

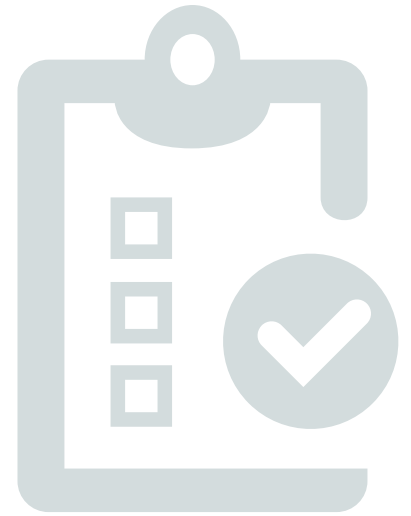
# Community Fund Guidelines

For grants up to **£5,000**



Glennmont Partners (the owners of the Sleaford Renewable Energy Plant) in partnership with North Kesteven District Council makes funding available via the Community Power Fund to support community projects within a 5 mile radius of the plant.

Applications will be considered on a quarterly basis by the Sleaford REP Community Power Fund Panel. Representatives of the Sleaford Renewable Energy Plant, the local community and NKDC councillors are members of the Community Power Fund Panel.



## Funding Available

- We have an allocation of £125,000 to distribute over a 5 year period. We aim to distribute £25,000 per year.
- Grants are available up to a maximum of £5,000 in any one year.
- There are two application forms available. One for grants for up to £1,000 and another for grants from £1,001 to £5,000. Please ensure you complete the correct form.

## Objectives

For a project to be supported by the Community Power Fund it must meet the following objectives:

- Cover one of the following: the environment, sport, wellbeing and education.
- Encourage community cohesion to build stronger communities.
- Benefit the community/group by supporting activities and projects which bring wider community benefit.

## Eligibility

To be eligible to apply, groups must have:

- A constitution, or governing document, and
- A bank or building society account

Groups must be not-for-profit and have a registered office based and operating within 5 miles of the Sleaford Renewable Energy Plant.

Taking into account any parish that falls wholly or partly within this range, the following locations are eligible to apply for funding:

- |                        |                        |                   |
|------------------------|------------------------|-------------------|
| • Anwick               | • Ewerby & Evedon      | • Osbournby       |
| • Asgarby & Howell     | • Great Hale           | • Ruskington      |
| • Ashby de la Launde   | • Heckington           | • Screddington    |
| • Aswarby & Swarby     | • Helpringham          | • Silk Willoughby |
| • Aunsby & Dembledy    | • Kirkby la Thorpe     | • Sleaford        |
| • Burton Pedwardine    | • Leasingham & Roxholm | • South Kyme      |
| • Cranwell             | • Little Hale          | • South Rauceby   |
| • Culverthorpe & Kelby | • North Kyme           | • Swaton          |
| • Dorrington           | • North Rauceby        | • Threekingham    |
|                        |                        | • Wilsford        |

## Examples of Projects

Please see page 2 for examples of what we can and can't fund. The list is not definitive, so if in doubt please contact the Partnerships Team at North Kesteven District Council on **01529 414155**, or email [Partnershipsteam@n-kesteven.gov.uk](mailto:Partnershipsteam@n-kesteven.gov.uk)

## What can we fund?

- Allotments and green spaces
- Art and drama groups
- Capital projects
- Children and toddler groups
- Community groups
- Disability support groups
- Local markets
- Lunch clubs
- Putting on an event, activity or performance
- Purchase of new equipment or materials
- Schools (provided project is not a core curriculum activity)
- Sports and youth clubs
- Volunteer training and activities that meet an identified need, including start up costs (e.g. venue hire, stationery etc.)

## What can't we Fund?

- Applications from individuals
- Contributions to large appeals
- Profit making organisations
- Projects that promote or support a particular political view
- Projects that directly promote a religious belief
- Projects or organisations outside of the locations listed under Eligibility
- Projects which are routine maintenance
- Statutory responsibilities (e.g. projects which should be funded by a statutory body)
- Retrospective funding: We will not fund projects which have already been started or commissioned
- Utility bills
- Meals, or refreshments
- Organisations that have been granted funding through this scheme during the last 12 months

## Grant information

- Applications will be considered at quarterly Sleaford REP Community Power Fund Panel meetings. These are scheduled to take place on Wednesday 13 May 2020, Wednesday 9 September, 2020, Wednesday 13 January 2021 and Wednesday 12 May 2021.
- Payments to be made on receipt of invoices, unless agreed otherwise. If funding a project upfront is going to be an issue, please contact us.
- All funds to be spent within 12 months from the date of the offer, unless agreed otherwise.
- The Sleaford REP Community Power Fund Panel will not consider any additional application from a group that has already received funding during the same 12 month period.
- Groups may re-apply for additional funding after 12 months. Applicants requesting grants for consecutive years must prove that the project has developed.
- For capital projects, applicants should have a freehold or leasehold of the property/land they intend to develop.
- If leased, we would expect at least 15 years remaining.
- Applications should demonstrate evidence of community support for the project.

## Deadlines and notification periods

- The deadline for applications is midnight on the second Wednesday of the month prior to the meeting i.e. 8 April 2020, 12 August 2020, 9 December 2020 and 14 April 2021.
- Applicants will be informed whether their application has been successful within 5 working days of the Sleaford REP Community Power Fund Panel meeting.

## Required supporting documentation

- Constitution, or governing document for your organisation.
- Your organisation's last set of audited accounts, or income and expenditure details, and a copy of a current bank or building society statement. We expect accounts to be held in your organisation's name.
- If applicable, 3 quotes for the large grant scheme, and a single quote for grants up to £1,000.
- Should your application be successful we require documents relevant to your project/organisation e.g. safeguarding procedure for vulnerable adults and children, public liability, personal accident, building insurance.

Your responses will be processed in accordance with the Data Protection Act 2018. We treat your personal data with the utmost care and take appropriate steps to protect it. We do not sell your personal information to anyone and will never share your information for marketing purposes. Your data is securely stored for five years following completion of your contact with us in line with Information Governance guidelines. After this time your data will be removed from our records.

You have many rights regarding your personal data, which include seeing what personal information we hold about you. If you want to contact us with regards to your rights, please email [dataprotection@n-kesteven.gov.uk](mailto:dataprotection@n-kesteven.gov.uk)

For further information on how we process your data, please see our privacy notice: <https://www.n-kesteven.gov.uk/privacy>

**For further information, please contact:**

The Partnerships Team at North Kesteven District Council on **01529 414155**,  
or email **Partnershipsteam@n-kesteven.gov.uk**