

**Validation Checklist - Prior Approval Procedure –
Part 1 Class AA – Enlargement of existing dwellings by
construction of additional stories (PAUHE)**

Your application **MUST** include the following:

DOCUMENT	Req'd? Yes/No
A written description of the proposed development, including details of any works proposed (Application form)	
A plan which is drawn to an identified scale and shows the direction of North, indicating the site and showing the proposed development (Location Plan and Block Plan)	
A plan which is drawn to an identified scale and shows— (i) the existing and proposed elevations of the dwellinghouse, and (ii) the position and dimensions of the proposed windows.	
The relevant fee	
Where applicable, details of any assistance or advice sought from a planning officer prior to submitting your application - please indicate dates of any correspondence or discussion, reference number and name of officer	

In addition to the requirements specified above, it is recommended that the following information is also submitted in order to assist with the processing of the application.

DOCUMENT	Req'd? Yes/No
An assessment of the impact on the amenity of any adjoining premises including overlooking, privacy and the loss of light	
An assessment of the impacts on air traffic and defence assets	
An Assessment whether, as a result of the siting of the dwellinghouse, the development will impact on a protected view identified in the Directions Relating to Protected Vistas dated 15th March 2012(3) issued by the Secretary of State	