



<b>Meeting:</b>	Planning Sub-Committee
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### The Agenda

The agenda for tonight's meeting has been published and can be found at <https://democracy.n-kesteven.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are also available – please see the Democratic Services Officer if you wish to have a copy.

### Running Order of Business

The Chairman usually allows applications involving speakers to be heard first and this may be different from the order in the meeting agenda. A number of other factors may also affect the order of business and applications can be withdrawn at short notice.

A public speakers list is distributed before the meeting, advising of the running order.

### Process for tonight's meeting

The process for each application is as follows:

- A Planning Officer will introduce the item
- Speakers will then be allowed 3 minutes each in the following order (speakers must have previously registered):
  - Applicant / Supporter
  - Objector
  - Town/Parish Council
- Members of the Committee may then ask speakers questions.
- Local Ward Members may address the Committee to speak on behalf of residents in their Ward.
- Members of the Committee then discuss and consider the application.
- When Councillors are ready to make their decision, one Member will 'propose' and another will 'second' a motion to either approve, defer or refuse an application and a vote is then taken to make the decision.
- The vote is a majority vote using a show of hands for all those Councillors who are in favour, against or wish to abstain.
- The Chairman will announce the decision.

### Accessibility

Hearing loops are available if required - please see the Democratic Services Officer if you require one.

Meetings can reach full capacity and seats are allocated on a first come first served basis.

### In the event of an emergency

If the fire alarm sounds please leave the building via the nearest emergency exit and make your way to the Fire Assembly Point located in the Council's Car Park in front of Lafford Terrace (the visitor's car parking area).

## What are the relevant issues in considering a planning application?

You should note that Councillors are elected to represent you on the District Council. However, he or she will not be able to commit him or herself to a decision before hearing all the evidence and debate at the Planning Committee meeting. They will need to take into account Planning Law and Guidance in making the decision.

Relevant Issues <i>might</i> include:	The following issues are <b>not</b> usually relevant:
<ul style="list-style-type: none"><li>• Structure and local plan policies;</li><li>• Government planning guidance;</li><li>• Planning law and previous planning decisions;</li><li>• Highway safety and traffic;</li><li>• Noise, disturbance and smells;</li><li>• Design, appearance and layout;</li><li>• Conservation of historic buildings, protection of trees, etc. or;</li><li>• Residential amenities</li></ul>	<ul style="list-style-type: none"><li>• Issues covered by other laws or regulations;</li><li>• Private property rights e.g. boundary or access disputes;</li><li>• The developer's morals or motives;</li><li>• Suspected future development;</li><li>• Loss of view over other people's land or;</li><li>• Any effect on the value of property.</li></ul>

## Your Responsibilities

Please remember that when exercising your right to attend meetings, you have the responsibility to ensure that your behaviour does not disrupt the conduct of the meeting and the business being discussed can be carried out.

- You may observe the entire meeting or leave the Council Chamber once an application has finished. If you choose to leave after an application, please do so quickly and quietly so that subsequent applications and the meeting are not disrupted.
- We request that you keep mobile phones on silent and show courtesy to all present.
- The Council does not permit banners or placards, heckling or interaction with Members or Officers during or after the meeting. The Chairman may ask members of the public to leave the Council Chamber or adjourn the meeting if necessary.

## More information on the Planning Committee

Further information about the Committee including the membership and the full terms of reference, can be found on the [NKDC Committee Webpages](#)

## Any comments about the meeting?

We respectfully ask that you do not approach officers or Members after the meeting, but send in any comments via email.

### Planning Application Queries:

If you have any comments or queries regarding a planning application or about how an application has been considered please email [planning@n-kesteven.gov.uk](mailto:planning@n-kesteven.gov.uk) or telephone 01529 414155 after the meeting.

### Meeting Arrangement Queries:

If you have any other questions relating to the meeting itself, agendas, minutes or public attendance, please email [democratic\\_services@n-kesteven.gov.uk](mailto:democratic_services@n-kesteven.gov.uk) or telephone 01529 414155 after the meeting.