

Digital Hub Support Volunteer

Can you confidently use a computer, or smart phone, or tablet?
Would you like to help people in your local community access the internet or use their digital devices?
Are you friendly, patient and reliable?
If so coming to join us as a Digital Support Volunteer could be the opportunity for you.

You don't need to be a tech expert or computer whizz, just someone who knows how to do the day-to-day things we all take for granted, such as sending emails, uploading photographs or using comparison sites, to name a few.

We are looking for:

1. Friendly, reliable, empathetic people, who are willing to donate two hours of their time each week (weekly is preferred, but fortnightly is also an option).
2. People with the ability to proficiently use a computer, carry out an internet search and use email, as a minimum (but the more knowledge the better).
3. The ability to explain to people how to carry out tasks in a clear concise way, often taking a 'step-by-step' approach.
4. An understanding of confidentiality, appropriate boundaries and safeguarding vulnerable adults (some training can be provided in these areas)
5. Willing to adhere to NKDC's confidentiality, equality, health and safety, and volunteering policy whilst in the role.

People who come in to use the hubs have varying levels of need, so volunteers must be willing to be adaptable and able to tailor their support to the needs of our users. It would also be helpful if volunteers are willing to help set up the room/s before the sessions and help to tidy up afterwards, this usually takes about ten minutes.

If you are interested in finding out more, please fill out the expression of interest form on our volunteering webpage, or alternatively email us on volunteer@n-kesteven.gov.uk