



**APPLICATION FORM FOR UNREFINED DATA
CON29 – ENQUIRIES OF LOCAL AUTHORITY**

Name: (of company or person submitting request)	
Address:	
Telephone Number:	
Email address:	
PROPERTY FOR WHICH INFORMATION IS REQUIRED	
House Number/ Name/Plot number, Address, Town/Village (Including Post Code)	_____
An Ordnance Survey based location plan of the property/site must be attached – with the site edged in red and at 2500/1250 scale	
Date Submitted to LLC Section:	_____

This form is to be submitted to Local Land Charges, North Kesteven District Council, Kesteven Street, Sleaford, NG34 7EF. The form can be sent by email to land_charges@n-kesteven.gov.uk post or DX or left at Customers Services, North Kesteven District Council.

This Authority will not commence processing your application for unrefined data until full payment has been received.

Upon completion, the work will be sent via email to you. Please make sure we have the correct email address where you wish to receive them.

Please turn over for selection of individual questions

NKDC Office Use only:	
Date/time received/initials	
Fee Paid	YES/NO £
Initials of staff	Staff
Method of Payment	BACS/Credit/Debit Card/Account Holder/Cheque
NKDC receipt reference	
Work Completion Date:	

Question Heading and Number (CON29 Question Headings only used with permission of the Law Society)	Net Fee £	VAT @ 20%	Gross Fee £	✓ (tick)
Building Control and completion certificates and competent persons scheme 1.1.(J) –(L)	£4.75	£0.95	£5.70	<input type="checkbox"/>
Outstanding Notices 3.7.(a), (b), (c), (d), (f)	£6.75	£1.35	£8.10	<input type="checkbox"/>
Contravention of building regulations 3.8	£2.08	£0.42	£2.50	<input type="checkbox"/>
Notices, orders, directions and proceedings under Planning Act 3.9 (a)-(n)	£11.58	£2.32	£13.90	<input type="checkbox"/>
Unimplemented Conservation Areas 3.11.(b)	£2.25	£0.45	£2.70	<input type="checkbox"/>
Contaminated Land 3.13. (b) (c)	£0.00	£0.00	£0.00	<input type="checkbox"/>
Total to pay			£	

Please put a tick against the required questions