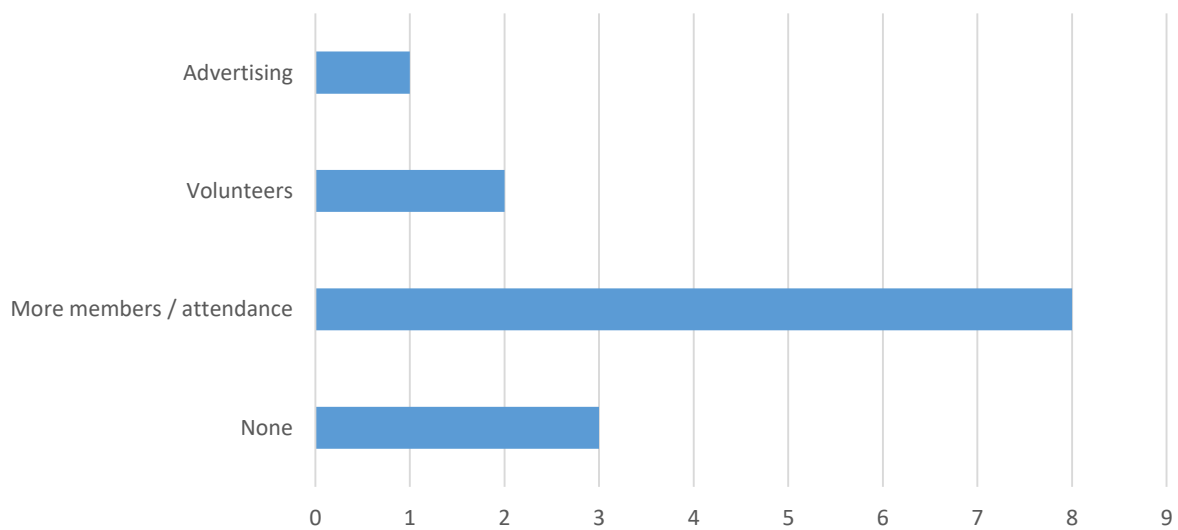
■ Yes ■ No

Would improved transport links help your group?

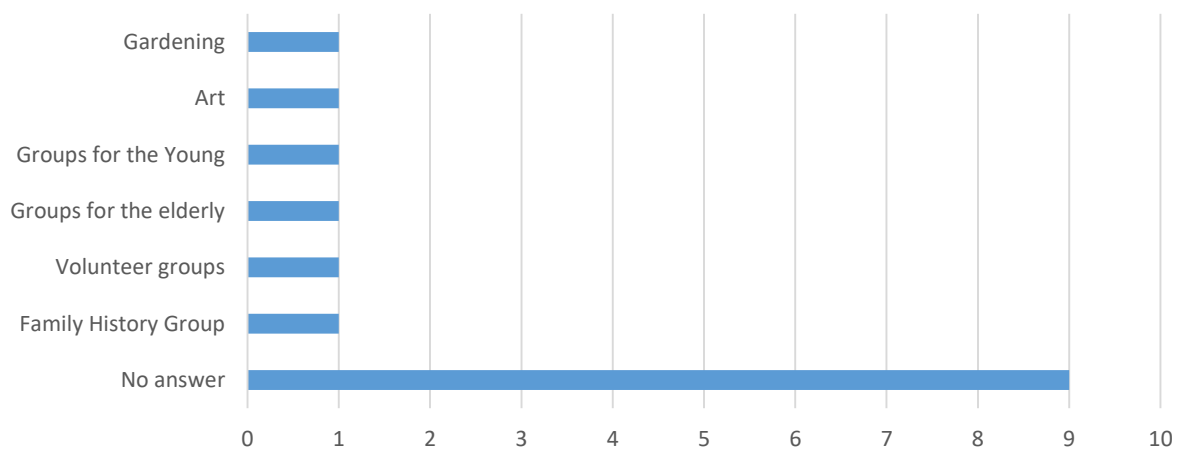


■ Yes ■ No

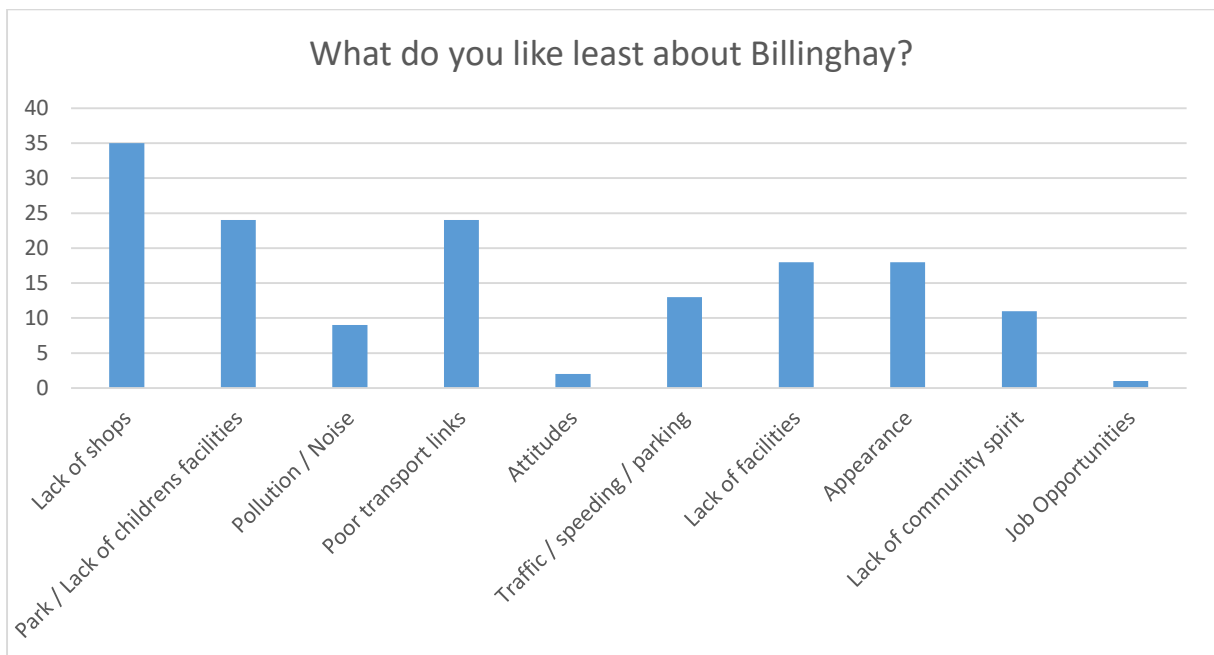
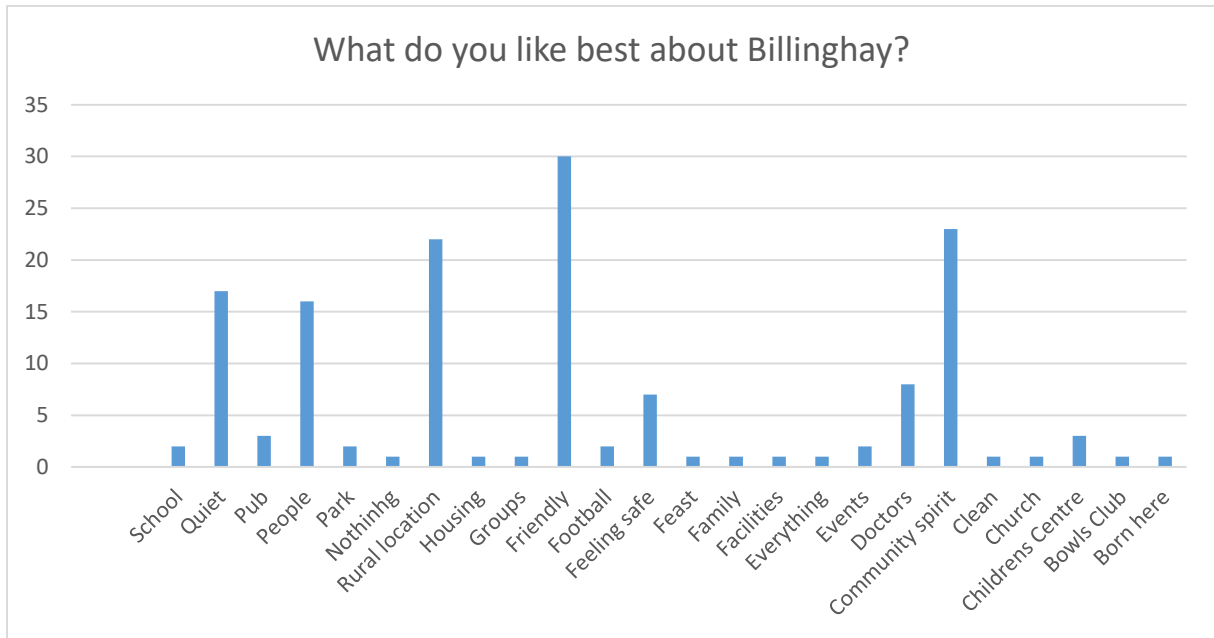
What support would you like to see from the community?



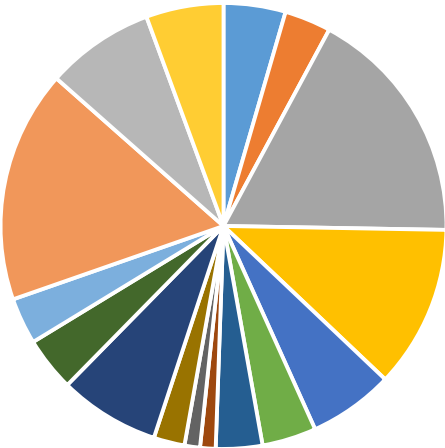
What other groups would you like to see in the village?



Appendix? – Data to show responses from the residents’ surveys

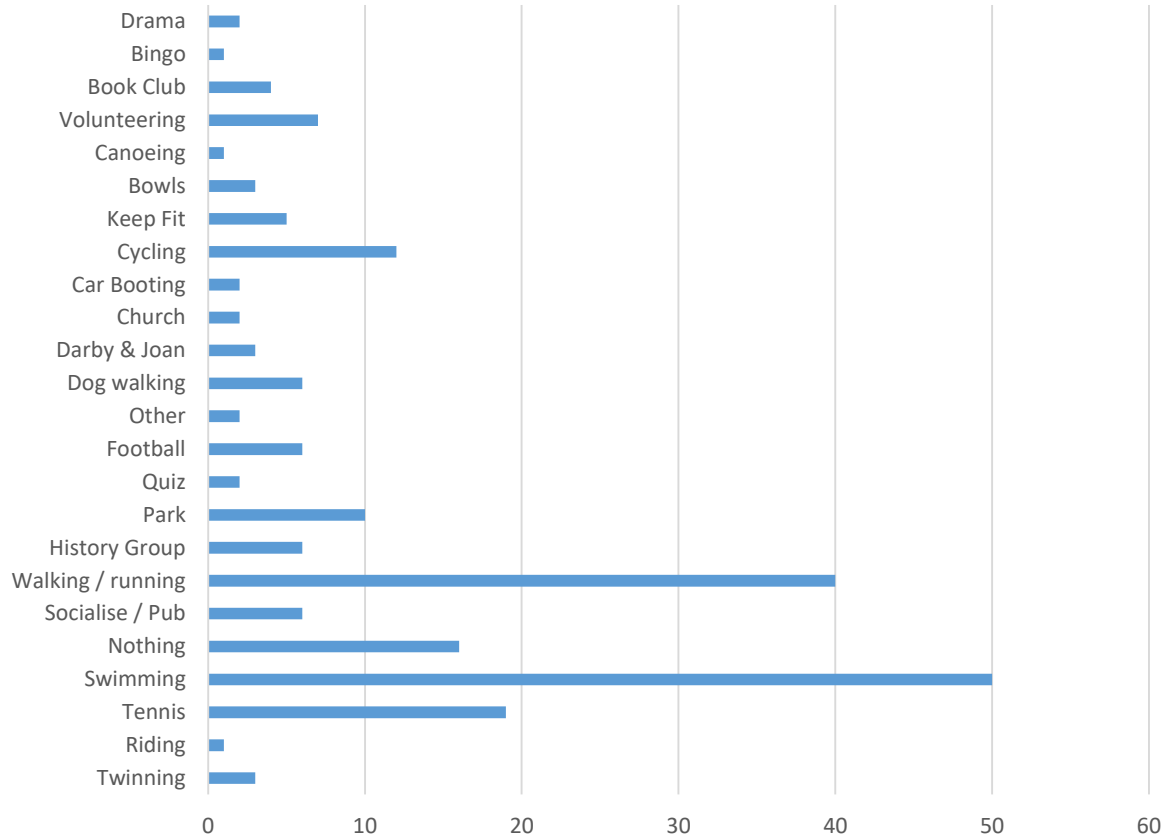


What would you like to see improved in the village?

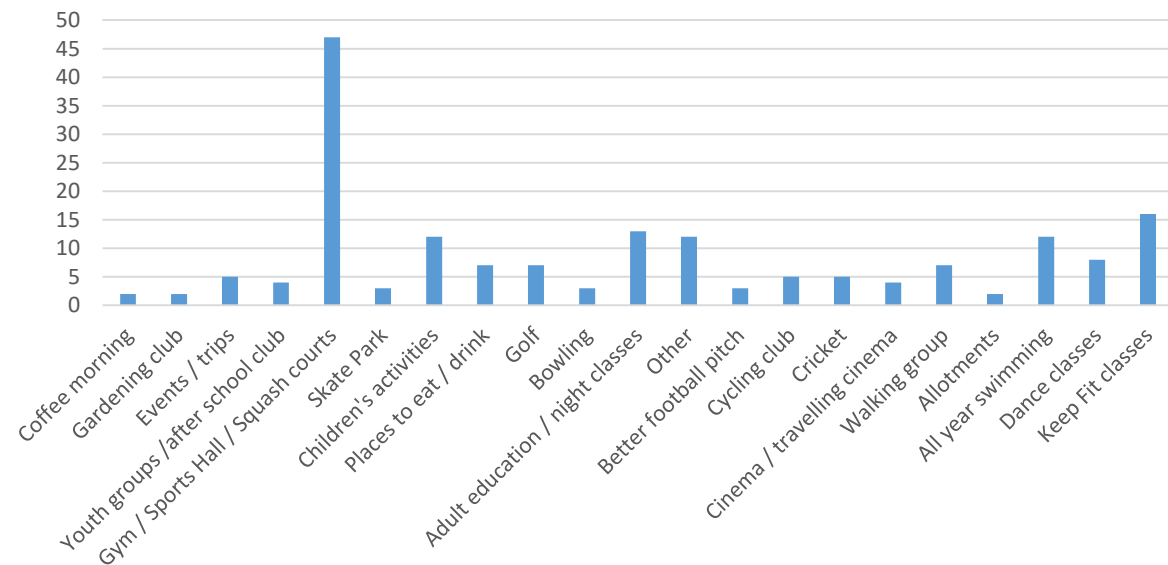


- Traffic control
- Shops
- Parking
- No response
- Housing
- Facilities
- Communications / community spirit
- Appearance
- Sporting facilities
- Public Transport
- Other
- Litter / Dog litter Bins
- Green space / riverside
- Events
- Park / Children's facilities'
- Sports facilities / all year swimming

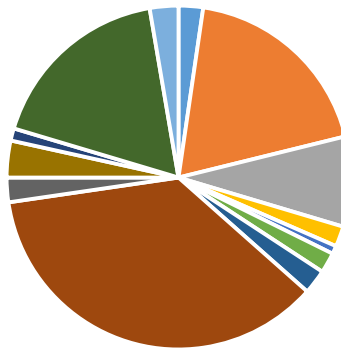
What leisure activities do you do in the village?



What leisure activities would you like to see available in the village?

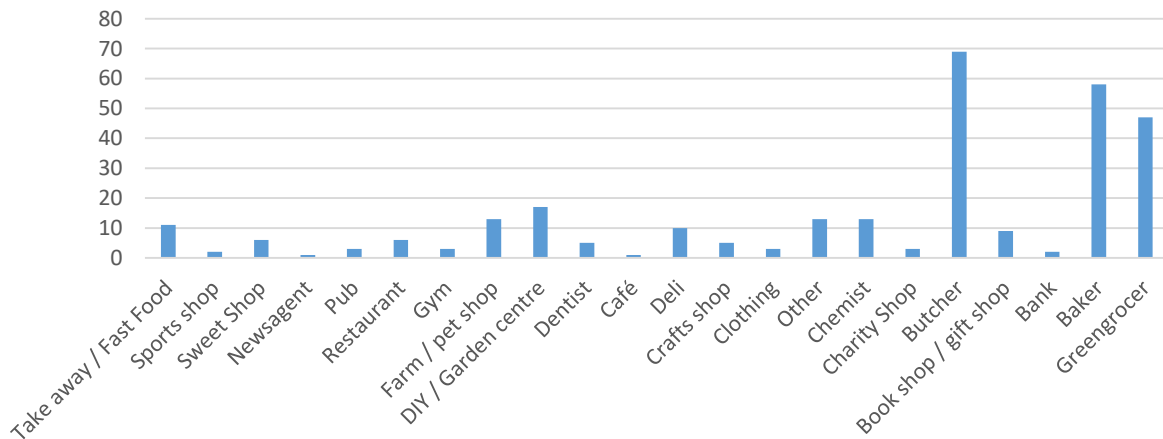


If more public transport was available where would you like to be able to go?

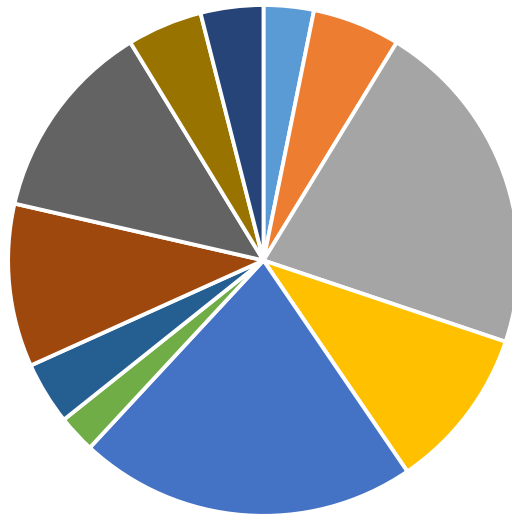


- Woodhall Spa
- Sleaford
- Skegness
- Ruskington
- Nottingham
- Metheringham
- London
- Lincoln
- Horncastle
- Grantham
- Coningsby
- Boston
- Other

What shops / businesses would you like to see based in the village?



Why have you chosen to live in Billingham?



- School
- Location
- Family
- Work
- Born here
- Property
- Placed here
- Cost of housing
- Community feel
- Size of village
- Other

Housing Survey 2015 Questionnaire



Counting on your opinions

This is your last chance to voice your opinions on

- the types of houses you would like to see in Billingham in the next 10 years and
- the types of housing you or someone in your household may want or need

All of your answers will be treated as strictly confidential but comments made may be quoted as part of the published survey analysis. There is no need to supply your name, however if you would like to discuss things further you may wish to leave your details for us to contact you.

On behalf of the whole team, thank you for taking the time to complete this questionnaire.

SECTION ONE: ABOUT YOU AND THE HOUSING YOU WANT TO SEE IN BILLINGHAM

Q1 Which of the following best describes the tenure of your home? (Please tick one only).

Owner-occupied (paying mortgage)	
Owner-occupied (no mortgage)	
Shared ownership (i.e. part rented from Housing Association)	

Living rent free	
Privately rented	
Housing Association / Council rented	
Tied to employment	
Other (please specify)	

Q2 If there are children (under 18's) in your household, what ages are they?

.....

Q3 If you've moved to a property in Billingham within the last 5 years why did you move here?

.....

Q4 What types of new housing should be built in Billingham (tick for each type)

	Yes	No
Family homes		
Executive homes		
Starter homes		
Bungalows		
Plots for self build homes		
Affordable homes to rent		
Affordable homes to buy		
Private rented homes		
Housing suitable for young people		
Housing suitable for older people		
Housing suitable for disabled people		

SECTION TWO: HOUSING YOU MAY NEED OR WANT

Q5 Are you or is someone in your household, on the North Kesteven District Housing Register?

Yes

No

Q6 Thinking as a household, how likely are you or a member(s) of your household to move home in the foreseeable future? (Please tick one box only).

Likelihood	1-3 years	4-5 years	6 + years
Very likely			
Quite likely			
Not very likely			
Not at all likely			
Don't know / Not applicable			

If no one is intending to move please go to Section Three

Q7 If someone in your household intends to move in the foreseeable future, is this likely to be: (Please tick one box only, skip the question if it does not apply).

Within Billingham		Outside Billingham	
-------------------	--	--------------------	--

If outside Billingham, please state where and why.

Q8 What are the main reasons for looking to a move? (Please tick no more than three boxes)

Need larger accommodation	
Need smaller accommodation	
Need accommodation adapted for a disability/age	
Need cheaper home/ can't afford current mortgage	
Need to be closer to work	
Want to be closer to family	
Need to be closer to carer or dependent	
Need to change tenure	
Need to set up independent accommodation (e.g. leave parental home)	
Legal reasons (eg end of tenancy or end of relationship)	
Other reason (please state below)	

**Q9 What sort of housing would they be looking for?
(a) Type of Property (Please tick one box only)**

House	
Bungalow	
Flat / maisonette / apartment	
Sheltered / retirement housing	
Multi-generational home (Home with an annex/granny flat?)	
Self-Build Home	

(b) How many bedrooms will they be looking for? (Please tick one box only)

One		Three	
Two		Four or more	

Q10 What sort of tenure is likely to apply to this new or different house? (Please tick all that apply)

Owner occupied – looking to buy with or without mortgage	
Privately rented	
Shared Ownership (e.g. part rented from Housing Association)	
Housing Association / Council rented	
Other, please state	

Q11 Please indicate the age group of each person who would live in the property (including carers if applicable). Place a tick per person in each box that applies.

Up to 15 years old	16 to 24 years old	25 to 44 years old	45 to 64 years old	65 to 74 years old	Aged 75 or over

Q12 Would you, or the people in your household looking to move, prefer to live in a brand new or a property already existing in Billingham? (Please tick one box only.)

Brand new property		Existing property		No preference	
--------------------	--	-------------------	--	---------------	--

Q13 If you or someone in your household wish to move but cannot, what reasons are preventing this? Move on to Q14 if not applicable. (Please tick all boxes that apply).

Unable to afford to buy housing	
Unable to afford to rent housing	
Unable to afford cost of moving	
Lack of suitable housing at preferred location to meet needs	
Family reasons	
Lack of social housing (Council / Housing Association housing)	
Lack of private rented properties	
Unable to sell existing home	
Other reasons, e.g. school choice please state	

SECTION THREE: PREVIOUS AND FUTURE RESIDENTS

Q14 Has anyone previously in your household moved away from Billingham in the last five years?

Yes **No**

Q15 If yes, please indicate how many have done so. Don't include any that have moved and returned within that period. (Please tick one box only).

One person		Three people		Five people	
Two people		Four people		More than five	

Q16 Why did each person leave? (Please tick as many boxes as appropriate).

Employment	
Further or Higher Education	
Lack of Affordable Housing to buy	
Lack of Affordable Housing to rent	
Lack of suitable housing	
Family Reasons	
Other (please specify)	

Q17 Do you know someone who lives outside Billingham who would like to live here?

Yes

No

If you answered yes to this question, please identify if they have a link to Billingham. e.g. born here

.....

To collect their views, please obtain a copy of this questionnaire for them or provide details to the Parish Office so one can be sent. Please ensure that you have their permission before providing us with details.

COMMENTS

Please write your thoughts on your responses to the above questions together with any other comments on housing wanted or needed in Billingham now and in the future, in the space below.

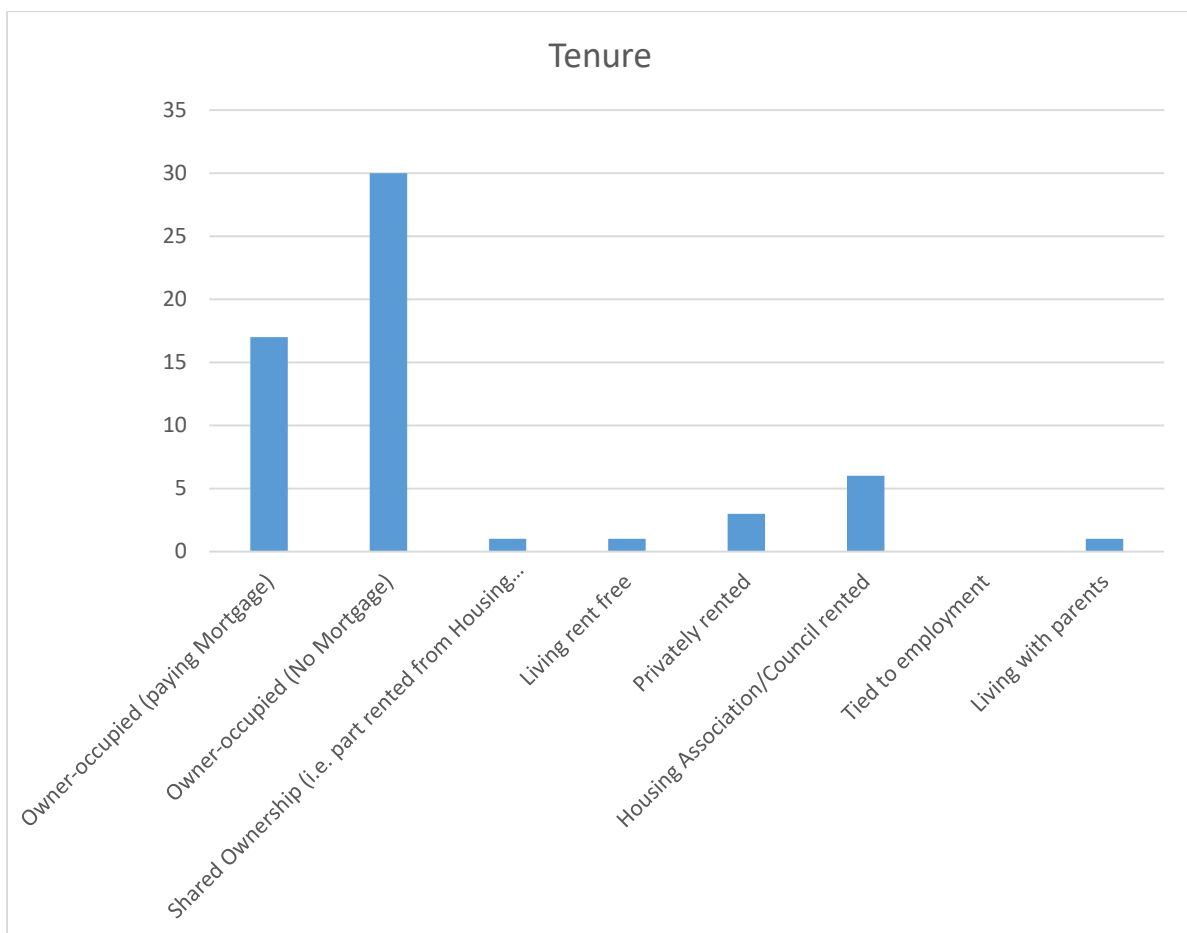
Appendix 10a: Data from housing needs survey

HOUSING SURVEY QUESTIONNAIRE ANALYSIS

Questionnaires were issued to every household via the Parish Newsletter and they were also placed in prominent positions around the village so that everyone had access to them. 59 surveys were returned and the details below were extracted from them:

TENURE

The majority of the surveys returned came from Owner Occupiers as can be seen from the chart below. A high ratio of these were from people with no mortgage.



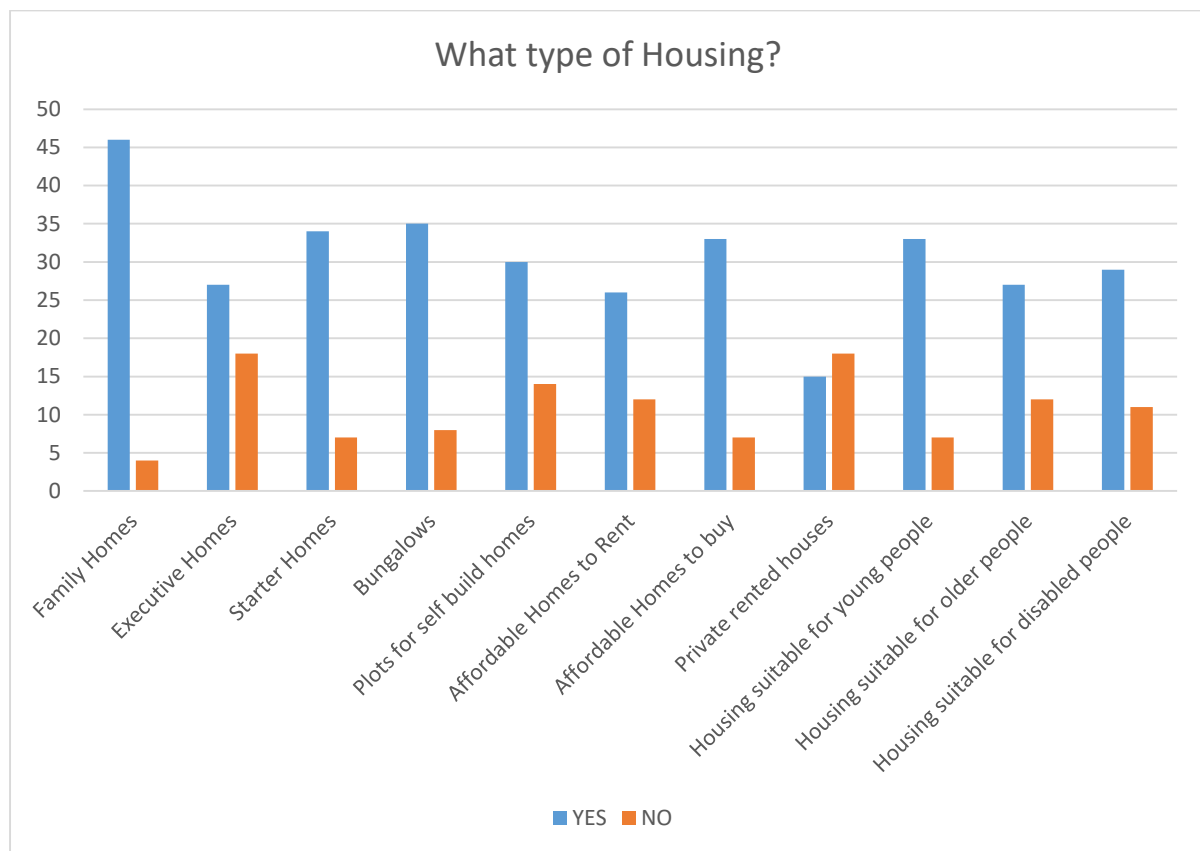
The number of children in these households only totalled 20 and the majority (13) of these were in the Owner occupied (with Mortgage) category.

17 of these households had moved to a property in Billingham during the last 5 years and the reasons for choosing the area were varied. The two main reasons could be summarised as:

- To be nearer family
- More house for your money compared with similar villages

WHAT SHOULD THE NEW HOMES IN BILLINGHAY BE?

Residents came up with a wide range of types of home that they felt should be built in the village and these are summarised below:

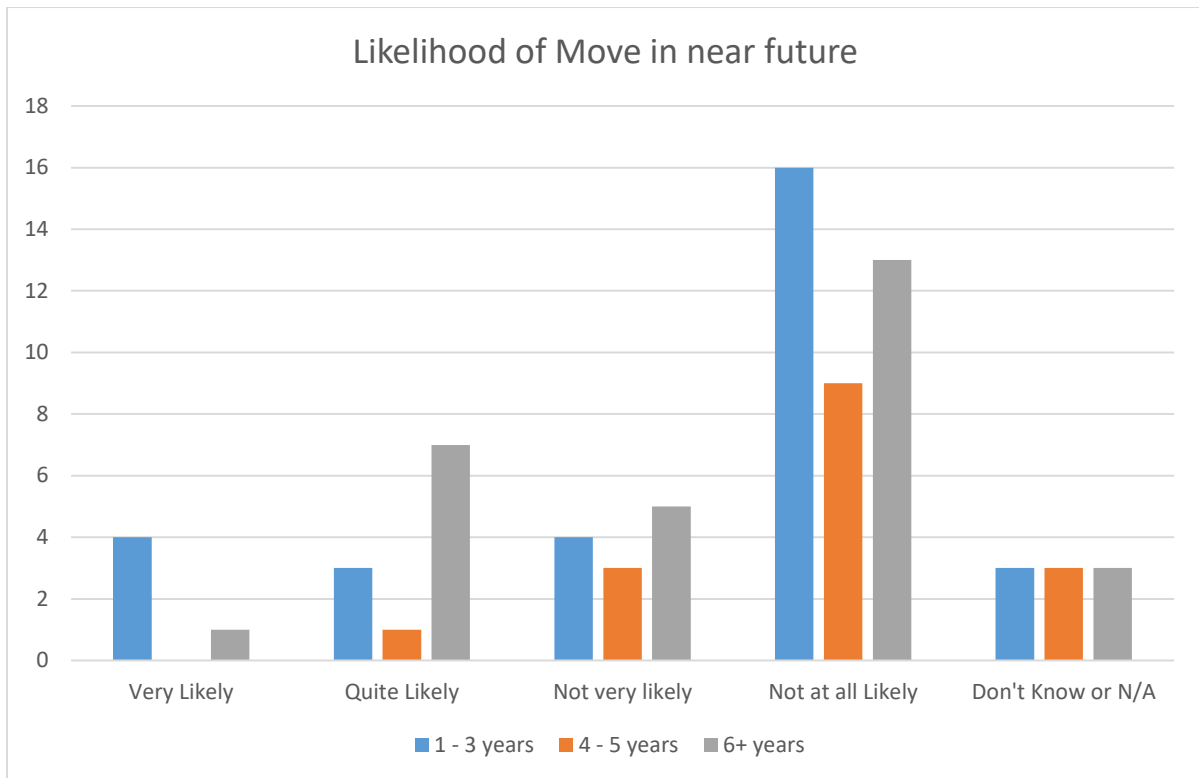


As can be clearly seen, there was a wide demand for Family Homes although there was also support for helping younger people get on the housing ladder with the positive numbers for Starter Homes, Affordable housing and Housing suitable for younger people. It is also interesting to note the support for self-build plots.

Of the 59 responses, 9 were currently on the NKDC Housing Register.

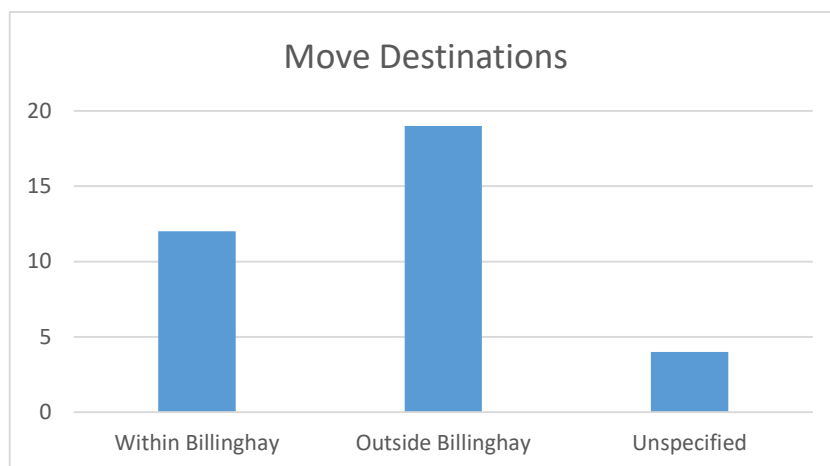
MOVING HOME

The responses to the question relating to likelihood of moving was varied. A large number of people just left this blank and could be assumed to have no thoughts of moving at present. Those that did complete the question produced the results shown in the chart below:



As can be seen only 16 people thought that they would be likely to move in the next six years.

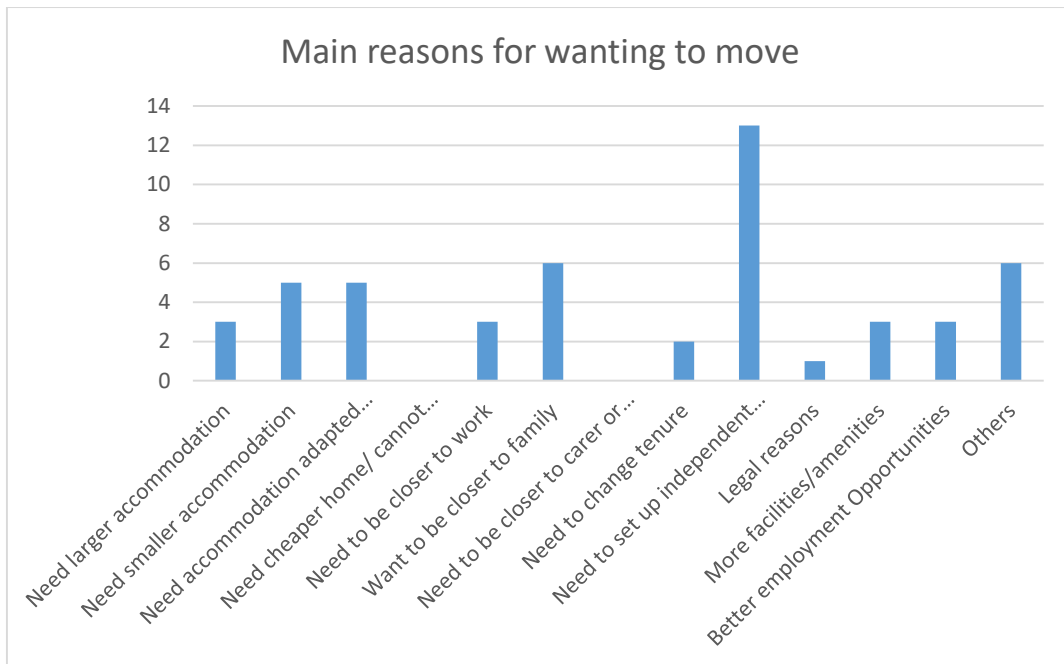
When answering the question regarding a possible future move, the likely destinations were split as follows:



No one location stood out as a destination.

REASONS FOR WANTING TO MOVE

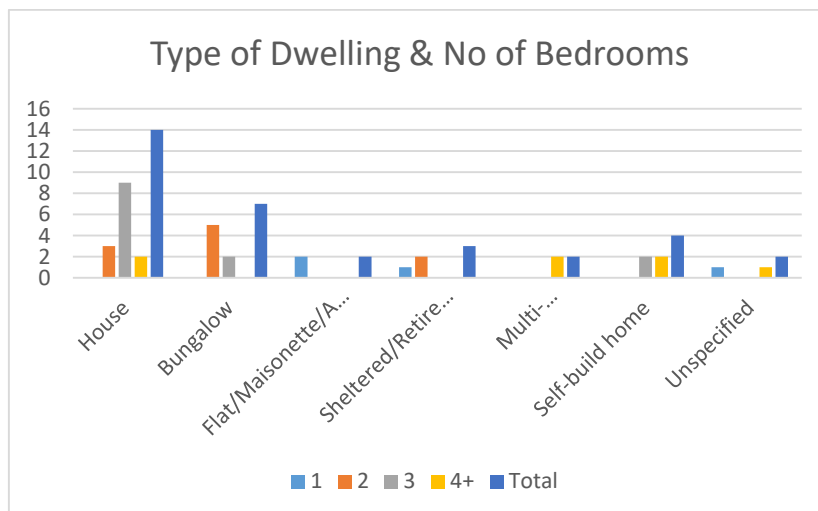
There was wide variation but the main reasons are summarised below:



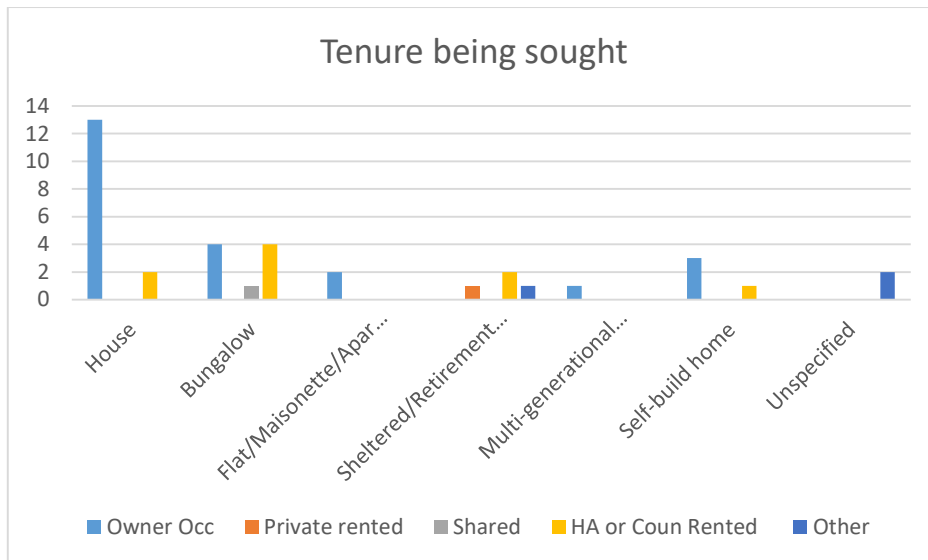
Whilst not showing up as the main reasons, the wish for better facilities and employment opportunities are factors that emerge in nearly all fact finding exercises conducted in the village.

WHAT ARE THE PEOPLE WANTING TO MOVE LOOKING FOR?

The questionnaire contained various questions relating to this aspect, the first being the type and size of dwelling that would be looked for. The responses are detailed in the chart below and once again seem to confirm that a family home is what is most in demand.

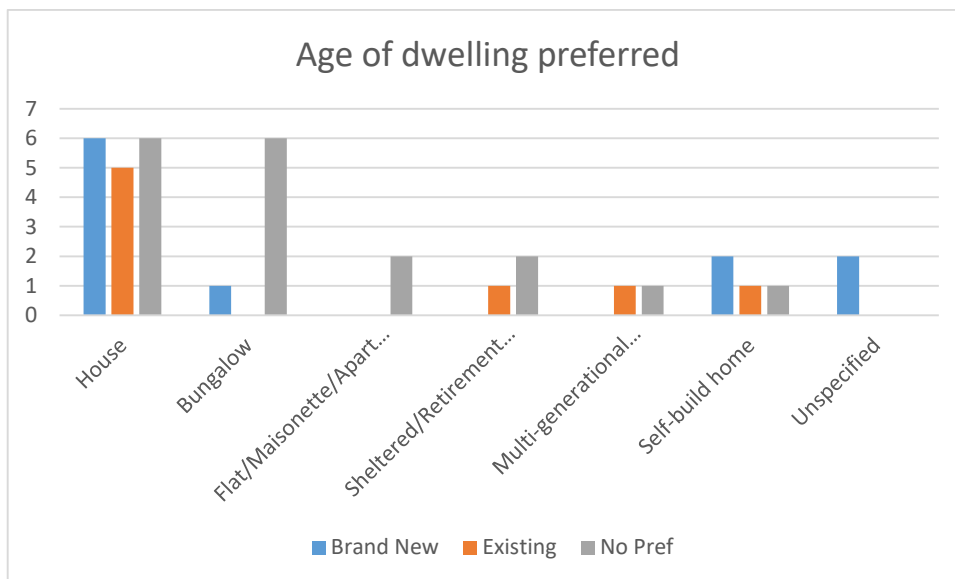


The type of tenure also favoured owner occupier status although several people chose more than one category.



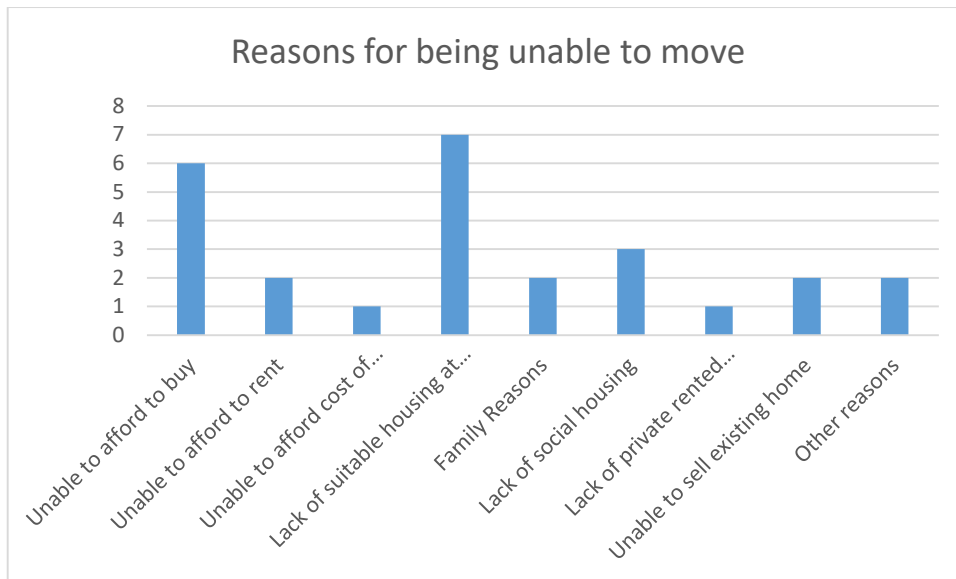
The age groups of the people likely to move were also requested but these were widely spread over the age spectrum with no preponderance in one age range.

When asked the type of dwelling they would prefer there was no preference that stood out from the others as can be seen below:



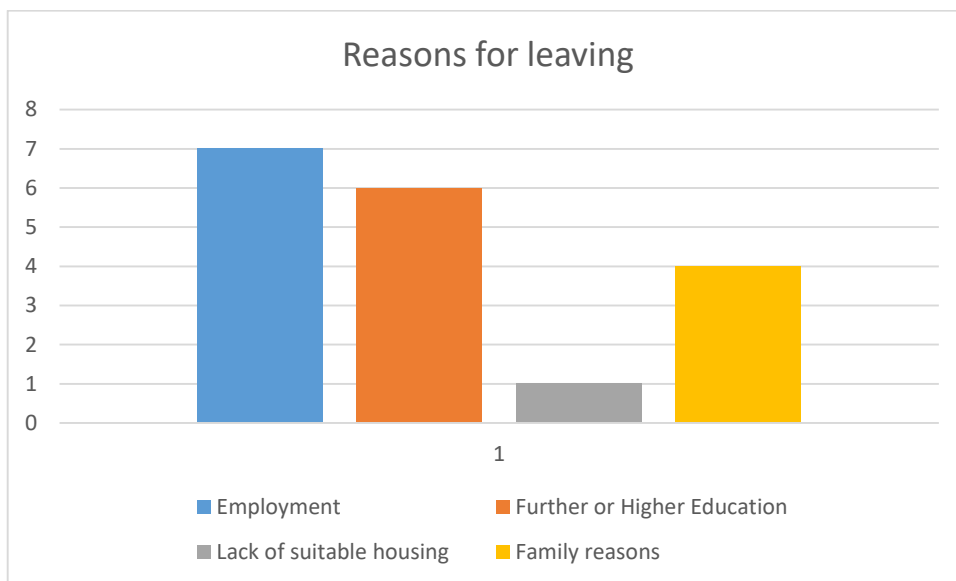
IF YOU WISH TO MOVE BUT CANNOT

Some people expressed a wish to move but were unable to do so, the reasons being as below:



HAVE PEOPLE IN YOUR HOUSEHOLD MOVED AWAY?

Of the 59 responses, from only 10 households had people moved away. This consisted of 11 people in total. Their reasons for leaving are summarised below:



PEOPLE WANTING TO MOVE TO BILLINGHAY

The people who responded to this question knew of 5 people who wanted to move to Billingham. In each case the reason was family connected or an earlier attachment to the village.

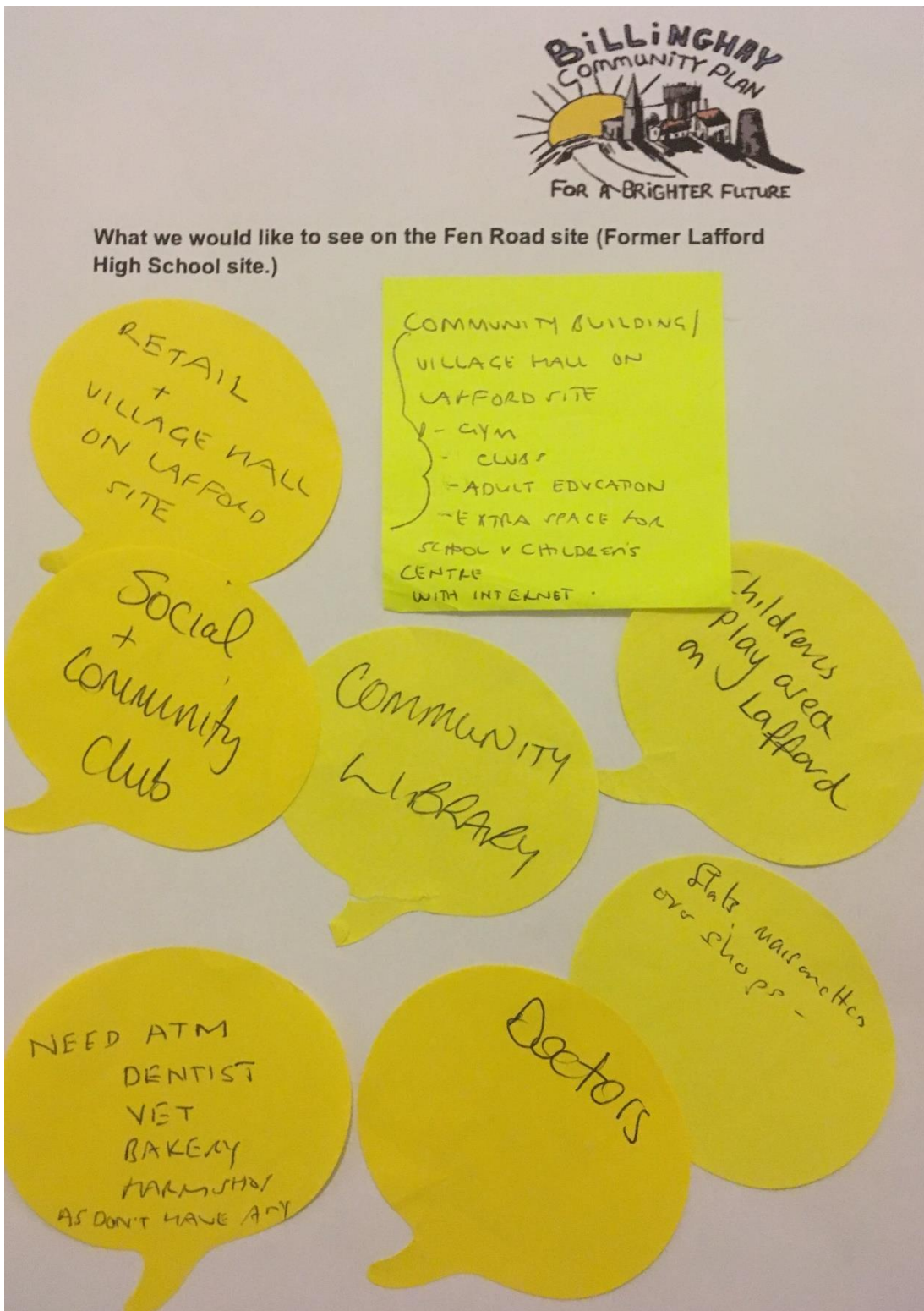
COMMENTS

The final part of the questionnaire asked people to make further comments and each one of those is detailed below. It is apparent from these comments that there is scepticism among the current residents that the infrastructure and amenities of the village are sufficient to

support large scale housing development and that this is an important factor in future planning.

- 1- Want to move due to constant noise from HGVs running night and day
- 2- No more housing required as total lack of facilities, no employment prospects and inadequate public transport
- 3- Family homes required not just social housing for people who contribute nothing to the village
- 4- Billingham is not the place to build ore social housing due to lack of facilities, bad transport links and no employment available in village
- 5- It would be a shame to build more houses in Billingham. Village is big enough without soiling more countryside
- 6- Why do we need more housing when there are no shops and a rotten bus service
- 7- Billingham needs larger houses to make village attractive to families. Such people will spend their money in the village. In addition, gardens should be bigger and there should be off road parking
- 8- The village has lots of small and terraced houses. Needs larger executive and family homes or plots supplied for self-build of this type of property
- 9- Have two children at home who want a place of their own (new build with off road parking). Hurry up and build new homes so they don't have to move. Please build affordable houses for first time buyers
- 10- Various types of housing is required to attract different people to village. However, I have major concerns that current facilities and services can cope with the influx of extra residents. E.g. School, Medical Centre and Sewage System
- 11- More housing require improved facilities and more frequent transport links
- 12- I feel the village will become too large with no proper plans in place for young people e.g. jobs, higher education and transport
- 13- Before more houses are built we need to address the lack of shoes and transport. Also can the school and doctors cope?
- 14- Lafford should not have closed as it brought money into village. More shops needed and a better bus service
- 15- We need affordable 2/3 bedroom houses with parking spaces but not too much growth which will ruin the village
- 16- Encouraging shops and restaurants to open in Billingham would make a great difference to village life for both residents and visitors
- 17- It would be great if there was the opportunity to build our own home in Billingham. It is a lovely friendly village. The houses tend to be small and those on the new estate have small gardens and are overlooked by other properties.

Appendix 15: Examples of community suggestions for Fen Road (former Lafford High School Site)





What we would like to see on the Fen Road site (Former Lafford High School site.)

Therapy
Centre

all weather
sports facility

Pharmacy

Dentist

Adult/
COMMUNITY
EDUCATION

BUSINESS
START UP
UNITS -
WITH LOW RISK
- Poss via
LCC?

Employment
opportunities
to be
near transport
links



What we would like to see on the Fen Road site (Former Lafford High School site.)

SMALL-SHOPS
ON OLD
GARAGE SITE

No clear
Village
Centre

Keep shops
as shops when
Sold on

TESCO
SHOP
at Lafford
site

TIDY UP
VILLAGE BEFORE
DOING ANYTHING
ELSE

Needs a
butchers

TIDY VILLAGE

Appendix 15b: A Summary of: "My wish for Billingham" children, young People and adults

Children:

A better park with more equipment – love the zip line! Roundabout nearer school so can use park after school like in Metheringham.

More clubs in Billingham

Swimming all year round

Pool to remain open

More clothes shops

More music lessons aged 6

Bike and Skate Park

To have more play areas

Ice cream shop aged 5

I want to have McDonalds near school

Billinghay Football team for 11 year olds aged 11

KFC cos McDonalds sucks aged 10

KFC aged 9 1/2

Indoor swimming pool

To have a cinema aged 10

KFC aged 8

Ice cream parlour aged 12

Better Park

To get a better skate park

For there to be better bus stop places aged 11

Football aged 2

Bigger park aged 7

Football

More activities

To make more things to do aged 13

Get the big school up and running aged 7

I wish it had more things to do aged 11

I wish for a better park aged 7



More restaurants aged 8

An epic ice cream parlour with a 1lb tub with all you can fit

Hospital so you don't have to go far

A play park near the school aged 8

I wish for a park aged 5

A skate park on the massive area near the school

Teenagers

Co-operation between young and old

For young people not to be immediately labelled 😊

Adults

No more houses built

Whiskey tasting

More curry nights in Billingham and invite people from Grantham

A leisure centre, dentists, bank and a parking garage

Swimming Pool to remain open

Regular exciting events

Footpath to walk out of village to other villages – The main road through is deadly

Generations working together

WI

Indoor Swimming Pool

Dance classes maybe different evenings

Bring back the Christmas Market

Regular monthly curry nights

That we could have a proper community spirit in Sleaford like we have always experienced
In Billingham – thanks for a lovely evening

Better road through the High Street/ more parking

Access to public footpath from behind Field Road Estate

One way system for Billingham to improve traffic flow and get people past the shops and businesses

Really good pub and restaurant

Re open the Skirth – this will revitalise the whole village

To be on the map

To be a wonderful place to live with facilities for every age group

Fully equipped gym

For the village to grow with dignity and a village that involves all the community – good luck

More social events and community spirit

Paint the water tower

Better bus service

Confirmation of flaming grill re – opening

Long term lease for pool and revamp

Good pub

Bus to Lincoln or Metheringham train station

Decent bus service and a way to travel to Lincoln without going to Sleaford

To be happy and prosperous

Keep up with the good work that you are doing

Wine tasting event

Crazy Golf Course

Windmill

Ice rink and Christmas grotto

Gin night, Italian night and chocolate bingo

To have a multi gym and activities for children

More support for the groups that try, butchers and a bakers

Gym

An area for a great play park for all ages, (toddlers to 13 mainly) and a regular youth club for teenagers

Really good butchers and bakery for all sorts as this would help keep people in the village

To have better resources i.e. shops

More shops and businesses and more for the kids to do

More shops and better parking

Best kept front garden competition (no need to enter)

Wooded area to walk in and public footpaths to be better maintained

Bakery and Farm shop

Place for children to play to indoors



Appendix 16: The Parish Council commissioned a local architect to drawing an alternative plan for the Lafford Site, which included community facilities, 16 dwellings, access to the playing fields and parking for 30 vehicles, based on the evidence of public, group and business consultation.



Appendix 17: Developing the pre-submission Plan

Billingham Neighbourhood Development Plan Early Review July 2016

Billingham Neighbourhood Development Plan (BNDP) was submitted to North Kesteven District Council (NKDC) for early review in late May 2016. This response reviews the plan as a whole with particular focus on the policies sections to identify:

1. Whether the plan in its current form is considered to meet the basic conditions as require by legislation;
2. Whether there are any issues in relation to delivery of the plan ambitions; and
3. Recommendations for enhancing the plan for use.

It is understood that following the review of these comments that the BNDP will seek for SEA Screening by NKDC and subsequently will progress to the Regulation 14 'Pre-submission Consultation'. This early opportunity for engagement is very much welcomed as a useful opportunity to add value to the policies prior to wider public consultation.

Firstly, the group is congratulated on reaching this stage of the plan-making process. There has clearly been some great effort in consulting the community and drafting the plan, particularly with regard to engaging with the community which is clearly demonstrated through the draft plan.

The comments below are intended to assist the working group in progressing the drafting of the BNDP through consultation and to be successful through examination. The comments are also intended to assist the group in achieving the apparent intentions of each policy and the plan as a whole, making them deliverable for use in deciding on planning applications. It is recognised that this is an early draft and that formatting and wording will likely be revisited in advance of the consultation, but suggestions are included regarding these matters, for completeness.

Should any comments require further clarification, please contact the Community Initiatives Team at NKDC.

Policy/Section/Subject	Comments
General Presentation	The general layout of the draft plan is very good with good use of pictures to emphasise points and the sense of place. Generally the layout is clear although there are some locations where the relationship between text and pictures and layout would benefit from further review. There are also other pages with large white areas which would benefit from a review of layout.
	There are some areas where the use of fonts is not consistent, for example the heading for section '6. Vision and Aims' is smaller than elsewhere and on page 6 where '4. Location' is the same font as 'A Brief History of Billingham' below. A thorough check of the plan for formatting and numbering should be undertaken.

Policy/Section/Subject	Comments
	<p>The use of graphs to illustrate information is useful, however it is recommended that in some circumstances more simplified and clear graphs should be used, for example Fig 12 on page 14 where it is hard to tell what amount some of the categories are. You should also make sure that graphs are labelled clearly to ensure they are clear. In the same example it is not clear if the categories are number of people or percentages.</p>
	<p>It is recommended that the paragraphs are numbered prior to consultation as this will help consultees and readers of the plan navigate and reference their comments.</p>
	<p>It is recommended that the policies boxes are made a lighter shade as it could be difficult to read for people with visual impairment or on some print-outs of the plan.</p>
Contents	<p>This does not marry up to the sections as shown throughout the draft plan.</p>
	<p>It is recommended that you include a policy list in the contents to assist in navigation and to provide an overview of the policies in your plan to help readers.</p>
1. Introduction	<p>In the first paragraph it refers to “plans” being able to choose where new homes etc. should be located. This is grammatically incorrect as it is the community that can choose where new homes etc. should be located through the development of a neighbourhood plan.</p>
2. The Planning Process	<p>This section provides a very brief overview of the efforts that the working group have made to engage with the community. The length and content of this is considered to be appropriate. See also comments against Appendix A and B below.</p>
3. Strategic Context	<p>The information in this section is very limited and much of what would usually be found in a strategic context section is in the following section (4. Location). As such it is recommended that these two sections be merged and be titled ‘About Billingham’ or something similar.</p>
	<p>The map is hard to read on a PDF on some screens. It may be beneficial to replace with a clearer map if possible. In addition to this there is a green line following the A153 which should be removed.</p>
4. Location	<p>No specific comments over those above.</p>
A Brief History of Billingham	<p>This section is very interesting, however, much of it is not directly relevant to the plan and as such its inclusion should be reconsidered and ideally reduced.</p>
5. Billingham Conservation Area and Historical Sites of Interest	<p>This section is again interesting and provides some useful context.</p>
	<p>It is noted that there is a policy regarding the Skirth Navigation and as such the inclusion of details about the waterways has direct relevance to the plan.</p>
	<p>The section on Tree Preservation Orders is interesting, but it’s justification for inclusion is unclear. Whilst there is a policy which includes the requirement to retain trees, it does not refer to TPOs and the trees protected by TPOs are likely to change over time and as such,</p>

Policy/Section/Subject	Comments
	<p>the maps showing the current TPOs is only of limited usefulness. The definition of TPOs are also included in the glossary and as such it is a duplication here.</p> <p>The section on the types of listed buildings are not necessary to include in the plan, but instead should be in the glossary if you want to retain the detail in the plan. The information giving the breakdown of the listed buildings in Billingham are directly relevant to the plan. The section on The Church of St Michael and All Saints Church is unnecessary information as there are no policies that directly affect this asset and as such it is suggested that it is either removed or reduced in length if it is to be included.</p> <p>The section on Demographics seems to be within section 5 'Billinghay Conservation Area...' It is assumed that this is in error, but it should be picked up prior to consultation.</p> <p>The information in the demographics section is largely of interest and relevance to the village context. It is also useful where comparisons are made to other areas.</p> <p>In the education section the Ofsted Scores could change in subsequent review and as such it is recommended that a date is attributed to these scores if they are retained.</p>
6. Vision and Aims	<p>The vision is fit for purpose. It is usually recommended that a vision is made to be more specific for a location to add maximum value, but this does not mean that it has to be.</p> <p>The aims are broadly supported and are directly linked to the policies in the plan.</p>
7. Growth Strategy and Land Use Policies	<p>This section is fairly clear about how the policies sections of the plan relates to each other and this context is useful, however it is recommended that the explanatory section is reviewed to ensure clarity. For example under the Land Use Policies sub-section it refers to allocations in section 6, which would be the Vision and Aims section.</p>
Policy ENV1: Agricultural Land	<p>Only agricultural land grades 1, 2 and 3a are considered best and most versatile agricultural land, whereas grade 3b is not. The policy should be updated to make this clear.</p> <p>As worded it is not considered that this policy is strictly in accordance with National Policy. Paragraph 112 of the NPPF gives the national policy position which states that policies should take into account the economic and other benefits of best and most versatile agricultural land, seeking to use poorer quality land in preference to higher quality land. As such it is recommended that this policy is reworded to echo this position, for example:</p> <p><i>“The development of best and most versatile agricultural land should be avoided. Any proposals that would result in the loss of best and most versatile agricultural land should be accompanied with a detailed statement clearly demonstrating that:</i></p> <p style="padding-left: 40px;"><i>a) there are no suitable alternative and available sites for the proposal within the parish; or</i></p>

Policy/Section/Subject	Comments
	<p>b) <i>the land is not best and most versatile agricultural land as demonstrated through professional soil assessments; or</i></p> <p>c) <i>there are substantial benefits to be delivered through the proposal that outweigh the loss of best and most versatile agricultural land."</i></p>
Policy ENV2: Energy	<p>Is the intention that this policy would only relate to small-scale energy generation? If so the policy should make this clear.</p> <p>It would be preferable if the policy referred to there being no negative impact on character and amenity.</p>
Policy ENV3: Natural Environment	<p>The general thrust of this policy is supported however there are some changes that will need to be made in order to meet the basic conditions and make the policy deliverable:</p> <p>In the first bullet point, the use of the word "must" is not flexible enough to allow for exceptions and would be rejected at examination. It is recommended that this is amended to something like:</p> <p><i>"Development proposals should seek to retain, enhance and develop green spaces, hedgerows and trees, and ensure wildlife is protected and environments are created to enable it to flourish. If proposals identify that the retention of any of these assets would impact the deliverability of the site, adequate mitigation will be sought;"</i></p> <p>The second bullet point is an interesting and laudable desire, but there will be occasions where this is not suitable, potentially due to site constraints and proximity to dwellings. As such it is doubtful that in its current form it would be deliverable, unless the Parish Council has land or can support an approach where applicants on constrained sites could provide funds to deliver the tree on this alternative land. If this is an option, the reworded policy could be something such as:</p> <p><i>"For every new property built within the Neighbourhood Area at least 1 new tree will be planted to improve drainage, air quality and well-being. New trees will ideally be incorporated into the landscaping scheme for the site, but where the site is unsuitable for trees, the Parish Council will make available appropriate plots for tree planting;"</i></p> <p>The third and fourth bullet points do not seem to sit very well in a natural environment policy, it is recommended that their position is reconsidered with potential to merge or replace policy TT1.</p> <p>The third bullet point will not always be deliverable and as worded would require household extensions, for example, to be linked to walkways and cycle routes. This will need rewording, for example:</p> <p><i>"All new properties developed should make the most of pedestrian and cycle routes to the village centre, including delivering new routes and not closing off opportunities to enhance connectivity; and"</i></p> <p>The wording of the final bullet point doesn't read very well and should be reviewed.</p>

Policy/Section/Subject	Comments
Policy ENV4: Flood Risk	<p>Not all of Billinghay is in an area at high risk of flooding, only parts. This statement should not be included in the policy.</p> <p>The policy as currently worded requires all development to undertake flood risk assessments and drainage strategies including for extensions and for areas not at risk of flooding. As such the policy should be reworded to only apply to relevant scale and locations of development. It should be reworded to something like:</p> <p><i>“Development proposals for new properties will be expected to positively address flood risk, incorporating measures such as Sustainable Urban Drainage Systems (SUDs) or other suitable measures where appropriate to ensure existing flood risk is not exacerbated and where possible, that surface water runoff is not increased over the existing position.”</i></p>
Policy HT1: Existing Tourist and Heritage Sites	<p>As worded this policy seems to be more of a community project than a policy. If you want a policy which supports the principle of enhancing tourist sites and heritage assets this can be achieved by removing the opening part of the policy to read something like:</p> <p><i>“Appropriate proposals to enhance existing tourist sites and heritage assets will be supported.”</i></p> <p>It will be necessary to define what is classified as a tourist site is in relation to this policy in the supporting text.</p>
Policy HT2: Skirth Navigation	<p>This policy is fine for inclusion. Is there a village project aimed at delivering this? Some neighbourhood plans include a list of community projects to list the non-planning things that are important but that are not intended to be part of the neighbourhood plan. This could either be included as a separate section, in the appendices or as a separate document.</p>
Travel and Transport section	<p>The last sentence before Policy TT1 refers to the results of a transport diary in annex e. This is not included in the plan appendices at this time. See also other comments about keeping supporting information within the plan to a minimum and to use the consultation statement and other supporting documents where necessary.</p>
Policy TT1: Access for Pedestrians and Cyclists	<p>This policy largely reiterates the bullet in ENV3. The policy as worded does not include details about the mechanisms for funding the improvements. The options are for s106 where appropriate or through CIL which is emerging in Central Lincolnshire. However, additional work would be needed to identify the specific projects if the direct request is to be retained in this policy. It is recommended that this policy is replaced by reworded pedestrian and cycling elements of policy ENV3 and that the group continue to liaise with Lincolnshire County Council once CIL is adopted to get the projects funded by development and liaise with NKDC and future applicants on specific schemes to deliver improvements through S106 where relevant. It should also be noted that once your neighbourhood plan and CIL are adopted the parish council will receive 25% of CIL payments from your neighbourhood area and as such could prioritise some of this funding to enhance these</p>

Policy/Section/Subject	Comments
	<p>elements. In line with the above, a proposed policy including the relevant content of ENV3 could be:</p> <p><i>“Proposals to develop new properties should make the most of pedestrian and cycle routes to the village centre, including delivering new routes and not removing opportunities to enhance future connectivity.</i></p> <p><i>Funding for safe pedestrian and cyclist crossings and route improvements may be sought through S106, where appropriate, to ensure connectivity to the village centre and services.</i></p> <p><i>Proposals that will enhance pedestrian and cycle connectivity to neighbouring villages will be supported.”</i></p> <p>Supporting text will need to be amended accordingly.</p>
Policy TT2: New Development and Sustainable Modes of Transport	<p>This policy is generally supported but would benefit from some minor rewording as follows:</p> <p><i>“Development proposals for new properties, including change of use, should seek to contribute to transport sustainability by:</i></p> <ul style="list-style-type: none"> • <i>Ensuring that proposals incorporate appropriate and adequate ‘off street’ car parking solutions;</i> • <i>Ensuring that proposals take advantage of access to public transport connections;</i> • <i>Incorporating new technologies such as electrical charging points where possible;</i> • <i>Managing any on-street parking included within the scheme through street design which clearly defines suitable parking areas with clear pavements and landscaping features; and</i> • <i>All large developments, for 80 or more dwellings, should be supported by a funded Travel Plan.</i> <p><i>New developments will be expected to make appropriate contributions, where viable, to measures to encourage more sustainable approaches to travel.”</i></p>
Policy TT3: Visitor Car Parking	<p>Has any significant investigation been undertaken into the Fen Road site and would it be deliverable? It is noted that there are two policies regarding the Fen Road Site. It is suggested that there should either be one policy that relates to all functions of the site allocating it as a village hub or that there is a generic policy which seeks village centre visitor parking on any relevant site within a certain distance of the village centre. See also comments against Site Allocation section.</p>
Policy TT4: B1189 Improvements	<p>What are the improvements to which this policy refers? It is suggested that this policy is not necessary to include as it could potentially be covered by s106 or through the local CIL funding. If it is to be retained then the wording should be revisited to ensure that it only refers to relevant proposals in terms of impact and scale.</p>

Policy/Section/Subject	Comments
	It could be considered to merge all policies that seek to identify schemes that will be sought funding through s106 or CIL in one policy.
Policy EEG1: Conversion of Residential Property to Commercial Uses	The policy should refer to “ <i>where it can be demonstrated that proposals will not have <u>an adverse impact</u> on residential amenity</i> ” as the assessment of impact can be subjective and this helps clarify the position.
Policy EEG2: Enterprise Units	<p>The wording of this policy is currently quite loose and would benefit from some rewording to make it more deliverable, for example:</p> <p><i>“Development of enterprise units to support new and innovative businesses through the conversion of existing buildings and sensitive infill development around the Market Place and at appropriate locations along the A153 corridor will be supported, providing:</i></p> <ul style="list-style-type: none"> • <i>The use is appropriate for the site;</i> • <i>Safe and suitable access can be achieved; and</i> • <i>The proposal would not result in an unacceptable impact on neighbouring properties, landscape and townscape character.”</i> <p>The geographical area of the Market Place may benefit from being defined on a map and linked to this policy to indicate where this policy relates to precisely.</p> <p>The term “enterprise units” should be defined in the supporting text.</p>
EEG3: Digital and Communications Infrastructure	There are no concerns over this policy, however, it may be beneficial to look at other neighbourhood plans that have recently been developed and included a more specific policy which includes information about how this is to be delivered. See Welbourn adopted neighbourhood plan Policy H4 for example.
Community Facilities and Assets	The Billingham Emergency Plan does not need to be appended to the BNDP.
Policy CFA1: Medical Centre Expansion	There are no comments on this policy.
Policy CFA2: Expansion of Education Facilities	As mentioned against TT3, there should arguably be a single policy for the Fen Road site if it is proposed for allocation. There are no comments on the wording of this policy.
Policy CFA3: Open Space and Indoor Sports Facilities	<p>The first sentence of this is not policy and as such it should be removed, but can be included in the Rationale.</p> <p>What is the justification behind the 45 dwellings threshold for this policy? This should be justified in supporting text to provide clarity.</p>
CFA4: Community Facilities	<p>The repetition of policy from the NPPF is not appropriate for inclusion in your policy and should be removed.</p> <p>There is significant overlap with provisions relating to Assets of Community Value and this could interfere with the legitimacy of these other, related processes.</p> <p>If there is still a desire to include policies resisting the loss of a number of community assets it is recommended that the policy be reworded to</p>

Policy/Section/Subject	Comments
	<p>not refer to the Assets of Community Value, but instead “community facilities”.</p> <p>A reworded policy should be specific about the uses being covered and should be clear that it only applies to development that would require planning permission, as some changes can occur under permitted development rights.</p>
CFA5: Garden Allotments	<p>Are garden allotments different to other allotments? It is recommended that a definition is provided in the supporting text. It may also be beneficial to include a stipulation about them being well-connected to the residents of the village in terms of locations and accessibility.</p>
Housing	<p>There is too much information included in the introduction to this section and it should be reduced significantly. This is useful background information but it belongs in a supporting document and this text should only highlight key findings and providing a reference to the supporting document. The contents of these graphs and charts, if any remain in the plan, should be checked as some errors in titles have been noted and there are no titles on the y (vertical) axis.</p>
Policy H1: Housing	<p>This policy refers to allocations in Section 6 which is the Vision and Aims section.</p> <p>Why is there a maximum threshold of units placed for all of these sites, is it appropriate and would 36 dwellings be wholly unsustainable and inappropriate on any of them? Normally allowing for the correct design solution in line with general policy requirements on any given site is the most suitable solution to identifying capacity. Any threshold such as this would need to be fully justified in supporting text.</p> <p>The second bullet point is largely a repetition of earlier policies relating to pedestrian and cycle access and as such it is unnecessary. If this is intended to go further than that policy on these sites for a particular reason then it needs to be more explicit.</p> <p>There is no need for the cross-references to policies as in the third and fourth bullet points.</p> <p>The reference to proposals needing to be tenure blind is not considered to be deliverable. Affordable housing, and other types of housing, often are built to different specs and with different space standards and layouts. This part of the policy, as well as being unclear about what it intends, would seriously jeopardise viability and should be removed. It would be more appropriate to refer to integration of tenures.</p>
Policy H2: Housing Types and Tenures	<p>This policy as worded is undeliverable as it provides no indication or expectation of how these types of housing should be delivered, what percentage is required for each, etc. However, the ambition of the policy could be delivered through a reworded policy, such as:</p> <p><i>“Proposals for 10 or more dwellings should incorporate a range of housing types, sizes and tenures to help meet identified local needs.”</i></p> <p>Supporting text could then refer to the need for downsizing, affordable and starter homes, and the larger and executive homes and a reference</p>

Policy/Section/Subject	Comments
	to the supporting document with the evidence in. This would help ensure that there is some mix on the site, but is not prescriptive about levels so as to allow the market to deliver as needed.
Policy H3: Housing Design	<p>The general thrust of this policy is supported but some changes are needed to assist with delivery and to ensure that it is appropriate.</p> <p>The use of the word “must” in the opening sentence is not appropriate here as it cannot be overly prescriptive. The opening sentence could be reworded as follows:</p> <p><i>“Proposals for new residential development will deliver high quality design through incorporating the following criteria:”</i></p> <p>In bullet point 1 it seems as though the factors to consider how a development responds to the village character is quite limited, other elements such as scale, massing, and materials for example are also key in this. Also, it will not be relevant for all schemes to respond to the conservation area and the wording should be amended accordingly.</p> <p>In bullet point 2 the reference to fig. 32 is unnecessary as it only shows an example and is not a direct requirement of the policy. This bullet should also be clarified as to whether it is referring to physical connections, such as footpaths, or visual connections, etc.</p> <p>In the third bullet point, delivering convenient access to services will not always be possible, particularly with small schemes. It is suggested that “wherever possible” should be added to this bullet point.</p> <p>Bullet point 5 is not needed as it is covered by H2.</p> <p>Bullet point 6 seems to be a repetition of the first bullet point.</p> <p>In bullet point 7 how would a scheme enhance topography? Is it meant to mean to enhance the understanding of the topography rather than to physically alter it? Also with Billingham being largely flat, there is little topography to speak of on many sites. The inclusion of site orientation and microclimates seem out of place in point 7 as these are not necessarily aspects that are ‘respected and enhanced’. Finally existing buildings are not always appropriate to respect or enhance and this element could be overly limiting and inappropriate in some circumstances.</p> <p>Bullet point 11 is partly a duplication of policy TT2 and should be reviewed.</p> <p>The reference in the penultimate paragraph that explains how these elements should be demonstrated through the design and access statement is useful to provide clarity.</p> <p>The last paragraph of the policy should be deleted. Design review panels are usually called upon by the Local Planning Authority to review large cases. You may want to consider establishing one for Billingham which can act as a go to for applicants before plans are drawn up for larger schemes. If you were to do this, this last policy would need to be</p>

Policy/Section/Subject	Comments
	worded more clearly and cannot be a requirement but should be a recommendation.
Site Allocations	<p>There does not seem to be a proper policy for the allocation of sites in the plan. Policies H1 and H4 somewhat does it but it is not supported by the necessary information for allocations and are unclear.</p> <p>Figure 33 is unclear and if sites are to be allocated there must be a detailed map(s) showing the boundaries of sites. It is recommended that this section includes a detailed map or maps showing allocations, a basic example is attached to this response.</p>
Site Allocations – Former Lafford School, Fen Road	<p>There has been reference above to the need to include details of this allocation in one policy rather than dotted across a number of policies. It is also understood that the site has been submitted as an Asset of Community Value in relation to policy CFA4, for which a change in approach/wording is recommended. The section on this site in the plan currently has some basic information about the site’s history but does not go into any detail about what is expected, again making it unusable as an allocation in its current state.</p> <p>It is clear that this site is important to the community and as such it has potential to be suitable for allocation for community uses, particularly given the amount of growth already taking place in Billingham.</p> <p>The most suitable way to control the site is to purchase it, so if there is any opportunity for the parish/community to buy it from the County Council this is recommended. If the money could not be delivered immediately there may be some willingness to accept delayed payments to be funded through CIL or other contributions from development, but this will need to be investigated with Lincolnshire County Council property department.</p> <p>If purchasing the site is not an option the most suitable way of protecting the site is through a policy allocation. In order to be successful, given that the County Council will likely challenge any policy, this will need to demonstrate more clearly and concisely how this is the most suitable site for community use and that it is essential to accommodate the already-significant growth in the village identified in the emerging Central Lincolnshire Local Plan. It will need to be realistic in ensuring that it could be viable, and would likely identify the site as a beneficiary of some of the local portion of CIL funding or developer contributions from the sites being allocated in the Local Plan in lieu of them delivering community facilities on site. This will help to demonstrate its deliverability. Whilst the full details are not available at the time of writing this, you may want to consider wording a policy and supporting text along these lines:</p> <p><i>“Site Context: Fen Road, the site of the former Lafford School, is central to the Neighbourhood Plan. With the Central Lincolnshire Local Plan allocating a significant amount of growth for the village, representing approximately a 60% increase in dwellings from 2012 to 2036, improvements to the facilities on offer in the village are a vital component of securing the village’s ongoing sustainability. Evidence</i></p>

Policy/Section/Subject	Comments
	<p><i>from resident, group and business surveys demonstrates the need to enhance facilities to meet the needs arising from growth of this scale. Whilst the school, which was a central element to the community in providing a range of functions beyond education, has now gone, the site is still very much considered to be a community asset. The Fen Road site is ideally located, close to existing community infrastructure in proximity to the residents of the village and as such it represents a key opportunity not to be missed.</i></p> <p><u><i>Policy SA1: Former Lafford School Site, Fen Rd</i></u> <i>The former Lafford School site is allocated as an extension to the existing village hub as identified on figure X [insert figure reference to map of allocation] as a central and key element to the spatial strategy for Billingham. Development on this site will be expected to deliver an increase in visitor parking for the neighbouring community uses and additional or enhanced community facilities as necessary to support the growing community. Funding for this will be assisted by contributions from other sites being developed in Billingham.</i></p> <p><i>Additional complimentary residential or commercial development on site will be considered favourably provided that the role of the site as a village hub is significantly strengthened, delivering additional facilities and provided that it would ensure adequate additional parking is delivered for the proposed uses and the neighbouring community uses.</i></p> <p><i>Proposals that do not deliver the requirements of this policy will be resisted unless it is accompanied by a suitable acceptable alternative to achieve the increase in capacity and quality of the community facilities for the village in a location that is equally as suitable and accessible as this site.</i></p> <p><u><i>Rationale:</i></u> <i>This site offers a unique opportunity to deliver necessary infrastructure in the village to support the growing population. As such a firm approach is needed to ensure that this essential infrastructure is not overlooked to the detriment of the community.”</i></p> <p><i>It is considered that the above suggestion provides enough certainty to deliver on the goals whilst allowing some flexibility should the County Council provide adequate alternative options. However, it is uncertain how this would be considered by an examiner.</i></p>
Site Allocations: Waterside	<p>There are no major comments to make about this section, but it is recommended that it is put into policy as an allocation as with Fen Road, otherwise there is no control over it. The wording will need to be reviewed to make it appropriate for policy. There is no issue with allocating this in addition to the Local Plan allocating the site providing that the allocation in the neighbourhood plan does not prevent it from delivering the indicative dwelling figure (46) or thereabouts.</p>

Policy/Section/Subject	Comments
Site Allocations: Sprite Lane	As with the other allocations it should be mapped and include a policy and justification.
Site Allocations: West Street	This is a slightly different allocation as it appears to not be allocating a site as such, but instead suggests that a street in the village is appropriate for conversion to, or development of, shop facilities? If this is the case this should be relocated to the land use policies section, and treated similarly to Policy EEG2.
Site Allocations: A153	Is this policy actually allocating a site or is it just duplication of Policy EEG2? If it is a specific site then it should be allocated including a clear map, and subjected to the sequential test for flooding if it is in flood zone 2. If it is not a site, then it should be treated as a land use policy, moved and amended as necessary. It will probably be necessary to identify in more detail where it applies to and for what uses specifically as presumably you are not proposing development all along the main road through the parish.
Site Allocations: Mill Lane	As with the preceding suggestions, if this is a specific site it should be allocated and mapped with details about what is proposed, if not it should be added as a land use policy, or deleted from the plan.
Policy H4	<p>The relationship of Policy H4 to the surrounding sections is unclear, is it only supposed to be applied to the sites being discussed or all housing sites?</p> <p>It seems to be a catch-all of policy requirements, some of which are already covered in earlier policies, some of which are not. It is similar in many ways to Policy H3 but in different wording. It is not considered that this policy is deliverable or appropriate in its current format. It is far too prescriptive and as such is contrary to national policy. Design policies should only guide developments to take account of certain attributes allowing designers to put the guidance into practice given the site-specific conditions, rather than applying a tick list of requirements upon them. Specific concerns are raised below:</p> <p>The first bullet point is not justified and would be undeliverable. The principle of breaking up large developments into smaller groupings is understandable, but needs to be more flexible and clear about what it means and how it can be delivered and demonstrated.</p> <p>The second bullet point is duplication of H3, but adds the element of materials being local.</p> <p>The third bullet point is very prescriptive about what should be developed in the conservation area. Whilst many of the attributes are those present in the conservation area, and following the rules set out in the policy may be appropriate in some instances, the policy will not always be the most appropriate approach and it is far too prescriptive for what should be considered on a case-by-case basis.</p> <p>In order for bullet point 4 to be considered, does a proposal have to be innovative, zero-carbon, and self-build, or is it for any one of these? Policies need to be clearly written.</p> <p>The fifth bullet point is duplication of policy TT2.</p>

Policy/Section/Subject	Comments
	<p>The sixth bullet point is largely ok, but Billingham is mainly flat and as such this would not be very relevant in many circumstances and therefore is of limited value to include.</p>
	<p>Much of bullet point 7 is fine in principle, but it is overlapping with policy H3. It is unclear what is exactly meant in the second and third sentences of this bullet point. It sounds as if it relates to covenants that are placed by developers of a site – if this is the case it is not a planning matter and should not be included.</p>
	<p>The principles of bullet point 8 are sensible, however, in some plots this will not be appropriate as it could result in overlooking. Seeking active frontages and appropriately-sized windows to allow light in are fine to seek, but cannot be required in such a way.</p>
	<p>The ninth bullet point is duplication of Policy H3.</p>
	<p>It is not considered that the requirement for developments to have an energy advisor in the tenth bullet point is deliverable, and this is not a land use or planning matter and as such should not be included in the plan.</p>
	<p>The proposal in bullet point 11 to orientate houses to maximise views and solar gain are laudable. This element could potentially be included in a design and layout policy but should be reworded slightly to be clearer about what features are being referred to.</p>
	<p>The twelfth bullet point is not a land use and planning matter and as such should not be in the plan. It could be incorporated into a community projects section, appendix or separate document.</p>
	<p>Bullet point 13 is ambiguous and should be removed.</p>
	<p>Bullet point 14 is fine to include in a design policy.</p>
	<p>The final bullet point is duplication of policy H3 and is inappropriate for policy.</p>
	<p>Overall it is recommended that this policy is deleted, with any remaining elements that are not covered elsewhere and that are appropriate to include, being relocated to Policy H3.</p>
<p>Section 8: Non-Planning Matters</p>	<p>It is clear that this is a work in progress so no comments will be made other than confirm that it is important that any information in here must be clearly separated from the policies section and nothing should be worded as though it were policy.</p>
<p>Appendices</p>	<p>The detailed information about consultation responses should not be in your neighbourhood plan but should be in the accompanying Consultation Statement which sets out the details in full. The plan itself should only include brief reference to the consultation that has been undertaken, but it can draw on some key findings where they particularly influenced the development of policy. Inclusion of stats and consultation details should be selective to keep the plan length to a minimum.</p>

Appendix 18: Evidence pertaining to the regulation 14 pre-submission consultation

Poster to advertise the public consultation event



Regulation 14
PUBLIC
CONSULTATION
EVENT

Monday 22nd May
Billingham Village Hall
7pm

**The final draft of the
Neighbourhood Plan
will be available to view and
comment on at the
Annual Parish Meeting**

All Welcome

Free Buffet
Supplied by The Ship

billinghaycp@gmail.com / 07572 701826

Appendix 18a: Letter attached to 500 copies of the draft Plan, and sent by post or email to residents, business and statutory consultees.

Dear Consultee

Billinghay Parish Council and Billinghay Community (Neighbourhood) Plan are pleased to present the draft copy of the Neighbourhood Development Plan for Billinghay.

Following the Localism Act of 2011, neighbourhood planning is an opportunity for communities to shape the future of where they live; set out a vision for future of their community, and design policies to help determine any future planning applications for new developments.

The residents of Billinghay, along with the neighbouring villages, were invited to have their say on the areas of neighbourhood planning they would like the Billinghay Community (Neighbourhood) Planning group to focus on. The outcomes were: planning; facilities, and travel and transport.

Billinghay Neighbourhood Planning Committee is a sub- committee of Billinghay Parish Council and consists of both Councillors and residents of the village, all of whom are volunteers. Over the last two years the committee has worked tirelessly to prepare this draft plan which draws on the evidence provided by you, the residents, businesses, groups and societies, through surveys, displays, consultations, events and face to face meetings.

As part of the **Neighbourhood Plan Regulation 14 Pre-submission Consultation**, we would welcome your comments on this draft plan. As this is your village and your vision, your comments will influence the final draft before it is submitted to North Kesteven District Council, so please make your voice count once again.

Copies of the draft plan are available for viewing and commenting upon at:

Billinghay Annual Parish Meeting on Monday 22nd May at 7pm at Billinghay Village Hall

On our website www.billinghay.org.uk

At various events and locations around the village

Please also be advised that the Central Lincolnshire Local Plan 2012-2036 was approved on 24 April 2017 which sets out 563 new homes for Billinghay. If this will have an impact on your business or group then this is the time to tell us.

Your views are important and can be sent to us via email at billinghaycp@gmail.com or in writing to Carol Willingham, Parish Clerk, Billinghay Parish Council, Ringmoor House, Ringmoor Close, Billinghay, LN4 4EX.

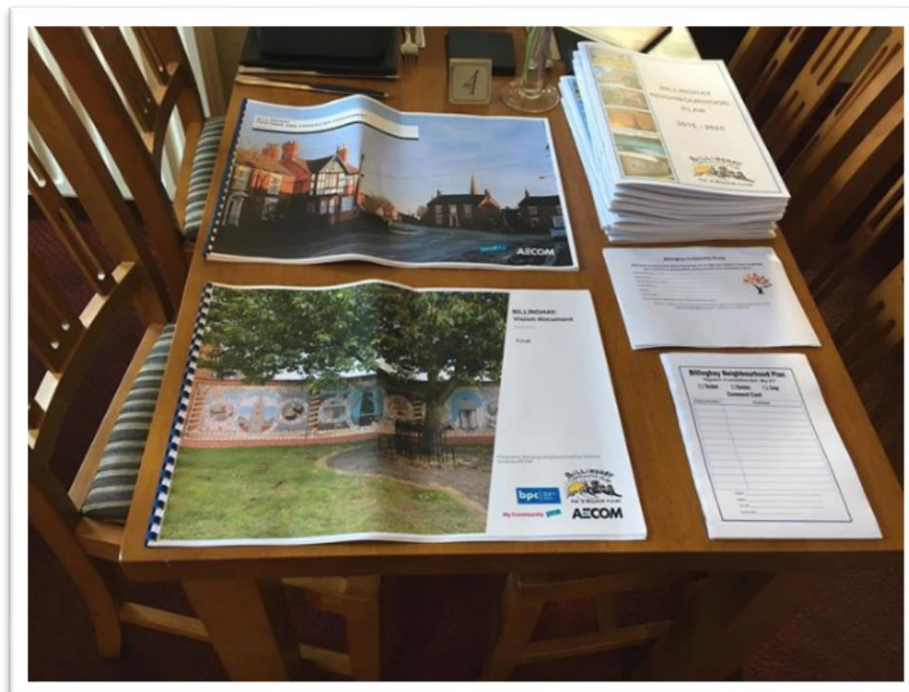
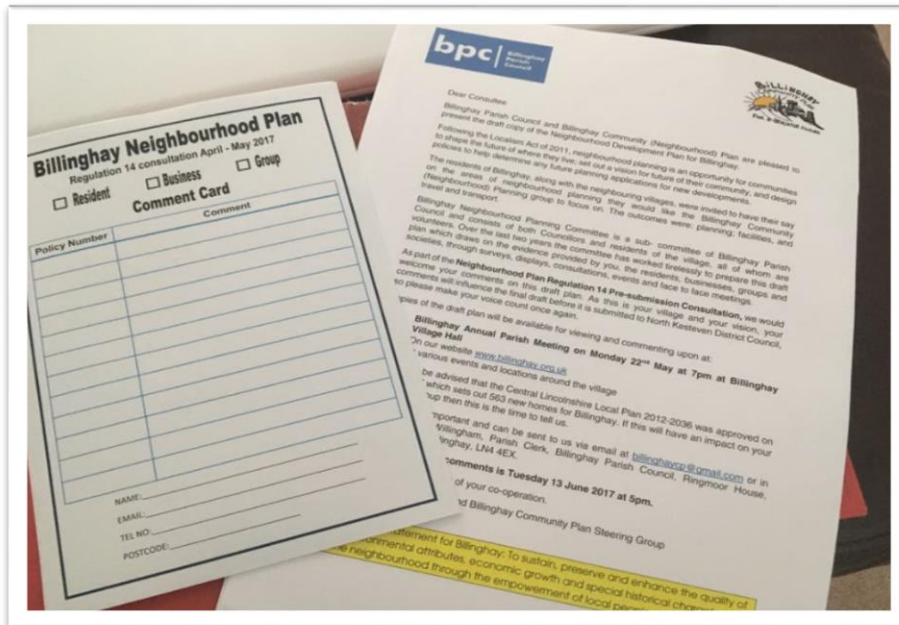
The closing date for comments is Friday 30 June 2017 at 5pm.

Thank you in anticipation of your co-operation.

Billinghay Parish Council and Billinghay Community Plan Steering Group

Our Mission Statement for Billinghay: To sustain, preserve and enhance the quality of life, environmental attributes, economic growth and special historical characteristics of the neighbourhood through the empowerment of local people and communities

Appendix 18b: Photos of Regulation 14 pre-submission letters, comments slips, draft Plan, Character and Heritage Assessment and Billingham Vision Document at the Community & Business Breakfast held on 5 May 2017; the first of the public consultation events



BILLINGHAY COMMUNITY PLAN



FOR A BRIGHTER FUTURE