

Reference

This form should be completed by the person (or his/her agent) who intends to carry out building work. If the form is unfamiliar please read the Guidance Note or contact the office overleaf.

PLEASE TYPE OR USE BLOCK CAPITALS.

This submission is a (please tick only one box):	Full Plans Application	Building Notice	Regularisation
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Applicant's details
Name:
Address:
Postcode:
Tel:
Mobile:
email:

Agent's details (if applicable)
Name:
Address:
Postcode:
Tel:
Mobile:
email:

Location of site to which the building work relates.
Address:
Postcode:

Description of proposed work

Builder Details of the builder/contractor/self build

Commencement date if known

<p>Declaration</p> <p>This application is deposited in relation to the building work as described above. It is submitted in accordance with Regulations 12 (2) and 18 where relevant and is accompanied by the appropriate charge.</p> <p>I understand that further applicable charges (such as inspection fees) may become payable by the building owner following the first inspection undertaken by the Local Authority.</p> <p>I/we apply for Full Plans Building Regulation Approval/Building Notice Acceptance/Regularisation Certification as described on this form and as detailed on any supplementary documents.</p>			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; padding: 5px;">Name:</td> <td style="width: 33%; padding: 5px;">Signature:</td> <td style="width: 33%; padding: 5px;">Date:</td> </tr> </table>	Name:	Signature:	Date:
Name:	Signature:	Date:	

Charges			
	Total No.	Income Code	Charges (£)
New dwellings including associated garages		a044 9510	
Extension floor area not exceeding 10m ²		a044 9544	
Extension exceeding 10m ² but not exceeding 40m ²		a044 9544	
Extension exceeding 40m ² but not exceeding 60m ²		a044 9544	
Extension exceeding 60m ² but not exceeding 100m ²		a044 9544	
Provision of one or more rooms in a roof space		a044 9544	
Erection or extension of a detached or attached building which consists of a garage, car port or out building having a floor area not exceeding 100m ² in total and intended to be used in common with an existing building, and which is not an exempt building.		a044 9544	
Conversion of a domestic garage to habitable room(s)		a044 9544	
Installation of any controlled fitting or other building work ancillary to the building extension		a044 9544	
Underpinning		a044 9544	
Renovation of a thermal element to a single dwelling		a044 9544	
Internal alterations, installation of fittings (not electrical) and/or structural alterations. (If ancillary to the building work of the extension no additional charge) Estimated Cost £.....		a044 9544	
Conversion of a property into rooms for separate residential purposes Estimated Cost £.....		a044 9544	
Window replacement		a044 9544	
Electrical work		a044 9544	
Recovering roof including insulation		a044 9544	
Domestic sewerage connection		a044 9544	
Charge as an individual project agreed with North Kesteven District Council		a044 9544	
Total			

Cheques should be made payable to 'North Kesteven District Council'

Please note that if work is not commenced, the application ceases to have effect on the expiry of three years from the date of submission. If you are acting as the agent please ensure you have notified your client that additional charges may be payable following the first site inspection.

This form should be completed and submitted to:
 Building Control Unit, North Kesteven District Council
 Kesteven Street
 Sleaford
 Lincolnshire NG34 7EF

Contact Details
 Tel: 01529 308158 and 01529 308136
 E-mail: building_control@n-kesteven.gov.uk

Data Protection - Please note that information given on this form will be recorded on computer, and is subject to the provisions of the Data Protection Act, and the terms of the Council's registration.