

## Application for a Street Collection Permit



An application for a street collection permit shall be made not later than the first day of the month preceding that in which it is proposed to commence the licence.

Name of Applicant (Mr/Mrs/Miss/Ms)	
Date of Birth	
National Insurance No.	
Daytime Telephone No.	
Address of Applicant	
Name of Charity or Fund which is to benefit from the proceeds of the collection	
Address of Charity/Fund	
Name and Address of the Honorary Secretary	
Name and Address of the Treasurer	
Name and Address of the Auditors	
Name and Address of the Bankers	
Objectives of the Charity	
What are the aims of the Charity? (Please enclose charity leaflets and a copy of your latest charity accounts) If this is not a Registered Charity, what will be the precise use of the monies collected?	
Which parts of the district is it proposed that the collection should be made?	
Over what dates or period of the year is it proposed that the collection should be made?	
How many collectors will there be?	
Is it proposed to collect money or other property?	

If other property, please state the nature of that property				
Is it proposed to sell such property or to give it away or to use it?				
Is application being made for licences for collections for the same purposes in other licensing areas?	Yes		No	
If yes, which licensing authorities?				
Is it proposed to promote this collection in conjunction with a House to House Collection?	Yes		No	
If yes, is it proposed to submit one account or separate accounts?				
If the collection is for a War Charity, state if such charity has been registered or exempted from registration under the War Charities Act 1940, and give name of registration authority and date of registration of exemption				
Are the whole of the receipts to be paid over to the Charity or Fund?	Yes		No	
If not, please state the purpose for which deductions will be made				
Please state approximately how much will be deducted for expenses or other purposes				
Has any person connected with the promotion of the collection been refused a licence or order revoked? If yes, please give details				

Please answer all questions fully in order that the processing of your application is not delayed.

### DECLARATION

Before submitting this application form you must agree to meet the following requirements:

- I am aware that should a Street Collection Permit be granted to me, the collection must take place in strict compliance with the Street Regulations, which I have read and fully understand.
- I am aware that it is also necessary for me to submit a certified form of statement within 3 months of the collection taking place.
- The application form has been completed by you as the applicant and not a third party.
- You will be available to attend, in person, any appointment resulting from the submission of this application, and conducted by an officer of this authority if required.
- You will make available any supporting documentation / information required as part of considering this application if required.
- The details contained in the application form are correct to the best of your knowledge and belief;

I agree to meet the requirements stated above

### DECLARATION

I confirm that the details contained in this application form were completed by me

I confirm that the details contained in the application for are correct to the best of my knowledge and belief

Signed ..... Date .....

**Please return for to:**  
**Licensing Team**  
**North Kesteven District Council**  
**Council Offices, Kesteven Street**  
**Sleaford, Lincs, NG34 7EF**