

Central Lincolnshire Strategic Planning Committee

Local Development Scheme

Version
14 January 2010

1. Introduction

The Local Development Scheme is the timetable for producing the Local Development Framework (LDF). In most circumstances the LDS is prepared by a single planning authority for its own scheduled work programme. In Central Lincolnshire, where a Joint Strategic Planning Committee has been created to prepare and adopt joint elements of the LDF the LDS will also set out the timetable for other LDDs that are to be prepared by each of the partner authorities. The LDS also sets out which planning policies are currently in operation in Central Lincolnshire.

The LDS sets out a three year programme of works for, setting out significant dates at which decisions will be made, and to highlight appropriate dates for involvement. Because the LDF will be a continuous programme not all the projects set out in the LDS will be completed within the three-year period. The LDS also identifies other LDDs that will commence after the first three year period. It is hoped that this approach the Joint Committee and the partner authorities hope to ensure that the public and those other bodies that need to contribute towards the plan will be prepared to make the most effective contributions at the most appropriate time.

The LDS will be lodged with the Government Office for the East Midlands for reference. The LDS was prepared in Liaison with GO-EM for their approval, to ensure that the LDS sets out an appropriate level of work, to a realistic timescale with evidence that the resources are available to support the proposed policies.

The LDS will be monitored on a yearly basis to ensure that the proposed LDDs are progressing to timetable and are still relevant. This version was prepared in January 2010.

The LDS sets out

- the current Development Plan,
- the schedule of proposed Local Development Documents

Supplementary Planning Documents (SPDs) are not subject to external testing and do not therefore have full development plan status and have not therefore been specified in this LDS.

Further information on LDFs and how they are prepared is contained in the following publications from the Government:

- *Planning Policy Statement (PPS) 12: Local Spatial Planning (2008)*

NOTE - these are available from Department of Communities and Local Government Website

2. The Development Plan

The Development Plan is not one single document, being made up, as it is, of the Regional Spatial Strategy, the Local Development Framework and the Minerals and Waste Local Development Framework. A series of Saved Local Plans will remain in force until they are superseded by the Local Development Framework. In January 2010 the following plans constitute the development plan in Central Lincolnshire:

- Regional Spatial Strategy for the East Midlands (RSS8) 2009
- LCC Waste Local Plan 2006 (Policies Saved in 2009)
- LCC Minerals 1990 (Policies Saved 2007)
- City of Lincoln Local Plan 1998- (Policies saved 2007)
- West Lindsey District Council Local Plan 2006- (policies saved 2009)
- NKDC Local Plan 2007 (an application to save appropriate policies will be lodged before April 2010)

The following plans are under preparation

- The Regional Assembly has also embarked on a partial review of the Regional Spatial Strategy to be adopted in 2011.
- Lincolnshire County Council is preparing a Joint Minerals and Waste LDF to be adopted in 2011.

All the above plans will remain in force until replaced.

SPGs

There are a range of Supplementary Planning Guidance notes prepared by each Council which will also remain in force until they are withdrawn or replaced, these are listed authority by authority as follows:

Lincolnshire County Council

No Supplementary Planning Guidance Documents in force in Central Lincolnshire.

City of Lincoln

- Planning Advice Note 21: Affordable Housing (August 2003)
- Flaxengate/ Danesgate Area – Planning & Development Guidance (March 2002)
- Long Leys Urban Village Planning Brief (August 2001)
- Anchor Street Development Brief April 2001
- Green Design in Planning July 2000
- Brayford Wharf North Area - A Guide for Development (April 1999)
- Birchwood Footpaths' Design Guidance (May 1986)

- Hartsholme Country Park – Development Plan (January 1985)
- Approaches to Lincoln – Roads from the North (1981)
- Land North West of Nettleham Road – Developers Design Guide (June 1981)

North Kesteven

Supplementary Planning Guidance

- The Use of Stone and Stone Substitutes as Building Materials- 1977 (and Guidelines in the Use of Natural Stone- 1982)
- The Re-Use and Adaption of Rural Buildings- July 1997
- Tandem & Backland Residential Development- October 1997
- Sleaford Shopfront Design Guide- May 1998
- The Provision and Treatment of Public Open Space in New Residential Developments- February 1999
- Decoy and Fens Farms' Joint Development Brief- August 1996
- Station Road, North Hykeham Development Brief- November 1996
- Arlo Wiggins, North Hykeham Development Brief- 14th December 1999
- Former RAF Nocton Hospital and Nocton Hall Development Brief- 14th December 1999.

Supplementary Planning Document

- Sleaford Maltings Development Brief
- Affordable Housing
- Residential Extensions Design Guide

West Lindsey

- Lincolnshire Design Guide for Residential Areas
- Tealby Village design Statement
- Welton Village Design Statement
- West Lindsey Countryside Design Summary
- Off Site Contributions for Affordable Housing
- Wilson Street (Gainsborough) Development Brief
- Standards for Open Spaces, Play and Sport Provision
- Vehicle and Cycle Parking Standards

3. Schedule of proposed LDD's

- 3.1 Because the LDF will over time be formed by a wide range of documents it is important for the LDS to set out the anticipated names and titles of the different LDDs and the timetable for their preparation. This should allow all

parties to understand when a particular issue will be covered by the LDF. In the mean time any development proposals will be considered against the saved policies for each district and the framework provided by the Regional Spatial Strategy and Planning Policy Statements.

- 3.2 Because no Development Plan Document can proceed to Examination in Public until the binding report on the Core Strategy has been published, a delay has been built into the timetable for the subsidiary Development Plan Documents (the allocations DPD and the Gainsborough and South East Quadrant Area Action Plans). This gap allows for further consideration to be given to representations to the DPDs and for appropriate negotiations to take place which may shorten the Examinations in Public on those particular Development Plan Documents.
- 3.3 This time gap also provides an opportunity for some preliminary scoping of the next tranche of DPDs and potentially to begin the preliminary stakeholder engagement on the second wave of DPDs.

Document Title	Status	Brief Description	Chain Of Conformity	Early Stakeholder & Community Engagement	Consultation On Issues & Options	Consultati on On Preferred Options & Proposals	Adoption
Statement of Community Involvement	Non-Development Plan Document	Sets out the tests and processes to define appropriate standards for consultation on LDF documents	SCI can (and should) be subsumed within the Community Engagement Strategy required to meet CAA requirements				2010
Core Strategy	Development Plan Document	Sets out vision, objectives and Central Lincolnshire spatial development strategy. Promotes strategic allocations and development areas as appropriate. Will include an Infrastructure Delivery Plan.	Must be in general conformity with RSS. (and have regard to the Sustainable Community Strategy) All other LDDs to be in conformity with core strategy.	2010	2010	2011	2012
CIL Charging Schedule	CIL Charging Schedule	To set in place the charging schedule to deliver infrastructure related to development.					2013
Allocations	Development Planning Document	Set out proposed land allocations for housing, affordable housing, economic development, mixed developments or other uses as appropriate	With the Core Strategy and RSS	2010	2010	2011 (Submission 2012)	2013
South East Quadrant Area Action Plan	DPD	To set out the long term vision and detailed guidance for the delivery of the South East Quadrant.	With the Core Strategy	2010	2010	2011 (Submission 2012)	2013

Document Title	Status	Brief Description	Chain Of Conformity	Early Stakeholder & Community Engagement	Consultation On Issues & Options	Consultati on On Preferred Options & Proposals	Adoption
Gainsborough Area Action Plan	DPD	To set out the long term vision and detailed guidance to ensure that the town can deliver the Growth Point Targets and develop the economy and services to support the increased growth.	With the Core Strategy. Any subsequent Supplementary Planning Documents would need to comply with the AAP	2010	2010	2011 (Submission 2012)	2013
Witham Valley Country Park Area Action Plan	DPD	To develop the vision for the Sub regional Country Park and set out policies to ensure that the extraction of Minerals in the Witham Valley Country Park accord with the aims of the Country park	With the Core Strategy and the Minerals and Waste LDF. Any subsequent Supplementary Planning Documents would need to comply with the AAP	2012/13	2013	2013	2015
Development Control Policies	DPD	To provide more detailed policy than provided in Core Strategy and to update the "saved" local Plan policies.	With the Core Strategy	2012/13	2013	2013	2015
Gypsy and Traveller Policies and allocations	DPD	To provide detailed policies to provide for Gypsy and Traveller accommodation and site allocations	With the Core Strategy	2012/13	2013	2013	2015
Central Lincoln Area Action Plan	DPD	To provide detailed policy and allocations to ensure that the City Centre maintains and develops its role for the sub region.	With the Core Strategy	2012/13	2013	2013	2015

Document Title	Status	Brief Description	Chain Of Conformity	Early Stakeholder & Community Engagement	Consultation On Issues & Options	Consultation On Preferred Options & Proposals	Adoption
Sleaford Area Action Plan	DPD	To set out the long term vision and detailed guidance to ensure that the town can deliver the Growth Point Targets and develop the economy and services to support the increased growth.	With the Core Strategy	2012/13	2013	2013	2015
Various site specific and thematic SPDs as appropriate at the time	SPD	To provide guidance to implement Core Strategy policies and bring forward development sites. Priority to be decided near the time	With the Core Strategy and appropriate Area Action Plans	Various 2 year projects to be timetabled in future review			

Core Strategy

Overview

Role and Subject: Sets out vision, objectives and Central Lincolnshire spatial development strategy. Promotes strategic allocations and development areas as appropriate. Will include an Infrastructure Delivery Plan.

Coverage: Central Lincolnshire.

Status: Development Plan Document.

Conformity: Must be in general conformity with RSS. (and have regard to the Sustainable Community Strategy)
All other LDDs to be in conformity with core strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	June / August 2010
Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	October / December 2010
<u>Public Participation:</u>	
Draft Core Strategy Consultation	February / March 2011
Consideration of responses and preparation of amendments	April / May 2011
Publish for consultation(with Sustainability Report)	June / July 2011
Submit to Secretary of State	September 2011
Pre-examination meeting	November 2011
Independent Examination	January / February 2011
Binding Report	May 2012
Estimated Adoption Date	October 2012

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Planning Committee for all stages.
Internal Resources	Joint Planning Unit
External Resources	LSPs to provide link to Community Planning and hard to reach groups. Resources to be provided by partner authorities as required. County Council Infrastructure officer to lead on Infrastructure Delivery Plan
Stakeholder Resources	LSP to provide key link to community planning.
Community and Stakeholder Involvement	Prior to consultation on options, specific and general consultation bodies will be canvassed for their views.

Allocations Development Plan Document

Overview

Role and Subject: Set out proposed land allocations for housing, affordable housing, economic development, mixed developments or other uses as appropriate.

Coverage: Central Lincolnshire.

Status: Development Plan Document.

Conformity: With the Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	June August 2011
Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	October / December 2010

Public Participation:

Draft Allocations Consultation	February / March 2011
Consideration of responses and preparation of amendments	April / May 2011

Publish for consultation (with Sustainability Report)	June/ July 2011
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Submission to SoS	July 2012
Pre-examination meeting	September 2012
Independent Examination	Nov / Dec 2012
Binding Report	April 2013
Estimated Adoption Date	August 2013

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Planning Committee for all stages.
Internal Resources	Joint Planning Unit.
External Resources	LSP to provide link to Community Planning and hard to reach groups.
Stakeholder Resources planning.	LSP to provide key link to community
Community and Stakeholder Involvement	Prior to consultation on options, specific and general consultation bodies will be canvassed for their views.

CIL Charging Schedule

Overview

Role and Subject: To set in place the charging schedule to deliver infrastructure related to development.

Coverage: Central Lincolnshire.

Status: Development Plan Document.

Conformity: With RPG/RSS, Lincolnshire Structure Plan, emerging Local Plan and Community Strategy. All other LDDs to be in conformity with Core Strategy.

Timetable **Subject to confirmation of CIL regulations**

Stage Dates

Early Stakeholder & Community Engagement
Preparation of issues & alternative options, initial SEA, Pre-submission Consultation

Public Participation:

Preferred Options & Proposals
Consideration of responses and preparation of amendments

Publish for consultation/submit to

Secretary of State (with Sustainability Report)

Pre-examination meeting
Independent Examination
Binding Report
Estimated Adoption Date

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Planning Committee for all stages.
Internal Resources	Joint Planning Unit
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

South East Quadrant AAP

Overview

Role and Subject: To set out the long term vision and detailed guidance for the delivery of the South East Quadrant.

Coverage: District wide.

Status: Development Plan Document.

Conformity: With RPG/RSS, Lincolnshire Structure Plan, emerging Local Plan and Community Strategy. All other LDDs to be in conformity with Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	June / August 2010
Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	October / December 2010

Public Participation:

Draft Allocations Consultation	February / March 2011
Consideration of responses and preparation of amendments	April / May 2011

Publish for consultation (with Sustainability Report)	June/ July 2011
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Submission to SoS	July 2012
Pre-examination meeting	September
Independent Examination	Nov / Dec 2012
Binding Report	April 2013
Estimated Adoption Date	August 2013

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Strategic Planning Committee
Internal Resources	Joint Planning Unit.
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

Gainsborough AAP Core Strategy

Overview

Role and Subject: To set out the long term vision and detailed guidance to ensure that the town can deliver the Growth Point Targets and develop the economy and services to support the increased growth.

Coverage: District wide.

Status: Development Plan Document.

Conformity: With RPG/RSS, Lincolnshire Structure Plan, emerging Local Plan and Community Strategy. All other LDDs to be in conformity with Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	June August 2011
Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	October / December 2010

Public Participation:

Draft Allocations Consultation	February / March 2011
Consideration of responses and preparation of amendments	April / May 2011

Publish for consultation (with Sustainability Report)	June/ July 2011
-------------------------------------------------------	-----------------

Submission to SoS	July 2012
Pre-examination meeting	September 2012
Independent Examination	Nov / Dec 2012
Binding Report	April 2013
Estimated Adoption Date	August 2013

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Strategic Planning Committee
Internal Resources	Joint Planning Unit
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

Witham Valley Country Park

Overview

Role and Subject: To develop the vision for the Sub regional Country Park and set out policies to ensure that the extraction of Minerals in the Witham Valley Country Park accord with the aims of the Country park

Coverage: District wide.

Status: Development Plan Document.

Conformity: With RPG/RSS, Lincolnshire Structure Plan, emerging Local Plan and Community Strategy. All other LDDs to be in conformity with Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	Jan / March 2012
(Update - Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	Sept / Oct 2013 Dec 2013 / Feb 2014
Public Participation:	
Draft Consultation	April / May 2014
Preferred Options & Proposals	August / Sept 2014
Consideration of responses and preparation of amendments	Jan / Feb 2015
Submit to Secretary of State (with Sustainability Report)	April 2015
Pre-examination meeting	June 2015
Independent Examination	August / Sept 2015
Binding Report	December 2015
Estimated Adoption Date	April 2016

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Strategic Planning Committee
Internal Resources	Forward Plans team.
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

Sleaford Area Action Plan

Overview

Role and Subject: To set out the long term vision and detailed guidance to ensure that the town can deliver the Growth Point Targets and develop the economy and services to support the increased growth.

Coverage: District wide.

Status: Development Plan Document.

Conformity: With RPG/RSS, Lincolnshire Structure Plan, emerging Local Plan and Community Strategy. All other LDDs to be in conformity with Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	Jan / March 2012
(Update - Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	Nov/ Dec 2012 March / May 2013

Public Participation:

Draft Consultation	July / August 2013
Preferred Options & Proposals	Nov / Dec 2013
Consideration of responses and preparation of amendments	Jan / Feb 2014

submit to Secretary of State (with Sustainability Report)	March 2014
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Pre-examination meeting	May 2014
Independent Examination	July / August 2014
Binding Report	November 2014
Estimated Adoption Date	March 2015

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Strategic Planning Committee
Internal Resources	Joint Planning Unit
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

Central Lincoln Area Action Plan

Overview

Role and Subject: To provide detailed policy and allocations to ensure that the City Centre maintains and develops its role for the sub region.

Coverage: District wide.

Status: Development Plan Document.

Conformity: With the Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	Jan / March 2012
(Update - Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	Nov/ Dec 2012 March / May 2013

Public Participation:

Draft Consultation	July / August 2013
Preferred Options & Proposals	Nov / Dec 2013
Consideration of responses and preparation of amendments	Jan / Feb 2014

submit to Secretary of State (with Sustainability Report)	March 2014
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Pre-examination meeting	May 2014
Independent Examination	July / August 2014
Binding Report	November 2014
Estimated Adoption Date	March 2015

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Strategic Planning Committee
Internal Resources	Joint Planning Unit.
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

Development Control Policies

Overview

Role and Subject: To provide more detailed policy than provided in Core Strategy and to update the “saved” local Plan policies.

Coverage: District wide.

Status: Development Plan Document.

Conformity: With RPG/RSS, Lincolnshire Structure Plan, emerging Local Plan and Community Strategy. All other LDDs to be in conformity with Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	Jan / March 2012
(Update - Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	Sept / Oct 2013 Dec 2013 / Feb 2014
Public Participation:	
Draft Consultation	April / May 2014
Preferred Options & Proposals	August / Sept 2014
Consideration of responses and preparation of amendments	Jan / Feb 2015
submit to Secretary of State (with Sustainability Report)	April 2015
Pre-examination meeting	June 2015
Independent Examination	August / Sept 2015
Binding Report	December 2015
Estimated Adoption Date	April 2016

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Strategic Planning Committee
Internal Resources	Joint Planning Unit.
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

Gypsy and Traveller DPD

Overview

Role and Subject: To provide detailed policies to provide for Gypsy and Traveller accommodation and site allocations

Coverage: District wide.

Status: Development Plan Document.

Conformity: With RPG/RSS, Lincolnshire Structure Plan, emerging Local Plan and Community Strategy. All other LDDs to be in conformity with Core Strategy.

Timetable

Stage Dates

Early Stakeholder & Community Engagement	Jan / March 2012
(Update - Preparation of issues & alternative options, initial SEA, Pre-submission Consultation	Sept / Oct 2013 Dec 2013 / Feb 2014

Public Participation:

Draft Consultation	April / May 2014
Preferred Options & Proposals	August / Sept 2014
Consideration of responses and preparation of amendments	Jan / Feb 2015
submit to Secretary of State (with Sustainability Report)	April 2015
Pre-examination meeting	June 2015
Independent Examination	August / Sept 2015
Binding Report	December 2015
Estimated Adoption Date	April 2016

Arrangement for Production

Organisational Lead	Head of Joint Planning Unit
Political Management	Joint Strategic Planning Committee
Internal Resources	Joint Planning Unit.
External Resources	LSP to provide link to Community Planning and hard to reach groups.

Stakeholder Resources LSP to provide key link to community planning.

Community and Stakeholder Prior to consultation on options, specific Involvement and general consultation bodies will be canvassed for their views.

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	June	J	a	s	o	n	d	J	f	m	a	m	j	j	a	s	o	n	d	j	f	m	a	m	j	j	a	s	o	n	d				
Core Strategy	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4				
	Preliminary engagement		Issues consultation			Draft consultation		Consultation			submission		Pre-meeting		Examination in Public (EiP)		Binding report		Adoption																
CIL																					o	o	o	o	o	o	o	o	o	o	o				
Allocations	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2					
	Preliminary Engagement		Issues Consultation			Draft Consultation		Consultation			Consideration of responses and identify needs for revised consultation				Consider implications of Core Strategy report		Submission (if no changes required)		Pre-meeting		EiP		Binding report		Adoption										
SEQ	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2					
	Preliminary Engagement		Issues Consultation			Draft Consultation		Consultation			Consideration of responses and identify needs for revised consultation				Consider implications of Core Strategy report		Submission (if no changes required)		Pre-meeting		EiP		Binding report		Adoption										
GAAP	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2					
	Preliminary Engagement		Issues Consultation			Draft Consultation		Consultation			Consideration of responses and identify needs for revised consultation				Consider implications of Core Strategy report		Submission (if no changes required)		Pre-meeting		EiP		Binding report		Adoption										
WVCP																1	1	1	1	1															
											Consider Scope of DPD and undertake preliminary engagement if appropriate										Update Preliminary Engagement														
SAAP																1.5	1.5	1.5	1.5	1.5															
											Consider Scope of DPD and undertake preliminary engagement if appropriate					Update Preliminary Engagement					Issues Consultation					Draft Consultation					Consultation				
CLAAP																1.5	1.5	1.5	1.5	1.5															
											Consider Scope of DPD and undertake preliminary engagement if appropriate					Update Preliminary Engagement					Issues Consultation					Draft Consultation					Consultation				
DC																1	1	1	1	1															
											Consider Scope of DPD and undertake preliminary engagement if appropriate															Update Preliminary Engagement									
G and T																1	1	1	1	1															
											Consider Scope of DPD and undertake preliminary engagement if appropriate															Update Preliminary Engagement									

4. Community Strategy

The Local development Framework will be expected to deliver the aspirations of the Sustainable Community Strategy, as well as being in conformity with the Regional Spatial Strategy. Lincolnshire as a pathfinder two tier area is developing a co-ordinated system of a County wide SCS with a series of District based SCS including a statement of key issues and action areas. The District Local Strategic Partnerships will put in place a series of action plans for local delivery. This system should allow the Joint LDF, which spans the County and District level, and be able to develop spatially specific policy proposals informed by the Local LSPS.

The relationships to other strategies are also very important to map out, to ensure the maximum potential benefit from co-ordinating actions, and agreeing joint aims and objectives. Relevant strategies include

- Sub regional Housing Strategy
- Local Area Agreement delivery plans
- Economic statement (which will be prepared in partnership by the County and the Districts)
- Local Transport Plan
- Climate Change Strategy (prepared both by the County and the individual Districts)
- Regional Economic Strategy
- Infrastructure delivery Plan

5. Joint Working

A Strategic Planning Committee has been created to oversee the production of the joint LDF. The Joint Committee will oversee the production of Local Development Documents of a strategic nature for the whole Housing Market Area or of cross border nature. The partner authorities at district and County level will continue to prepare LDDs as appropriate that apply only to their geographic area or area of responsibility (e.g. Waste and Minerals Planning Policy will remain exclusively the responsibility of the County Council). The LDS anticipates that all Development Plan Documents will be adopted by the Joint Committee, although Districts will approve any locally specific Supplementary Planning Documents.

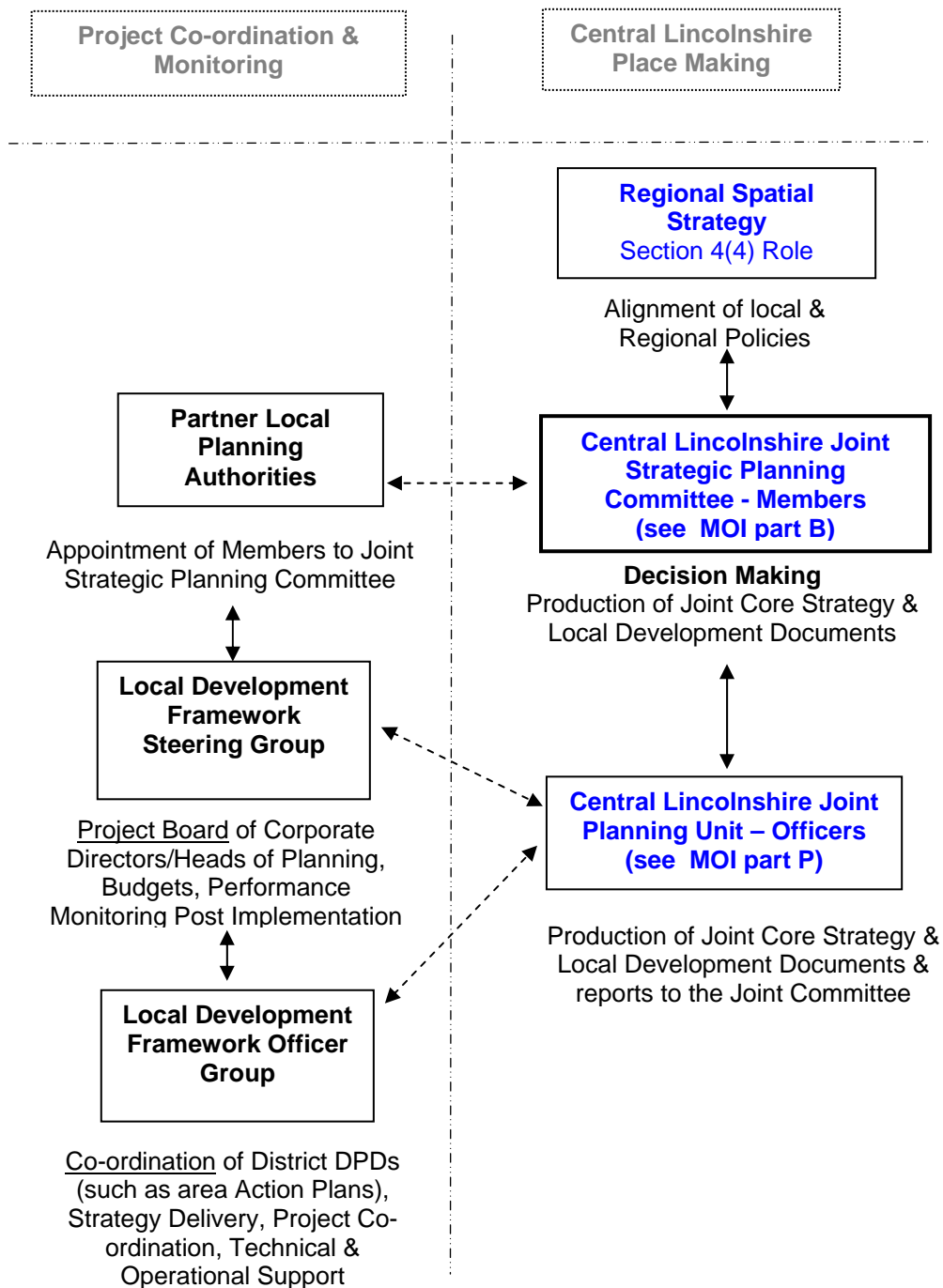
This Local Development Scheme sets out the programme for joint working and the proposed work of the partner councils that they will undertake independently.

6. Resources

A joint Planning Unit will be created to undertake the work on Joint LDF documents. Consultation is underway at present on the scale and scope of this unit. Details of resources will be confirmed as the consultation progresses.

The memorandum of Intent also mapped out continued relationship between the Joint Committee and the partner authorities, and these relationships will also identify further resources that will be dedicated to work on the LDF. The relationship as set out in the MOI is as follows.

FUNCTIONAL RELATIONSHIP OF THE STATUTORY JOINT PLAN MAKING STRUCTURE IN CENTRAL LINCOLNSHIRE



This would have two roles, one being demonstrating that the planning process is being properly resourced, and the other, to help the people undertaking the work of producing the joint strategy know who they should be contacting, and the various services know how to re-act to queries from a joint unit.

Other resources that will need to be available for Joint working include, Member Services, Legal Shared Services, Highways, IT, accommodation, Finance, web services, Procurement etc, and this will need to be reported appropriately.

7. Programme Management

A Joint Strategic Planning Committee has been constituted by statutory instrument (SI 2009 No. 2467) as the local planning authority for the purposes of Part 2 (local development) of the Planning and Compulsory Purchase Act 2004 for the areas of City of Lincoln Council, North Kesteven District Council and West Lindsey District Council. It is envisaged that the committee will meet formally on a two monthly basis.

The Lincolnshire Assembly is the county's forum for Local Service Providers and there are opportunities for it to link into the Central Lincolnshire LDF process. The Assembly includes members on the Joint Strategic Planning Committee. It was noted that the Assembly is concerned with the whole county and that it may have priorities that do not directly affect Central Lincolnshire, e.g. coastal flooding.

Although it is not currently know how many planning officers from the constituent planning departments will move to the JPU it will be crucial to maintain a link between the JPU and the local authorities and could ensure that proportionate and relevant information flows between the JPU and the local authority are kept.

There are a range of Potential Quality Assurance Methods which could be implemented. To some extent the decisions will be made once the scale of the JPU has been confirmed, but the proposed measures include:

- Continuing with Heads of Planning meetings
- Work with an external critical friend (e.g. North Northamptonshire) - peer group
- Internal mechanisms (e.g. who signs off reports/outputs) to be set out once the unit is in place
- Internal officer checks
- The audit of existing evidence base work that has been completed by the constituent local authorities
- PINS front loading visits
- PAS self assessment toolkit
- Chief executive involvement in risk management reporting
- Procurement processes (e.g. knowing what is needed from externally procured work)

- Legal advice
- Planning Officers Society advice/involvement

In addition to the project management organisational structure already or soon to be set up to manage the preparation of the LDF, there will be a need to put in place structures to be responsible for the delivery of each DPD with particular emphasis on the Core Strategy. In general such structures and roles would include:

Project Sponsor Role: Ultimately accountable for project work, agrees budget/resources, authorises project processes, approves risk actions and changes, reviews achievement of benefits.

Overall the LDF project sponsor could be NKDC Chief Executive, as the accountable body, although this role could be taken by different posts for different projects.

Core Strategy Steering Group Role: Supports the project sponsor, takes major decisions, checks project on track, commits resources to the project, helps manage risks, raises the profile of the Core Strategy within the Council, ensures accountability, delivers corporate priorities, embeds corporate stakeholders into the management of the Core Strategy.

The steering group could include Heads of Planning from each of the constituent authorities. Also consider widening the make up of the group to include Corporate Directors from each of the constituent authorities that can bring resources and corporate buy in to the Core Strategy, depending on the scale of particular DPDs.

Officer Working Group Role: Supports the project manager, brings corporate resources into the process and linkages between the Core Strategy and other corporate and regeneration projects, integrates corporate work programmes, advising on process.

Include key officers covering: the planning policy team, environment and design, policy and performance, housing strategy, economic strategy, strategic transport, sustainable communities, education, property and development management. This could be established by recasting existing officer groups, e.g. the Central Lincolnshire Officers Group and could bring in outside bodies such as the Environment Agency if appropriate. The officer working group can also help to ensure the alignment of the Core Strategy with the Sustainable Community Strategies and other plans and strategies.

Member Group Role: Advisory group during plan preparation, assists with establishing democratic accountability and ensuring ongoing community engagement

There is no current intention to establish a separate members group, although a series of two monthly Member briefings have been proposed, and built into the timetabled series of meetings which would allow Members to be briefed on specific issues as they arise. Formal reports to and decisions by the joint committee can be fed into the constituent local authorities planning committees, full councils and executives and these will have the opportunity to

make representations to the joint committee, although the joint committee will have the ultimate decision making powers with regard DPDs produced by the JPU. Further consideration should be given to member advice with regard individual Area Action Plan DPDs where it may be appropriate to have locally focussed member groups to act as advisory bodies.

Project Manager Role: Responsible for delivering project objectives and outcomes, responsible for planning , monitoring, controlling and reporting to produce agreed outputs on time, within budget and to quality expectations.

The role of the project manager is crucial to ensuring the delivery of the Core Strategy. Consideration should be given as to whether it is more appropriate for this to be the Head of the JPU or the team leader of the planners delivering the Core Strategy. The former is likely to have more corporate influence but the latter may have more time available to ensure the deliverables are met.

8. Procedures

The Full Committee will be responsible for considering all stages Development Plan Document production, consultation and adoption.

9. Risk Assessment

The partner authorities and the Joint Committee are all committed to delivering the LDF to programme, but recognise that no matter how much project planning is done, it is inevitable that problems will emerge with the potential to create programme slippage. The key issues identified at this stage are set out on the table below

Risk No.	Description	Consequence	Owner	Mitigation /Contingencies	Target	Current state
1.	Lack of member buy in for the Core Strategy e.g. conflict between Local Authorities over direction of Core Strategy	Reputational risk Financial penalties Lack of staff retention Not delivering in full on time	Project Sponsor (Ian Fytche)	Communication between project sponsor and authorities. Structures already in place through the JPU Committee. Need to reduce likelihood as impact will always be 5.	Consensus between authorities Low (5)	HIGH
2.	Uncertainty over high level government decisions (e.g. RSS Targets, regional leaders boards), i.e. changes to policy the Core Strategy is working to	Delay in delivery of Core Strategy. If changes come in early in the process then it adds to the delay. If later in the Core Strategy process then less change needs to be made to the CS (but would need to start review sooner).	LDF Project Manager (Mike Braithwaite)	Proper preparation in the first instance leads to ability to be able to respond to change. Take a forward view as to what likely changes may occur. Need people who can respond quickly and flexibly. Quality Assurance mechanisms Early contact with PINS PAS Toolkits	Certainty and understanding of what we're trying to deliver Medium (10-15)	HIGH
3.	Resources (staffing, money and skills)	Staffing Will we lose staff, will we be able to attract staff? Resulting in delay to delivery of CS.	Project Sponsor (Ian Fytche)	Promotion of area/authority Competitive salaries Market in terms of what we are delivering (e.g. high profile - eco-towns)	Low (1-5)	MODERATE
4.	Major planning applications in advance of the Core Strategy being finalised	Prejudicing/undermining the Core Strategy Diversion of resource from the JPU and planning authorities to defend Core Strategy. Costs Insufficient infrastructure /taking what could be allocated to more appropriate development Reputation of plan making process	JPU Committee and district councils (both members and Head of Planning)	Core Strategy delivered on time. Engagement with developers to go through the Core Strategy process rather than early applications.	Short term = Low (3), Medium term = low-med (6)	MODERATE / LOW
5.	Plan failing the Tests of Soundness / legal challenge (e.g. affordable housing proportion)	No Plan (plus 1-4 above)	LDF Project Manager (Mike Braithwaite)	Early engagement with PINS Resourcing appropriately QA Good Project Management processes	LOW 3	MODERATE
6.	Lack of strategic fit between Core Strategy and other plans/strategies, e.g. LSPs - lateral consistency	Failing test of soundness. Failure of development management to deliver	Project Sponsor (Ian Fytche)	Engagement with LSPs, Assembly and other groups and stakeholders.	LOW 3	MODERATE

10. Evidence Base, Monitoring, Strategic Environmental Assessment (SEA) and Sustainability Appraisal (SA).

The Evidence Base and Sustainability Appraisal/Strategic Environmental Assessment will together with the Statement of Community Involvement will underpin all future work on the preparation of LDDs. Sustainability Appraisal (SA) is an integral part of the process of preparing a Local Development Framework (LDF). The purpose of SA is to promote Sustainable Development, incorporating Social, Environmental and Economic objectives; and to take a long term view of how the area is expected to develop. The SA process identifies the possible significant effects the implementation of the plan on the social, environmental and economic objectives of sustainable development.

Councils are required to conduct environmental assessment as an integral element of certain plans (including LDDs), under the requirements of the Strategic Environmental Assessment (SEA) Directive (European Directive 2001/42/EC). These assessments will influence the decision making process and not simply be a commentary on the environmental impact of the plan, and as such will be a continuing process as the different elements of the plan develops.

Whilst both SA and SEA are distinct, it is possible to satisfy both through a single appraisal process. The Government has issued Guidance on how a single Sustainability Appraisal process, assessing LDF preparation, can also meet the SEA Directive requirements. This Council will follow this guidance in appraising the social, economic and environmental issues involved in our LDF preparation. All the partner authorities have prepared an SEA/SA framework, and these will have to be reviewed and revised to ensure that one framework can be prepared that can support the joint core strategy and the council's independent work.

The content of SA/SEA appraisal undertaken will relate to the various stages of document preparation (e.g. options appraisal, public consultation and monitoring) depending on where it lies within the LDF's Chain of Conformity hierarchical structure (see Diagram 1) i.e. whether it is a Strategic document (e.g. Core Strategy) or development plan document (DPD) (e.g. Supplementary Planning Document (SPD)).

The requirements of the Strategic Environmental Assessment (SEA) Directive have been linked with Regulations covering Sustainability Appraisals. From this flows the need for the process of LDD preparation to:

- Identify strategic alternatives;
- Collect base-line monitoring information;
- Predict significant environmental effects more thoroughly
- Secure greater consultation with the public and environmental authorities;
- Address and monitor the significant environmental effects of the plan;

As part of the process, the Planning Authority must:

- Prepare an environmental report on the significant effects of options and the draft plan;
- Carry out consultation on the draft plan and accompanying environmental report;
- Take into account the environmental report and the results of consultation in decision making;
- Provide information when the plan is adopted and shows how the results of the SEA have been taken into account.

The Planning Authority will secure an audit trail to cover the requirements for consultation of stakeholders and the community with regard to SEA & SA requirements and the LDD processes.

The following studies and monitoring regimes have been prepared in the past which will provide the necessary evidence base for LDDs and secure baseline information for SA & SEA.

- Strategic Housing Land Availability Assessment – current review being undertaken across Central Lincolnshire
- Strategic Housing Market Assessment – approved in 2008, review currently being commissioned
- Annual Housing Completions & Land Supply Monitoring, with projected trajectory produced annually. Joint reporting being developed in response to RSS adopted in 2009
- Existing Urban Capacity Study, as supplemented by SHLAA and NLUD returns. Will inform Annual Report.
- Retail and Commercial Leisure Studies.
- Lincolnshire State of the Environment Report 1995

In addition, requirements for housing set out in the adopted Lincolnshire County Structure Plan (2006) provide the basis for the current local Plans. This has been replaced by the Regional Plan (2009) and will form the basis of the LDF for Central Lincolnshire. The regional Plan represented a significant increase in the housing requirement for Central Lincolnshire.

In order to comply fully with Regulations, secure efficient working and provide a robust and transparent evidence base, SA & SEA will be embedded into production of LDDs at the very start of preparation and updated at each milestone stage (Options, Preferred Option/Draft Policies, Submission and Adoption).

The Council's will show the linkages between the Community Strategy and LDDs.

11. Identified Priorities

Priorities flow from:

- Policies and proposals set out in the Regional Spatial Strategy setting housing and jobs target and the need for Sustainable Urban Extensions

- Growth Point designation for the Lincoln Policy Area and Gainsborough
- Regeneration of Gainsborough
- The link between Infrastructure to address current needs and to support new development from limited resources
- Land-use requirements arising from the Community Strategy;
- New legislation and regulations
- The emerging Evidence Base & Monitoring, highlighting for instance the impact of demographic change, investment available for infrastructure and the impact of the University of Lincoln and the Armed Services
- Discussions with Government Office and other bodies; and
- Known developer interest.

The following initiatives will to some extent be covered in the Core Strategy but will require further attention as resources are available

- Supporting the role of Lincoln City Centre to serve current and future growth
- To support growth of Sleaford in association with appropriate infrastructure investment
- Primary Development Control Policies
- Review of existing SPG to identify which need to be converted to SPD